

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

August 25, 2015

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on August 25, 2015 with Commissioners Brady, Ebeling, Huntington, Glynn and Schultz present. Also present were County Attorney Dan McIntosh, County Engineer Anita Benson, Jail Administrator Ron Hammann, Interim Probation Director Timothy Schammel, County Treasurer Cathy Piepho, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Glynn to approve the Minutes of August 11, 2015 with the changes to the Personnel Report. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the following personnel actions. Ayes all.

**New Hires/Transfers/Promotions:**

<i>Name</i>	<i>Position</i>	<i>Rating/Step</i>	<i>Start Date</i>
Tim Schammel	Interim Probation Director	D62/4	08/10/15
Joshua Horejsi	Deputy – Sheriff’s Dept.	B25/Start	09/03/15

**Resignations/Terminations:**

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End</i>
Caitlin Needham	Correctional Officer	Detention Center	09/02/15

Motion by Commissioner Schultz, seconded by Commissioner Brady to approve the Tobacco License for Casey’s Retail Company in Ellendale, Minnesota. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to approve the revised Agreement between Steele County and Waseca County for a shared Court Services Director services correcting the fees and fees payment to quarterly. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the replacement of the Technical Clerk I position in the Recorder’s Office. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the recruitment of a full-time Adult Probation Officer position in the Probation Services Office. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Glynn to approve the out of state travel request for Ron Hamman and Paul Prissel to attend the annual Zuerchers User’s Conference in Sioux Falls, South Dakota on October 7 - 9 2015. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the DVR upgrade at the Detention Center and to accept the quote from Reliance Telephone, Inc. in the amount of \$4,619.00. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve Amendment No. 1 to the project Cooperative Agreement to utilize Local Road Improvement Program Grant Funding to offset \$100,000 in Blooming Prairie on CSAH 42 (Main Street East) Improvements. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the Access Variance request for Dan Deml for an access onto CSAH 27. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve Option 2 for the new Public Works Building Project. Three Commissioners voted in favor thereof, Commissioners Brady and Glynn voting against.

Commissioner Schultz offered the following **Resolution** seconded by Commissioner Ebeling

**BE IT RESOLVED** by the Steele County Board of Commissioners that the County enter into the attached Grant Contract with Minnesota Department of Veterans Affairs (MDVA) to

conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED** by the Steele County Board of Commissioners that Rene Gilormini, the Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Upon the vote being taken, five Commissioners voting in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Reports:

Commissioner Schultz - reported on his attendance at the South Central Human Relation and the Fair Board meeting.

Commissioner Glynn - reported on his attendance at MNPrairie meeting.

Commissioner Ebeling - none.

Commissioner Brady - reported on his attendance at the Water Quality

Commissioner Huntington - reported on her attendance at the MNPrairie strategic planning, South Central Health Alliance and MNPrairie budget meeting.

Motion by Commissioner Brady, seconded by Commissioner Ebeling to approve the listing of bills.

Ayes all.

#### LISTING OF BILLS

8/25/2015

Ancom Technical Center, Inc.	5,540.40
Jessica Bendzick	2,000.00
Central Valley Cooperative	4,650.44
Crane Creek Asphalt	10,244.60
Cretex Concrete Products Midwest, Inc.	4,579.43
Erickson Engineering Co. LLC	2,364.00
L & L Street Rods & Sport Trucks	2,525.00
Local Government Information Systems	24,375.75
Mayo Clinic	3,635.50
Southeast Service Cooperative	3,137.40
Southern MN Construction, Co. Inc.	2,353.43
Steele County Treasurer	18,840.58
Turnkey Corrections	13,078.97
University of MN Regents	2,758.21
Waste Management of WI-MN	51,698.30
142 Warrants under \$2,000	<u>74,399.94</u>
<b>Total:</b>	<b>\$226,181.95</b>

Motion by Commissioner Brady, seconded by Commissioner Glynn to adjourn to the call of the Chair at

7:38 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_

AUDITOR