

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

November 24, 2015

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on November 24, 2015 with Commissioners Ebeling, Huntington Glynn, Schultz and Brady present. Also present were County Attorney Dan McIntosh, County Engineer Anita Benson, County Sheriff Lon Thiele, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve the agenda. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Ebeling to approve the minutes of November 10, 2015. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to approve the personnel actions and to authorize to fill the vacant PHN position. Ayes all.

New Hires/Transfers/promotions for approval. Positions previously approved by Board:

Crystal Plut (promotion) Juvenile Probation Officer C41/MAPE Step 1 12/7/15

Resignations/Terminations:

Debra Knutson Public Health Nurse Public Health 01/04/16

Commissioner Schultz offered the following **Resolution** seconded by Commissioner Glynn

**Sheriff's Department – Sergeants Unit
2015 – 2016 LELS**

WHEREAS, the current Collective Bargaining Agreement between the Law Enforcement Labor Services (LELS), Sheriff's Department – Sergeants Unit expired effective December 31, 2014; an

WHEREAS, the County has recently negotiated a two (2) year labor agreement with LELS; and

WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the proposed labor agreement effective January 1, 2015 through December 31, 2016 between Steele County and the Law Enforcement Labor Services, Sheriff's Department – Sergeants Unit.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the listing of committee participants to create a local committee to recommend options for a County Economic Development Service Provider. Ayes all.

Commissioner Ebeling offered the following **Resolution** seconded by Commissioner Schultz

Supporting the Efforts of the Multi-Jurisdictional Partnership for Becoming a Beyond the Yellow Ribbon County

WHEREAS, many families support their military service members and veterans who are serving and have served in the United States and overseas to protect the values and freedom enjoyed by the citizens of the United States of America; and

WHEREAS, a Beyond the Yellow Ribbon County assists in connecting local service members, veterans and military family members with a community network of support that is understood and trusted, where military connected residents and their families are recognized and can access information and services to assist them before, during and long after military service and is sustainable for future military residents as deployment becomes necessary and;

WHEREAS, this Beyond the Yellow Ribbon County partnership will build on the existing strength of our community and organizations by continuing to support awareness and addressing the needs of spouses and children throughout the deployment, deployment-reintegration process and through extended periods after homecoming in ways to lessen their burden while a family member is deployed, or is impacted by their service to community and country, and;

WHEREAS, we believe the effects of military service does not end when a service member returns home and the family is reunited. This process takes months for some families and years for others; We believe the ultimate vision of the county is to offer support to service members, veterans and military families and honor them in our midst and;

WHEREAS, the Steele County Board of Commissioners and the Beyond the Yellow Ribbon Community Partnership encourage key groups of the community, service members and their families to be proactive and work in harmony to develop a program which empowers community synchronization of effort and build an enduring and sustainable network of support.

NOW, THEREFORE, BE IT RESOLVED, on behalf of our residents, the Steele County Board of Commissioners is proud to recognize, appreciate and say Thank You to our military members, veterans and their families for the service and sacrifices and in all they do.

AND BE IT FURTHER RESOLVED, that the residents and the Steele County Board of Commissioners do fully support the efforts of the Beyond the Yellow Ribbon Partnership to support our veterans, military members and their families while defending the democratic values of the United States of America.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Glynn offered the following **Resolution** seconded by Commissioner Brady

Affirming Steele County's endorsement of the revised County Program Aid formula developed by the Association of Minnesota Counties' County Program Aid Work Group.

WHEREAS, Minnesota's counties are mandated by the state to provide essential services in many program areas including human services, public safety, and transportation; and

WHEREAS, counties depend on County Program Aid ("CPA") for the financial sustainability of these state-mandated, county-administered services; and

WHEREAS, the current structure of the CPA formula, pursuant MS Chapter 447A.0124, creates considerable volatility in the fund's distribution, interfering with counties' abilities to accurately budget for essential services; and

WHEREAS, the current formula's inadequacies have also resulted in the dramatic reduction of funding for one-third of counties, that have lost at least 50 percent of their funding since 2005; and

WHEREAS, despite fluctuations over the past ten years, the state appropriation to the 2015 CPA is equal to the 2005 appropriation making it greatly depressed in terms of inflation; and

WHEREAS, a revised CPA formula in conjunction with additional funding will enable counties to continue to provide quality services that may also translate into reductions in county levies, decreasing the tax burden of Minnesota residents; and

WHEREAS, in October 2014, the Association of Minnesota Counties assembled the CPA Work Group including leadership from twenty counties and representatives from the Metropolitan Inter-County Association and the Minnesota Rural Counties Caucus to analyze and develop a CPA formula that reflects the pressing needs of Minnesota's counties; and

WHEREAS, the CPA Work Group unanimously approved a revised CPA formula that benefits all Minnesota counties by reducing volatility and ensuring a fair distribution of CPA; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support the proposed CPA formula revisions; now, therefore,

BE IT RESOLVED, Steele County endorses the following revisions to the Minnesota County Program Aid formula:

- A funding increase of \$40 million;
- The creation of a funding floor that guarantees each county \$350,000 in tax base equalization aid ("TBEA");
- Adjustments to the TBEA formula factors to slow down counties' loss of TBEA funding, including: an increase of the per capita factor to \$190 and a decrease of the county adjusted net tax capacity (ANTC) factor to 9 percent;
- The elimination of special funds and transition aid; and
- The creation of a 5% cap on annual CPA losses; ensuring no county will lose more than 5% of its funding each year.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Ebeling, seconded by Commissioner Schultz to approve staff initiating a process to update the Steele County logo and create a more consistent use of the logo. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to approve the Agreement with Innovative Office Solutions to provide services to re-design the office space in the Treasurer's office. Ayes all.

Commissioner Glynn offered a **Resolution** seconded by Commissioner Schultz to approve the Final Payment for CP 74-015-05 Sealcoating in the amount of \$67,881.06 to Asphalt Surfaces Technologies Corp.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Ebeling offered a **Resolution** seconded by Commissioner Glynn to approve Final Payment for SAP 74-610-03, 74-631-06 and CP 74-015-08 to Crane Creek Asphalt in the amount of \$191,919.14.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Glynn offered a **Resolution** seconded by Commissioner Brady to approve Final Payment for CP 74-015-01 in the amount of \$67,751.55 to Traffic Marking Services for a Striping Project.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the Contract Amendment in the amount of \$93,762 with Stonebrook Engineering for professional services necessary to deliver the CSAH 34 Traffic Signal Projects. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve reducing the 2016 proposed Highway Budget Capital Outlay line item by \$71,158.36 and to increase the 2016 proposed Highway budget County Contract line item by \$71,158.36 to be used towards a mill and overlay maintenance project on CSAH 45 from Holly Street to approximately 170 ft. south of Barney Street. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of the accelerated project schedule for the Phase 1 Scope of Work for the Public Works Building to realize cost savings while delivering the project scope approved by the County Board on August 25, 2015. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve increasing the Landfill cash petty fund amount from \$250 to \$500. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to approve the Landfill Rate Increases effective January 1, 2016. Ayes all.

Commissioner Reports:

Commissioner Schultz reported on his attendance at the South Central Human Relations meeting. Commissioner Glynn reported on his attendance at the Southeast Emergency Medical Services, Workforce Development, Joint Extension meeting and MNPrairie.

Commissioner Ebeling reported on his attendance at the Judicial Ditch 2 meeting and the Joint Extension meeting.

Commissioner Brady reported on his attendance at the Judicial Ditch 2 meeting and South Central Human Relations meeting.

Commissioner Huntington reported on her attendance at the MNPrairie meeting.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to authorize the Chairman to sign bills on December 29, 2015.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the listing of bills. Ayes all.

LISTING OF BILLS

11/24/2015

A'viands, LLC	14,677.07
Advanced Correctional Healthcare, Inc.	10,285.07
Central Valley Cooperative	4,327.61

Cretex Concrete Products Midwest, Inc.	3,234.90
Crop Production Services, Inc.	4,490.45
Evergreen Land Services	2,000.00
Huber Supply Co. Inc.	2,131.41
Innovative Office Solutions, LLC	2,622.84
Jeff Larson	2,517.00
Leo A Hoffmann Center, Inc.	8,672.25
Mental Culverts, Inc.	8,133.65
Mora Psychological Services, PLLC	2,200.00
Motorola Solutions, Inc.	8,406.27
Overhead Door Co. of Albert Lea, Inc.	2,833.28
Rinke-Noonan	2,561.00
Short Elliott Hendrickson, Inc.	3,972.77
Southern MN Construction Co, Inc.	3,286.86
Steele County Revenue	2,189.55
Steele County Treasurer	18,840.58
Stonebrooke Engineering, Inc.	8,897.50
Trane U.S. Inc.	11,750.00
Trustwave Holding, Inc.	7,961.85
Turnkey Corrections	11,092.18
Ulland Brothers, Inc.	3,839.36
Waste Management of WI-MN	48,863.87
Ziegler, Inc.	3,299.11
161 Warrants under \$2,000	<u>77,040.78</u>
Total:	\$280,127.21

Motion by Commissioner Glynn, seconded by Commissioner Brady to adjourn to the call of the Chair at 7:26 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR