

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 25, 2014

STATE OF MINNESOTA)

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COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on February 25, 2014 with Commissioners Schultz, Huntington, Johnson, Ebeling and Kubicek present. Also present were County Engineer Anita Benson, County Attorney Dan McIntosh, County Treasurer Steve Rohlik, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve the agenda. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the minutes of February 11, 2014. Ayes all

Motion by Commissioner Huntington, seconded by Commissioner Schultz to approve the Body Art Establishment Licenses for Roderick Goodale, 3 Shades of Black Tattoo. Ayes all.

Commissioner Kubicek offered the following **Resolution**, seconded by Commissioner Huntington to support the grant application made to the Minnesota Department of Natural Resources for the Parks and Trails Legacy Grant Program.

WHEREAS, Steele County supports the grant application made to the Minnesota Department of Natural Resources for the Parks and Trails Legacy Grant Program. The application is to purchase a Snow Groomer to groom the Steele County Snowmobile Trails System; and

WHEREAS, Steele County recognizes that it has secured \$20,000 non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED if Steele County is awarded a grant by the Minnesota Department of Natural Resources, Steele County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above-referenced project. Steele County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement; and

BE IT FURTHER RESOLVED, Steele County names the fiscal agent for this project as:  
Edward J. Nelson  
Steele County Trail Administrator  
9028 SW 37<sup>th</sup> Avenue  
Hope, MN 56046

BE IT FURTHER RESOLVED, Steele County hereby assures the Steele County Trails will be maintained for a period of no less than 20 years.

Upon the vote being taken, five Commissioners voted in favor thereof, non-absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to refer the correspondence from the Owatonna Partners for Economic Development to the Internal Central Services Committee and to place on file the correspondence from the Steele County Soil and Water - Annual Report and the Southern Minnesota Initiative Foundation. Ayes all. Commissioner Johnson abstaining from the Owatonna Partners for Economic Development.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the budgeted DHS Child Support Officer position. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the budgeted DHS Account Technical position. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the temporary transfer of \$1,650,000 from the General Fund to the Tax Collection Fund, effective December 31, 2013. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the Out of State Travel Request for County Assessor Bill Effertz. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve the Out of State Travel Request for County Recorder Rick Kvien. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the Work Plan for the Upper Cannon River Grant. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to authorize the Planning and Zoning Director to sign the application requesting Pratt be placed on the MPCA Project Priority List. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to authorize advertising for bids for SAP 74-599-30, Summit Township Bridge and to set the bid opening for April 3, 2014 at 11:00 a.m. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Huntington to authorize advertising for bids for SAP 74-610-02, CSAH 10 Culvert Repairs/Replacements and to set the bid opening for April 3, 2014 at 11:15 a.m. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to authorize advertising for bids on SAP 74-645-33, CSAH 45 Mill & overlay and to set the bid opening for April 3, 2014 at 11:30 a.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to authorize advertising for Farmland Lease bids and to set the bid opening for March 19, 2014 at 10:00 a.m. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the Cooperative Construction Agreement for CSAH 12 in Medford contingent on City of Medford execution of the agreement without any changes. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the Cooperative Construction Agreement on CSAH 41 and 15 in the City of Blooming Prairie. Ayes all.

Commissioner Schultz offered the following **Resolution**, seconded by Commissioner Huntington.

IT IS RESOLVED that Steele County enter into MNDOT Agreement No. 05255 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County Road 159 and County State Aid Highway 43 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 14 from Trunk Highway 218 to 43000 feet east of County State Aid Highway 43 under State Project No. 7402-30 (T.H. 14=007).

IT IS FURTHER RESOLVED THAT the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Upon the vote being taken, five Commissioners voted in favor thereof, non-absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the Out of State Travel Request for the Highway Maintenance Supervisor and Highway Maintenance Tech III to attend the ATSSA's "How to Training & Education Workshop" course March 18-19<sup>th</sup>, 2014 in Fargo, North Dakota. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the 2014 Highway Department Fee Schedule. Ayes all.

Commissioner Huntington offered the following **Resolution**, seconded by Commissioner Kubicek to approve the 2014 County Highway and Road Weight Restrictions.

**WHEREAS**, the Minnesota Department of Transportation determines the beginning and end date of Spring Load Restrictions for Trunk Highways, and

**WHEREAS**, the Steele County Highway System; as a whole, is more vulnerable than State Highways; as a whole, to damage during the Spring Load Restriction time period, and

**WHEREAS**, each spring it is necessary to establish road restrictions so to protect the roadway system from serious damage and the start date of Spring Load Restrictions as established by MNDOT will be the start date for Steele County, and

**WHEREAS**, the default axle weight limit outside of the Spring Load Restriction Time period without posting signage is ten tons per axle provided the gross vehicle weight limit is not exceeded and bridge load postings are followed, and

**WHEREAS**, the majority of County and County State Aid Highways were not designed to a ten ton per axle structural capacity,

**THEREFORE BE IT RESOLVED**, that no person shall operate any vehicle or combination of vehicles upon County State Aid Highways and County Roads that exceed the restrictions as shown on the attached map entitled "2014 Spring Weight Restrictions" ; effective when Spring Load Restrictions are placed, on County State Aid Highways and County Roads, and

**BE IT FURTHER RESOLVED**, that no person shall operate any vehicle or combination of vehicles upon County State Aid Highways and County Roads that exceed the restrictions as shown on the attached map entitled "Legal Load Limits" ; effective when Spring Load Restrictions are not in effect on County State Aid Highways and County Roads,

**BE IT FURTHER RESOLVED**, the County Engineer shall make changes to the load limits and cause the maps and corresponding load posting signage to be updated based on changing road conditions throughout the year, and

**BE IT FURTHER RESOLVED**, that the County Engineer is hereby authorized to erect and maintain signs plainly indicating the prohibitions and restrictions as above described at each of the County Highways and Roads affected thereby and to determine the end date for Spring Load Restrictions in Steele County.

Upon the vote being taken, five Commissioners voted in favor thereof, non-absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the Lawn Mowing Services quote for Parks 2014, awarded to Scott Wencl with the rate of \$300 per mow. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the quote from Owatonna Heating & Cooling, Inc. in the amount of \$14,514 for a ventilation up-grade in the boys and girls locker rooms at the Four Seasons Center. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the following personnel actions. Ayes all.

**Retirements:**

Janet Grobner

Public Health WIC Clerk

4/18/2014

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the Public Health Interim Director Contract with Stan Groff. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to adopt the framework for Structure Recommendations from Bjorklund Consulting. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve the recycling Coordinator Agreement with Freeborn County. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to accept the date for the Joint County County Fair Board Meeting for May 13, 2014 at 4:30 p.m. at the Mothers Rest at the Fairgrounds. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the following Listing of Bills and Human Service Bills in the amount of \$141,755.65. Ayes all.

LISTING OF BILLS  
2/25/2014

Advanced Correctional Healthcare, Inc.	7,729.24
Ag Power Enterprises, Inc.	2,305.49
AWS	2,100.00
Black Forest Ltd	2,522.88
Block Plumbing & Heating, Inc.	2,810.24
Erickson Engineering Co, LLC	2,385.00
High Point Networks	5,329.00
Honeywell, Inc.	5,292.88
Industrial Properties, LLC	15,525.00
Jones Haugh & Smith, Inc.	2,686.05
Leo A Hoffmann Center, Inc.	8,300.25
Motorola Solutions, Inc.	8,060.97
Owatonna Groundsmasters, Inc.	3,168.00
Owatonna Public Utilities	2,241.79
Rice County Auditor – Treasurer	8,246.41
Short Elliott Hendrickson, Inc.	3,915.65
Steele County Highway Dept.	5,093.68
Steele County Revenue	8,978.92
Stonebrooke Engineering, Inc.	52,183.50
Turnkey Corrections	5,354.97
Verizon Wireless	2,382.68
Waste Management of WI- MN	48,338.66
135 Warrants under \$2,000	<u>43,462.85</u>
<b>Total</b>	<b>\$248,414.11</b>

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to adjourn to the Call of the Chair at 7:58 p.m.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR