

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

November 10, 2015

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on November 10, 2015 with Commissioners Brady, Ebeling, Huntington Glynn and Schultz present. Also present were County Sheriff Lon Thiele, County Engineer Anita Benson, County Treasurer Cathy Piepho County Attorney Dan McIntosh, Planning & Zoning Director Dale Oolman, Assessor Bill Effertz, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the minutes of October 27, 2015. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the following personnel actions. Ayes all.

New Hires/Transfers/promotions for approval. Positions previously approved by Board:

<i>Name</i>	<i>Position</i>	<i>Rating/Step</i>	<i>Start Date</i>
Melissa Trihus	Tech Clerk 1 – Recorder’s	B22/3	11/02/15
Lucas Dreher	Correctional Officer	B24/1	11/09/15
Trevor Erler	Correctional Officer	B24/1	11/10/15

Resignations/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End</i>
Nicholas Donahue	Road Deputy	Sheriff	11/14/15
Nathan Olson	Road Deputy	Sheriff	11/19/15

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
Dawn Grunklee	Correctional Off. – Det. Ctr.	6	11/13/15
Nathan Olson	Deputy – Sheriff’s Dept.	3	11/18/15

Motion by Commissioner Schultz, seconded by Commissioner Glynn to appoint Commissioner Brady as MCIT delegate and Commissioner Ebeling as alternate. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the application to Conduct Off-Site Gambling for the Owatonna Wrestling Association at the Monterey Ballroom. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Glynn to authorize the Board Chair to sign the letter of support, on behalf of the Board of Commissioners, of the City of Owatonna Parks & Recreation Department (Senior Place) applying for the Aging Mastery Program (AMP) grant. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Ebeling abstaining.

Commissioner Ebeling offered a **Resolution**, seconded by Commissioner Brady for the Minnesota Trails Assistance Program Maintenance Grant Agreement in the amount of \$56,100. Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the quote from All Systems for the Access Control/Surveillance Project in the amount of \$73,214. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to approve the request to advertise for the open position in the Auditor’s office. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve Conditional Use Permit #399 for David & Christy Mulert to build and operate a kennel in Section 27-107-20 of Owatonna Township with condition per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to set the date for adoption of a Solar Energy Ordinance for December 15, 2015 at 7:15 p.m. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Ebeling to authorize the Planning & Zoning Director to submit the 2016 Project Priority List Worksheet (PPL) to the Minnesota Public Facilities Authority (PFA) for the community of Pratt. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to set January 12, 2016 for Board of Equalization training at 4 p.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to set the date for the 2016 Board of Equalization Thursday, June 16, 2016 at 5 p.m. with the reconvene date of June 28th at 7:15 p.m. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve the quote from Block Plumbing & Heating for replacement of the Water Heater at the Detention Center in the amount of \$12,400. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the lease, and permit the County Attorney to sign, of the residence connected to the County Attorney's office and to approve of material costs to be deducted from the rent for the cost of paint. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Ebeling to approve the Request for Proposal for Audit Services and to accept proposals until 4 p.m. on November 20, 2015. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the debt forgiveness of advances to the Four Seasons in the amount of \$2,314,000. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to set the meeting dates for December Board meetings at December 15, 2015 and December 22, 2015 (if needed) at 7 p.m. with Committee of the Whole at 4 p.m. Ayes all.

Commissioner Reports:

Commissioner Schultz reported on his attendance at the Ag Society annual meeting, the Joint Fair Board meeting and SEMCAC meeting.

Commissioner Glynn reported on his attendance at the Cannon River Partnership and MnPrairie meeting.

Commissioner Ebeling reported on his attendance at the Jt. Steele/Rice Dispatch meeting, Southern Minnesota Tourism and Joint Fair Board meeting.

Commissioner Brady reported on his attendance at the JD 7 & 11 meetings and the SE Mn Water Resources Board.

Commissioner Huntington reported on her attendance at the MnDOT tour of old Highway 14, Criminal Justice meeting, Mn. Association of County Feedlot Officers, SCHA, Joint Fair Board meeting and MnPrairie meeting.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to enter into closed session at 7:28 p.m. to discuss a Property Acquisition. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady, to close the closed session at 7:53 p.m.

Motion by Commissioner Schultz, seconded by Commissioner Glynn to approve the following listing of bills. Ayes all.

LISTING OF BILLS

11/10/2015

A 'viands, LLC	9,843.34
Asbostrol, Inc.	7,350.00
Computer Professionals Unlimited, Inc.	4,062.72
Crane Creek Asphalt	2,363.53

Dakota County Financial Svc	7,590.00
Eaton Corporation	10,942.10
Four Seasons Centre	4,001.25
Freeborn County Treasurer	6,725.82
H & L Mesabi, Inc.	15,162.13
HM CRAGG	3,303.20
Integra Telecom	2,772.60
J R's Advanced Recyclers, Inc.	6,731.10
Kwik Trip, Inc.	3,858.27
Local Government Information Systems	24,507.00
Matejcek Implement Co.	74,912.50
Mathiowetz Construction	5,950.00
Mayo Clinic	8,124.50
MN Pollution Control Agency	67,049.49
OpenGov, Inc.	29,750.00
Owatonna Public Utilities	13,665.77
Short Elliott Hendrickson, Inc.	2,584.47
Southeast Service Cooperative	7,936.56
Southern MN Construction Co Inc.	4,504.97
Turnkey Corrections	3,488.14
157 Warrants under \$2,000	<u>51,191.75</u>
Total:	378,371.21

Motion by Commissioner Brady, seconded by Commissioner Schultz to adjourn to the call of the Chair at 7:54 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR