

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

April 14, 2015

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Regular Sessions at 7:00 PM on April 14, 2015 with Commissioners Huntington, Schultz, Glynn, Brady and Ebeling present. Also present were Planning & Zoning Director Dale Oolman, County Engineer Anita Benson, County Attorney Dan McIntosh, County Sheriff Lon Thiele, Interim Community Services Director Stan Groff, County Feedlot Officer Dan Vermilyea, County Administrator Laura Elvebak and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Schultz, seconded by Commissioner Glynn to approve the Agenda. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the March 31, 2015 Board Minutes. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Schultz to approve Interim Use Permit 2015-01 for Brian Cook (Cook Gravel Pit) in Clinton Falls Township- Section 21-108-20 with conditions per the Planning Commission and to accept the Finding of Fact. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve Interim Use Permit 2015-02 for Loken Excavation & Drainage (Hafstad Pit) in Owatonna Township- Section 30-107-20 with conditions per the Planning Commission and to accept the Finding of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebleing to approve the Review of Conditional Use Permit #2010-02 for Don Loken Drainage (Schultz Pit) in Lemond Township- Section 9-106-21 with conditions per the Planning Commission and to accept the Finding of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to approve the Renewal of Conditional Use Permit #299 for Loken Excavation & Drainage (Dietz Pit) in Owatonna Township- Section 29-107-20 with conditions per the Planning Commission and to accept the Finding of Fact. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve Conditional Use Permit #392 for Dustin Deml for a Feedlot in Owatonna Township- Section 25-107-20 with conditions per the Planning Commission and to accept the Finding of Fact. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to approve the On Sale Liquor License for Spurgy’s Bar and Grill of Hope MN. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Lease Agreement with David Janke for the Farmland Lease of 45 acres of land owned by the county in the amount of \$19,395. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to award the bid for the CP 74-015-05 Sealcoating to Asphalt Surfaces Technologies Corperation to sealcoat 61.15 miles of County highways in the amount of \$831,003.16. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Glynn to award the bid for SP 74-070-04 HSIP Striping to Traffic Marking Services in the amount of \$53,156.79. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to award all bids as follows for Seasonal Materials - Plant Mixed Bituminous -Crane Creek Asphalt - \$563,325 & Ulland Bros., Inc.- \$588,000 Aggregate Materials toFalkstone LLC, Medford Sand & Gravel, Don Loken Drainage Inc., Bishop Excavating, Ulland Brothers, Timm’s Trucking Inc., Joe Wondra, SMC, OMG Midwest Inc., David Spinler Construction and Crane Creek Asphalt. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to award the bid for SAP 74-042-04 Blooming Prairie to Elcor Construction in the amount of \$2,736,980.18 Ayes all.

Commissioner Schultz offered the following **Resolution**, seconded by Commissioner Brady

Exhibit E for Grant Agreement to State Transportation Fund

WHEREAS, Steele County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Local Road Improvement Project No. SAP 074-642-004; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this local road improvement project is available; and

WHEREAS, the amount of the grant has been determined to be \$500,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Steele County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the road project but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to re-affirm the Organizational Structure and Positions within the Highway Department. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to authorize advertising for bids for 2015 Bituminous Projects 74-610-03 and 74-631-06 and to set the bid opening for May 14, 2015 at 10 a.m. Ayes All.

Motion by Commissioner Schultz, seconded by Commissioner Brady to award the County Parks Lawn Mowing bid to Paul Slowinski in the amount of \$208.00 per time. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Ebeling to approve compensation to the City of Medford for tree replacements on CSAH 12 in Medford in the amount of \$510. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Access Variance Request on CR 173, PR 15-003 to widen the existing field and changing the use to an access for a livestock barn. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Ebeling to approve the Access Variance Request on CSAH 23, PR 15-002 to widen an existing residential access and changing the use to a commercial access. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve the Lobby Security Camera for Public Health Nursing office. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Glynn to approve the following Personnel Actions. Ayes all.

New Hires:

<i>Name</i>	<i>Position</i>	<i>Rating/Step</i>	<i>Start Date</i>
Caitlin Needham	Correctional Officer – Det. Ctr.	22/Start	3/23/15

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>DBM/Step</i>	<i>Anniv. Date</i>
Zachari Wagner	Deputy – Sheriff's Dept.	B25/2	4/21/15
Trent Cottingham	Maint. Supervisor – Hwy.	C42/9	4/25/15
James Cole	Asst. County Attorney	C43/7	4/30/15

Commissioners Reports:

Commissioner Schultz reported on his attendance at the Fair Board and SEMCAC meetings.

Commissioner Glynn reported on his attendance at the Workforce meeting.

Commissioner Ebeling reported on his attendance at the 911 Mtg., SE Emergency Committee and the SCCL meeting.

Commissioner Brady reported on the Solid Waste meeting he attended.

Commissioner Huntington reported on her attendance at the MNPrairie All Staff and Leadership Team meetings, Extension meeting and the SCCL meetings.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to go into Closed Session at 7:58 p.m.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to re-open the County Board meeting at 8:30 p.m.

Motion by Commissioner Glynn, seconded by Commissioner Schultz to initiate legal proceedings to construe Agreement No. 05126 between the Minnesota Department of Transportation and Steele County. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Brady to approve the following listing of bills. Ayes all.

LISTING OF BILLS

4/14/2015

2 nd Floor and More	5,340.00
30 th Place, LLC	18,275.23
A'viands, LLC	16,517.38
Advanced Correctional Healthcare, Inc.	6,626.98
Businessware Solutions Corporation	2,108.78
CDW Government, Inc.	4,632.50
Compass Minerals America	7,478.56
Computer Professionals Unlimited, Inc.	4,659.72
Express Services, Inc.	2,880.00
Freeborn Co. Treasurer	6,725.82
John C. Hosfield	2,371.75
Innovative Office Solutions, LLC	2,334.01
Metro Sales, Inc.	6,241.15
NEC Financial Services, LLC	4,269.61
Office of MN IT Service	2,054.01
Owatonna Groundsmasters, Inc.	3,182.49
Owatonna Heating & Cooling, Inc.	2,926.64
Owatonna Public Utilities	26,393.42
PSC Alliance, Inc.	8,342.91
Rochester Sand & Gravel	2,745.00
Sheriff of Goodhue County	10,534.75
Southeast Service Cooperative	4,180.00
Steele County Central Services	14,891.77
Steele County Highway Dept.	3,597.43
Steele County Revenue	37,301.92
Steele County Treasurer	5,144.00
Turnkey Corrections	9,982.30
Univ. of MN Regents	41,235.99
174 Warrants Under \$2,000	<u>52,587.34</u>
Total:	\$315,561.46

Motion by Commissioner Glynn, seconded by Commissioner Brady to adjourn the Call of the Chair at 8:32 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR