

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSONERS

SPECIAL SESSION

February 26, 2015

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on February 26, 2015 with Commissioners Glynn, Brady, Schultz, Ebeling and Huntington present. Also present were County Attorney Dan McIntosh, Planning & Zoning Director Dale Oolman, Sheriff Lon Thiele, County Treasurer Cathy Piepho, Public Works Director Anita Benson, Environmental Services Director Scott Golberg, Interim Public Health Director Stan Groff, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Schultz, seconded by Commissioner Brady to approve the Agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the minutes of the February 10, 2015. Ayes all.

Sheriff Lon Thiele did the swearing in ceremony for Sheriff Deputy Andrew Seifert.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the following personnel actions. Ayes all.

New Hire(s)

<i>Name</i>	<i>Position</i>	<i>Rating/Step</i>	<i>Start Date</i>
Michael Merry	Network Support Specialist	26/3	02/17/15

Retirements:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End</i>
Richard Wandrey	Assistant Jail Administrator	Detention Center	2/20/15

Bill Fahey from Northland Securities then presented a Bonding 101 training for the Commissioners.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to approve the purchase of video equipment from Streamline Communications in the amount of \$2,794.82 for the Treasurer’s conference room. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve the low bid of 2nd Floor and More, LLC in the amount of \$5,645 for handicap accessible door openers at Public Health. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to approve the Agreement between the Minnesota Dept. of Revenue and Steele County for collection of a Local Transit Sales and Use Tax and to authorize the Chairman and Auditor to sign. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Brady to approve the 6 month extension (January 1 thru June 30, 2015) of the tower lease with Roger and Florence Borwege in the amount of \$3,000 and authorize the Administrator to sign. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Schultz to approve authorization to advertise sale of the Medford Tower and to set the bid opening for March 13, 2015. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Retirement and Special Projects Agreement with Tom Shea. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve sending a letter to the Cedar River Watershed Board in support of the proposed amendments to the rules. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the 2014 County Feedlot Annual Report. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve the purchase of 2 police interceptors and the purchase of 1 SUV police interceptor at a price of \$78,657 from Owatonna Ford. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Boat & Water Grant Agreement in the amount of \$2,934. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the Equitable Sharing Agreement & Certification for the County Attorney's office. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Brady to authorize advertising for bids for Seasonal Materials and to set the bid opening date for April 2, 2015 at 11:00 a.m. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve the Out of State travel request for a Highway sign technician to attend the ATSSA How to Training & Education Workshop course March 17-18 in Fargo, ND. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Schultz to authorize advertising for bids for the lease of approximately 45 acres of farmland located in the W1/2 of the SW1/4 in Section 5-107-20 for the 2015 season and to set the bid opening date for April 2, 2015 at 10:00 a.m. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the City of Owatonna and Steele County Equipment Agreement for the Paver and Zipper. Ayes all.

Commissioner Ebeling offered the following **Resolution**, seconded by Commissioner Brady

Whereas; Contract No. 141003 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein to Crane Creek Asphalt for Project No. SAP 074-635-010, SAP 074-613-006, SAP 074-641-003 and CP 074-014-002.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office. Ayes all.

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Glynn

WHEREAS, The County of Steele has determined that the following deficient bridges on the CSAH, County Road, and Township Road systems are high priority and require replacement or rehabilitation within the next ten (10) years; and

<u>Old Bridge #</u>	<u>New Bridge #</u>	<u>Road</u>	<u>Def. Status</u>	<u>Suff. Rating</u>	<u>Estimated Project Cost</u>	<u>Proposed Const. Year</u>
92779	74J21	CSAH 6	S.D.	55.9	\$130,000	2016
89080	74Jxx	CSAH 28	S.D.	64.7	\$130,000	2016
L3951	74Jxx	NE 34 th Ave.	S.D.	43.1	\$200,000	TBD
4686	74Jxx	CR 180	S.D.	51.6	\$160,000	TBD
L5798	74Jxx	NE 76 th St.	S.D.	55.1	\$130,000	TBD
97815	74Jxx	SW 51st St.	S.D.	56.1	\$200,000	TBD
74509	745xx	CSAH 19	F.O.	59.5	\$800,000	TBD
95786	74Jxx	SE 18 th St.	S.D.	68.3	\$130,000	TBD

WHEREAS, Local roads play an essential role in the overall state transportation network and local bridges are a critical component of the local road system; and

WHEREAS, State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road system and is necessary for the County of Steele and its townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above; and

WHEREAS, The County of Steele intends to proceed with replacement or rehabilitation of these bridges as soon as possible once State Transportation Bonds become available.

NOW, THEREFORE, BE IT RESOLVED by its County Board of Commissioners that Steele County will proceed with the design and preparation of contract documents for the aforementioned bridges upon notification of Bridge Bond funding availability.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to authorize advertising for bids for CP 74-015-05 Seal coat project and set the bid opening for March 26, 2015 at 10:00 a.m. Ayes all.

Commissioner Schultz offered the following **Resolution**, seconded by Commissioner Glynn

**REQUEST FOR SPEED STUDY
CSAH 45 (North)**

WHEREAS: The Commissioner of Transportation has the authority and responsibility to establish speed limits: and

WHEREAS: The most recent speed study on the segment of CSAH 45 from the North intersection with CSAH 9 to NW 36 Street conducted in 1983.; and

WHEREAS: No existing speed study is on file for a portion of the segment and current posted speed signage does not appear to be appropriate. Commercial development along the entire segment has increased traffic volume and safety concerns asking for the entire segment to be evaluated.

NOW THEREFORE, IT IS HEREBY RESOLVED: That the Steele County Board of Commissioners requests the MNDOT District 6 Traffic Engineer conduct a speed study on CSAH 45 from the Rice County Line south to NW 36th Street.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the quotes from Timm's Trucking Inc. at \$87.50 and Loken Excavation & Drainage Inc. at \$88.00 per hour as needed for 2015 belly dump trucking rates. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve the purchase of a chassis for one tandem axle plow truck for the total purchase price of \$85,300.30 and the purchase of a Radial Contour Hitch Highline mower for \$46,500 using the low quote from Hammel Equipment Inc. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the purchase of a motor grader in the amount of \$193,005 from Ziegler, Inc. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to authorize advertising for bids on SP 74-070-04 and set the bid opening for March 26, 2015 at 10:00 a.m. Ayes all.

Commissioner Reports:

Commissioner Schultz reported that there will be a Fair Board meeting on May 12th at 11:30 a.m.

Commissioner Glynn-no report

Commissioner Ebeling reported that he attended a JD 24 meeting and the NACO Legislative Conference
Commissioner Brady reported that he attended the Soil & Water Conservation District meeting and the South Central Human Relations meeting.

Commissioner Huntington reported that she attended by NACO Legislative Conference and attended the JD 24 meeting and brought a video to share "Federal Policies Matter to County Government".

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the following listing of bills. Ayes all.

**LISTING OF BILLS
2/26/2015**

30 th Place, LLC	21,308.48
A'viands, LLC	15,673.16
City of Medford	4,323.83
Compass Minerals America	12,294.01
Emergency Automotive Technology, Inc.	3,905.17
Express Services, Inc.	3,024.00
Stanley A. Groff	7,362.50
Honeywell, Inc.	17,437.01
Kris Engineering, Inc.	2,823.00
Loken Excavating & Drainage	4,674.11
Mike's Repair	3,713.64
MN Sheriffs Assn.	2,254.00
MVTL Laboratories, Inc.	4,914.00
Owatonna Groundsmasters, Inc.	4,699.89
SCR Southern-Rochester	4,356.04

Stanley Security Solutions, Inc.	3,350.53
Steele County Highway Dept.	15,748.00
Steel County Revenue	2,249.34
Steele County Treasurer	35,287.58
Thomson Reuters – West	5,182.56
Turnkey Corrections	11,604.50
Us Highway 14 Partnership	2,500.00
Waseca County Auditor-Treasurer	8,215.35
Wenck Associates, Inc.	7,563.00
133 Warrants under \$2,000	<u>48,053.12</u>
TOTAL:	\$252,516.82

Motion by Commissioner Brady, seconded by Commissioner Schultz to adjourn to the Call of the Chair at 7:40 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
 AUDITOR