

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 13, 2015

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on October 13, 2015 with Commissioners Glynn, Schultz, Brady, Ebeling and Huntington present. Also present were County Sheriff Lon Thiele, County Attorney Dan McIntosh, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the agenda. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the minutes of September 22, 2015. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the following personnel actions. Upon the vote being taken four Commissioners voted in thereof, Commissioner Brady voted against.

New Hires/Transfers/Promotions:

<i>Name</i>	<i>Position</i>	<i>Rating/Step</i>	<i>Start Date</i>
Bill Effertz	Land Use & Records Division Director	E83/Stipend	10/14/15

Resignations/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End</i>
Jeanne Meyer	Acct. Support Spec.	Auditor's Office	10/01/15
Sharhonda York	Correctional Officer	Detention Center	10/16/15
Jan Fandel	Legal Admin. Asst.	Attorney's Office	11/25/15

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
Troy Stockwell	Sergeant – Detention Ctr.	12	10/01/15
Ben Frear	Deputy – Sheriff's Dept.	1	10/06/15
Sharhonda York	Corr. Officer – Detention Ctr.	2	10/08/15
Chad Forystek	Sergeant – Sheriff's Dept.	2 yr.	10/23/14
Jackie Berg	HR Generalist – HR Dept.	4	10/24/15
Rene Gilormini	Veteran's Srvc Off. – Dept. Hd.	6	10/24/15
Nicholas Donahue	Deputy – Sheriff's Dept.	6	10/26/15
Kari Woltman	Deputy – Sheriff's Dept.	5	10/27/15
Chad Schlueter	Corr. Officer – Detention Ctr.	2	10/29/15

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve the Southeast Minnesota Emergency Medical Services Joint Powers Agreement. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Law Enforcement Center HVAC System and roof in the amount of \$129,735 to be split by the City of Owatonna and Steele County. The County's portion will be \$64,867. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Schultz to approve the 2016 Health Insurance Contribution rates. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to approve MetLife as the carrier for voluntary Dental Group coverage. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the updated AWAIR (A Workplace Accident and Injury Reduction) Policy and Program. Ayes all.

Commissioner Schultz offered the following **Resolution** seconded by Commissioner Glynn

Resolution of LGU Might Ducks Grant Application Four Seasons Centre: R-22 Refrigerant Replacement (West Arena) Project

Whereas, the Minnesota Amateur Sports Commission (MASC), via the State General Fund, provides for general funds to assist political subdivisions of the State of Minnesota for the fulfillment of the purpose and goals of the Mighty Ducks Grant Program, and

Whereas, Steele County desires to complete its project named: Four Seasons Centre R-22 Refrigerant Replacement (West Arena) Project at Four Seasons Centre located at: 1525 South Elm Avenue, Owatonna, MN 55060

RESOLVED:

1) That the total cost of completing the project shall be \$25,977.00 and Steele County is requesting \$12,988.50 from the Mighty Ducks Grant Program and will assume responsibility for a matching contribution of \$12,988.50.

2) Steele County agrees to own, assume 100 percent operational costs for the facility, and will operate the facility for its intended purpose for the functional life of the facility with is estimated to be infinite years.

3) Steele County agrees to enter into necessary and required agreements with the MASC for the specific purpose of completing the project.

4) That a request for reimbursement be made to the MASC for the amount awarded after the completion of the project.

5) That Laura Ihrke and/or Steele County Board Chairman is authorized and directed to execute said application and serve as the official liaison with the MASC.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Ebeling offered the following **Resolution** seconded by Commissioner Brady

Whereas; Contract No. 151502 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to appeal the District Court's ruling, granting MnDOT's motion to dismiss, to the Minnesota Court of Appeals and directing Justin Weinberg and his firm to take all steps necessary to file and pursue the appeal. Ayes all.

Commissioners Reports:

Commissioner Schultz reported on his attendance at the MN Public Health Conference.

Commissioner Glynn reported on his attendance at the MN Prairie meeting.

Commissioner Ebeling reported on his attendance at the SE MN Emergency Management and the SCCL meeting.

Commissioner Brady reported on his attendance at the Weed management meeting and the Cannon River Partnership Solid Waste meeting in Rice County.

Commissioner Huntington reported on her attendance at the MNPrairie Staff Appreciation, South Country Health Alliance, SCCL, Highway 14E expansion and MNPrairie Board meeting.

Motion by Commissioner Brady, seconded by Commissioner Ebeling to approve the following listing of bills. Ayes all.

LISTING OF BILLS

10/13/2015

180 Degrees, Inc.	6,595.87
30 th Place, LLC	17,387.70
A'viands, LLC	15,707.71
Advanced Correctional Healthcare, Inc.	7,942.75
Ag Power Enterprises, Inc.	2,260.99
Bureau of Criminal Apprehension	6,780.00
Central Valley Cooperative	4,845.06
CliftonLarsonAllen, LLP	19,500.00
Computer Professionals Unlimited, Inc.	4,309.72
Dakota County Financial Svc	8,096.00
Dorsey & Whitney, LLP	20,167.25
FFF Enterprises	16,380.64

Harlands Tire & Auto Center	3,259.17
Houston Engineering, Inc.	4,000.00
Innovative Office Solutions, LLC	2,267.85
Integra Telecom	2,766.40
Intereum, Inc	5,263.24
LEO A Hoffman Center Comfrey	7,992.25
Local Government Information Systems	23,903.25
Loken Excavating & Drainage	4,779.00
Mathiowetz Construction	19,236.00
MCCC MI 33	5,615.00
MCF STW	5,115.00
Medford Sand & Gravel, LLC	23,788.22
MN Dept of Labor & Industry	2,064.49
Office of MN IT Service	2,280.74
Owatonna Motor Company	3,333.04
Owatonna Public Utilities	29,615.83
Revize, LLC	10,178.00
Schultz Excavating	5,070.50
Seykora Group, Inc.	16,735.10
SHI International Corp.	53,016.00
Southern MN Construction Co. Inc.	5,895.67
Steele County Auditor	5,616.94
Steele County Revenue	2,352.56
Stonebrooke Engineering, Inc.	32,987.90
Superior Jetting, Inc.	10,440.00
Turnkey Corrections	16,756.50
Uniforms Unlimited, Inc.	4,706.32
University of MN Regents	46,250.34
Waste Management of WI-MN	51,354.10
194 Warrants under \$2,000	<u>73,973.54</u>
Total:	\$610,586.64

Motion by Commissioner Glynn, seconded by Commissioner Brady to adjourn to the call of the Chair at 7:18 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR