

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSONERS

SPECIAL SESSION

November 25, 2014

STATE OF MINNESOTA)

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COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on November 25, 2014 with Commissioners Johnson Ebeling, Schultz, Kubicek and Huntington present. Also present were Planning & Zoning Director Dale Oolman, Public Works Director Anita Benson, Assistant Finance Director Cathy Piepho, County Attorney Dan McIntosh, County Sheriff Lon Thiele, Interim Community Services Director Stan Groff, County Treasurer Steve Rohlik, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the agenda. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve the minutes of November 10, 2014. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to authorize the Chairman to sign bills on December 29, 2014. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to place on file the correspondence from FEMA in regard to the Flood Map Notification. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the salvage of a 2007 Ford Crown Victoria, Unit 16 from the Detention Center with the funds to be returned to the general fund. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Huntington to approve hiring a Public Health Nurse to replace a nurse who retired. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the City Maintenance Agreements with Blooming Prairie, Ellendale and Medford. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to approve the Four Seasons Contributed Services Agreement with the City of Owatonna. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to deny the Access Variance Request on CSAH 15. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the following personnel actions. Ayes all.

**New Hires:**

<u>Name</u>	<u>Position</u>	<u>Grade, Step</u>	<u>Start Date</u>
Jovae Priebe	CARE Case Manager – Det. Ctr.	29/2	12/01/14

**Resignations/Retirements:**

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>End Date</u>
Carl Wheeler	Correctional Officer	Detention Center	10/31/14
Elisha DeGrego	Correctional Officer	Detention Center	11/26/14
Shelley Thom	Correctional Officer	Detention Center	12/03/14

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve compensation structure aging adjustment, the placements for years of service, and an implementation date for all classification-compensation provisions of December 29, 2014 payroll. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Huntington to approve the engagement letter with Clifton Larson and Allen for the 2014 audit. Ayes all.

A Public Hearing on the Regional Railroad Authority was open at 7:15 p.m.

Planning and Zoning Director Dale Oolman reviewed with the Board the purpose for formally organizing the Steele County Regional Railroad Authority. The hearing was then open for questions. There were no questions.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to close the Public Hearing at 7:18p.m.

Commissioner Kubicek offered the following **Resolution**, seconded by Commissioner Huntington

**WHEREAS**, under the provisions of Minnesota Statutes Chapter 398A, the legislature of the State of Minnesota has authorized municipalities to organize regional railroad authorities by resolution for the purpose of preservation and improvement of local rail service for agriculture, industry or passenger traffic and provide for the preservation of abandoned rail right-of-way for future transportation uses, when determined to be practicable and necessary for the public welfare, particularly in the case of abandonment of local rail lines; and

**WHEREAS**, the County of Steele has determined that a regional railroad authority acting under Minnesota Statutes Chapter 398A is necessary for the purpose of acquiring, preserving and improving local railroad rights-of-way for adaptive reuse for alternate transportation modes; and

**WHEREAS**, notice of a public hearing has been published in the official newspaper of the County of Steele and mailed to each city and township within Steele County at least 30 days before said hearing as required by Minnesota Statutes Section 398A.03, Subdivision 2.

**NOW THEREFORE BE IT RESOLVE**, that the Steele County Regional Railroad Authority is established and organized under the Regional Railroad Authorities Act, Minnesota Statutes Chapter 398A as a political subdivision and local government unit of the State of Minnesota, to exercise thereunder part of the sovereign power of the State of Minnesota, and in conformity with the provisions of this resolution for the regulation of the business of the Authority.

The name of the authority shall be known as the Steele County Regional Railroad Authority.

The municipality adopting this organizational resolution is the County of Steele, State of Minnesota.

That the Board of Commissioners of the Authority shall consist of the five (5) members of the Steele County Board of Commissioners. The current Board of Commissioners of the authority shall consist of the following:

Bruce Kubicek, 3074 108<sup>th</sup> St. SW., Ellendale, MN 56026  
Douglas G Johnson, 6944 118<sup>th</sup> St. SE., Blooming Prairie, MN 55917  
Mark Schultz, 338 Thomas Avenue, Owatonna, MN 55060  
James Ebeling, 950 Olympic Hills Place, Owatonna, MN 55060  
Nina Huntington, 245 W. McKinley Street, Owatonna, MN 55060

4. That the registered office of the Authority shall be situated in the City of Owatonna, Steele County, Minnesota.
5. That neither the State of Minnesota, nor Steele County, nor any other political subdivision of the State of Minnesota is, or shall be, liable for the obligations of the Authority.
6. The Authority shall exercise such authority as provided in Minnesota Statutes Chapter 398A.

**BE IT FURTHER RESOLVED**, that the Authority shall meet at least annually on the second Tuesday in February in the commissioner's room of the Steele County Administration Building or by special meeting after notice is given per MN Stat. 13D.

Upon the vote being taken five Commissioners in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Huntington offered the following **Resolution**, seconded by Commissioner Schultz

**WHEREAS** the citizens of Steele County are served by various units of government, Federal, State, County, Municipality, Township, School District, and Publically Owned Agencies;

**AND WHEREAS** Steele County residents pay taxes and fees to these units of government to provide the resources necessary to deliver the services our constituents require and have come to expect;

**AND WHEREAS** it is the expectation of the residents of Steele County that the elected officials and professional staff of the various units of governments and agencies dedicate themselves to the highest value and provide services in the most cost effective manner on behalf of the all citizens;

**AND WHEREAS** the residents of Steele County have benefited from a long tradition of cooperation and collaboration in the delivery of services from these local governmental units and agencies;

**AND WHEREAS** collaborations and partnerships are sometimes challenging to administer and deliver;

**AND WHEREAS** it is critical to maintain this culture of cooperation and collaboration that the governing boards of these governmental units and agencies set clear and direct policy for staff and their agencies in this regard;

**NOW THEREFORE** be it resolved, it is the policy of Steele County to deliver services to our community consistent with State of Minnesota Statutory obligations, the Mission of Steele County and the principals stated above, and;

**BE IT FURTHER RESOLVED** that the Steele County Board of Commissioners empower senior leadership, supervisors and staff to explore and implement opportunities where the delivery of service to the citizens of Steele County can be enhanced through cooperation and collaboration with other governmental units, agencies, non-profits and the private sector, and;

**BE IT FURTHER RESOLVED** that the Steele County Board of Commissioners encourage the City Councils of Owatonna, Blooming Prairie, Medford and Ellendale, Independent School Districts, 761, 763, 756 and 2168, the 13 Townships of Steele County and the Public Utilities of Owatonna, Blooming Prairie to consider adoption of this or a similar resolution.

Upon the vote being taken five Commissioners in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to authorize employees attending an informational meeting for United Way giving. Ayes all.

A Public Hearing on the 10 year Transportation Plan was open at 7:20 p.m.

County Engineer Anita Benson gave a slideshow presentation and reviewed the 10 year Transportation Plan for those in attendance. The hearing was then open to questions.

Motion by Commissioner Huntington, seconded by Commissioner Schultz closed the Public Hearing at 7:48 p.m. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the 2015-2025 Transportation Capital Improvement Plan. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve interviewing 9 applicants for the Administrator Position. Ayes all.

Reports:

Commissioner Kubicek reported on the RC&D – struggled to put another budget together for one more year and they are looking for additional funding.

Commissioner Ebeling reported on his attendance at the Southern Minnesota Tourism.

Commissioner Huntington reported on the Drug Court-E Court, SCHA reinvestment grant and MN Prairie goes live January 1, 2015.

Commissioner Schultz reported on Certification Training for a mock tornado and eight more students graduated.

Commissioner Johnson reported on South Central Human Relations Center improvements.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the following listing of bills and Human Service bills in the amount of \$312,692.63. Ayes all.

Listing of Bills  
11/25/2014

A'viands, LLC	4,716.92
Bauer Built, Inc.	3,198.00
Bolton & Menk, Inc.	9,347.00
Brevard Extraditions, Inc.	3,200.00
Cedar Valley Services, Inc.	64,047.01
Central Valley Cooperative	11,116.53
Clark Equipment, Co.	6,446.32
Falkstone, LLC	16,478.87
Hewlett – Packard Company	7,014.06
Jones Haugh & Smith, Inc.	2,519.00
Met – Con Construction Faribault Div.	4,182.36
Newman Signs, Inc.	2,062.82
Reliance Telephone Systems, Inc.	2,000.00
SCR Southern- Rochester	2,316.10
Southern MN Construction Co. Inc.	2,001.01
Steele County Agricultural Society	11,250.00
Steele County Historical Society	3,000.00
Steele County Revenue	9,019.83
Stonebrooke Engineering, Inc.	93,286.31

Turnkey Corrections	7,655.42
Ulland Brothers, Inc.	4,454.24
Waste Management of WI-MN	49,128.31
136 Warrants under \$2,000	<u>53,872.86</u>
<b>Total:</b>	<b>\$372,312.97</b>

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to adjourn to the Call of the Chair at 8:02 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
COUNTY AUDITOR