

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 9, 2015

STATE OF MINNESOTA)  
  ) ss  
COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on June 9, 2015 with Commissioners Schultz, Brady, Ebeling, Huntington and Glynn present. Also present were Planning & Zoning Director Dale Oolman, County Engineer Anita Benson, Interim Community Services Director Stan Groff, County Attorney Dan McIntosh, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the agenda. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Board Minutes of May 26, 2015 and June 3, 2015. Ayes all.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Ebeling

**Whereas;** Contract No. 143509 has in all things been completed, and County Board being fully advised in the premises, now that be it resolved; that we do hereby accept said completed project for and behalf of the Steele County Highway Department and authorize final payment as specified herein.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Schultz

**WHEREAS,** Steele County agrees to be sponsors of the Steele County Trail Association, Inc.; and

**NOW, THEREFORE, BE IT RESOLVED** that the Steele County Board of Commissioners do hereby name Ed Nelson as the Steele County Trail Administrator.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve Conditional Use Permit #395 for Dennis & Kim Halverson in Section 5-108-20 of Medford Township and to change Condition #7 to read loading and unloading shall be allowed to occur between the hours of 6 a.m. and 10 p.m., Condition #9 to allow wood grinding or processing of mulch material outside between the hours of 6 a.m. and 5 p.m. and condition #11 that vegetative screening must be planted within 6 months of possession of property and to approve the Findings of Fact. Ayes all.

The Public Hearing on the Zoning Ordinance Amendment was open at 7:35 p.m.

Dale Oolman discussed the proposed changes to Section 1508.02 for Bulk Storage (Liquid).

The meeting was then open to comments from those in attendance.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Schultz

**WHEREAS** the Steele County Zoning Ordinance was adopted on November 9<sup>th</sup>, 1993 and filed with the Steele County Recorder as Document # 239700; and,

**WHEREAS** Minnesota Statute 394.25 allows for amendments to the Zoning Ordinance following a recommendation by the planning commission; and,

**WHEREAS** the Planning Commission held a public hearing on May 4<sup>th</sup>, 2015 and forwarded its recommendation to the Steele County Board of Commissioners.

**NOW THEREFORE BE IT RESOLVED:** that the Steele County Board of Commissioners amends Section 1508.02 of the Steele County Zoning Ordinance to read as follows:

1508.02 – Bulk Storage (Liquid)

- 1) All uses associated with the bulk storage of oil, gasoline, liquid fertilizer, chemicals and similar liquids shall comply with the requirements of the Minnesota State Fire Marshall’s and Minnesota Department of Agriculture Offices.

2) Above ground liquid storage tanks having a capacity in excess of 12,000 gallons shall require a conditional use permit and shall file said permit and information requirements as specified in Section 504 of this Ordinance.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the following personnel actions. Ayes all.

**New Hire(s):**

<i>Name</i>	<i>Position</i>	<i>Rating/Step</i>	<i>Start Date</i>
Amy Roggenbuck (conditional offer)	Comm. Services Dir. /CHS Admin.	E83/2	06/22/15

**Resignations:**

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End</i>
Luis Irizarry	Correctional Officer	Detention Ctr.	06/02/15

**Anniversaries:**

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>
Ron Hammann	Jail Administrator – Det. Ctr.	6	06/01/15
Steve Schroht	Four Seasons Director	5	06/03/15
Travis Avelar	Correctional Officer – Det. Ctr.	8	06/04/15
Anthony Buttera	Corporal – Det. Ctr.	8	06/04/15
Jennifer Pfeifer	Asst. Jail Administrator – Det. Ctr.	7	06/09/15
Karen Meier	Administrative Assistant – Sheriff's	12	06/22/15

Motion by Commissioner Schultz, seconded by Commissioner Glynn to approve a 75% reduction in tipping fees at the landfill for the City of Owatonna for demolition of a structure at Morehouse Park. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve the 2016-2017 Transportation Capital Improvement Plan (CIP). Ayes all.

**Reports:**

Commissioner Schultz reported on his attendance at the Human Resource Center, Steele County Historical Society, Joint Dispatch, Fair Board, SEMCAC and Smart Transit meetings.

Commissioner Glynn reported on his attendance at the SEMREX meeting.

Commissioner Ebeling reported on his attendance at the AMC District meeting, Joint Dispatch meeting, SE MN Communications Board and SCCL Board meeting.

Commissioner Brady reported on his attendance at the Cannon River Watershed meeting, AMC District meeting, Park & Rec meeting and Soil & Conservation District meeting.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve the following listing of bills. Ayes all.

**LISTING OF BILLS**

6/9/2015

3D Specialties	2,448.63
A'viands, LLC	5,930.70
Advanced Correctional Healthcare, Inc.	7,942.75
Jessica L. Bendzick	2,000.00
Central Valley Cooperative	4,517.64
Computer Professionals Unlimited, Inc.	4,062.72
Express Services, Inc.	4,320.00
Stanley A. Groff	7,525.30
Hammell Equipment, Inc.	46,500.00
JR's Advanced Recyclers, Inc.	4,641.00
Loken Excavating & Drainage	3,695.76
Motorola Solutions, Inc.	3,348.10
NEC Financial Services, LLC	4,269.61
Owatonna Public Utilities	23,446.75
Pictometry International Corp.	15,225.60
Ronco Engineering Sales	2,311.80
Short Elliott Hendrickson, Inc.	13,500.95
South Central College Bookstore	3,500.00

Steele County Treasurer	9,066.91
Turnkey Corrections	5,210.37
Wallace Bustad Crane Service, Inc.	2,470.00
Ziegler, Inc.	191,915.00
162 Warrants under \$2,000	<u>56,840.06</u>
<b>Total:</b>	<b>424,689.65</b>

Motion by Commissioner Schultz, seconded by Commissioner Glynn to adjourn to the Call of the Chair at 8:12 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
 AUDITOR