

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSONERS

SPECIAL SESSION

February 11, 2014

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on February 11, 2014 with Commissioners Kubicek, Schultz, Huntington, Johnson and Ebeling present. Also present were County Attorney Dan McIntosh, County Sheriff Lon Thiele, County Treasurer Steve Rohlik, County Engineer Anita Benson, Human Service Director Charity Floen, Planning & Zoning Director Dale Oolman, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve the minutes of January 28, 2014. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to appoint Rene Gilormini as the Veterans Service Officer for a 4 year term thru October 4, 2017. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve of Conditional Use Permit #379 for David Nelson, in Section 28-106-20 of Somerset Township with conditions per the Planning Commission. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve Interim Use Permit # 2014-01 for Terry Vaith, in Section 4-106-20 of Somerset Township with conditions per the Planning Commission and to accept the Finding of Facts. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve of the following Personnel Actions. Ayes all.

Resignations

<i>Name</i>	<i>Position</i>	<i>End Date</i>
Adam Vonruden	Eligibility Worker	1/23/2014
Scott Kockendorfer	Deputy Sheriff	2/14/2014
Tony Padilla	Deputy Sheriff	2/21/2014
Krista Forster	OSA V – Sheriff/Records	2/10/2014
Travis Ardolf	Correctional Officer	2/24/2014

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Step</i>	<i>Anniv. Date</i>	<i>Yr Service</i>
Tom Shea	County Administrator	45/12	2/1/14	3
Hanna Marzinske	Social Worker Supervisor	39/2	2/4/14	1

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to approve the PREA Audit Contract. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to set the date for the public hearing on the Dangerous Dog Ordinance for March 25, 2014 at 7:15 p.m. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to approve of the REM Woodville SILS contract. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve of the Family Group Decision Making Contract and to authorize the Chair to sign. Ayes all.

Commissioner Huntington offered the following **Resolution**, seconded by Commissioner Schultz to approve the Southeast Minnesota Disaster Health Coalition Partnership.

Whereas, the purpose of the SEMN Disaster Health Coalition is to facilitate preparedness to assist communities with building a Health and Medical Services (Emergency Support Function 8/ESF8) Capability to respond to and recover from disasters, especially those with regional impact.

Whereas, the SEMN Disaster Health Coalition supports health and medical preparedness across southeastern Minnesota, which includes the following counties: Dodge, Fillmore, Freeborn, Goodhue, Houston, Mower, Olmsted, Rice, Steele, Wabasha, and Winona.

Whereas, the SEMN Disaster Health Coalition consists of organizations with responsibilities to mitigate the likelihood of a hazard negatively impacting the ability of a health and medical system to provide services and to prepare for, respond to, recover from consequences of a disaster.

Whereas, the following groups are represented as part of the SEMN Disaster Health Coalition: Emergency Management, Emergency Medical Services, Emergency Medical Services Regulatory Board (EMSRB), Hospitals, Long Term Care Facilities, Public Health, Skilled Nursing Facilities, Specialty Medical Services, Tribal Health, and Volunteer Organizations Active in Disasters (VOAD).

Whereas, Coalition partners will carry out health and medical response and recovery activities within the parameters of statutory authority, jurisdictional Emergency Operations Plans and as defined in operational support compacts, mutual aid agreements, and memoranda of understanding or other operational agreements.

Therefore, the signatory organization agrees it is a SEMN Disaster Health Coalition partner and it supports the purpose of the SEMN Disaster Health Coalition.

Upon the vote being taken, five Commissioners voted in favor thereof, non-absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve of the National Association of County & City Health Officials (NACCHO) MRC Grant in the amount \$3,500.00. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to refer the Public Works Building Project back to the Public Works Policy Committee. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to accept in concept the Agreement for the Freeborn County Shared Recycling Coordinator and to notify Freeborn County of Steele County's intent. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to authorize advertising for bids on Highway Seasonal Materials and to set the bid opening date for March 13, 2014 at 11:00 a.m. in the County Board Room. Ayes all.

Commissioner Kubicek offered the following **Resolution**, seconded by Commissioner Schultz to approve the Agreement for the Minnesota Department of Transportation (MnDOT) for Contract No. 02972.

WHEREAS, The Minnesota Department of Transportation (MnDOT) wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, Mn/DOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, The parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that MnDOT having the ability to write work orders against a master contract would provide the greatest flexibility in responding to identified needs;

NOW THEREFORE, BE IT RESOLVED by the County Board of Commissioners of Steele County, Minnesota

1. That the County of Steele enters into a Master Contract No. 02972 with the Minnesota Department of Transportation.
2. That the proper County officers are authorized to execute such contract and any amendments thereto.
3. That the County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work orders, may provide for payment to or from Mn/DOT, and that the County Engineer may execute such work order contracts on behalf of the County without further approval by this Board.

Upon the vote being taken, five Commissioners voted in favor thereof, non-absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve of the Cooperative Agreement for the design and construction of a ¾ access on CSAH 34 at Landmark Drive. Ayes all.

Motion by Commissioner Ebeling, seconded by Schultz to approve of the Professional Services Agreement for the design and construction of a ¾ access on CSAH 34 at Landmark Drive with Jones Haugh & Hosfield and not to exceed amount of \$23,384.50. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to set the date for the following Board Meetings, March 11, 2014 at 12: p.m., moving August 12th meeting to August 5, 2014 at 7:15 p.m., moving November 11th meeting to November 10, 2014 at 7:00 p.m. and changing December 8th meeting to December 16, 2014 at 7:00 p.m. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to set the date for the annual County/Township meeting for March 31, 2014 from 4-6 p.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the transfer of the Highway 14 West legal representation file from Gislason & Hunter, LLP to Briggs and Morgan and to authorize the County Attorney to execute the necessary documents. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Huntington to approve the purchase of two squad cars for the Sheriff's Department in the amount of \$50,580 plus fees and one SUV in the amount of \$28,375 plus fees. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the Department of Corrections Work Contract. Ayes all.

Motion by Commissioner Kubicek, seconded by Ebeling to reappoint Carolyn Kanne to Extension Committee. Ayes all.

Motion by Commissioner Huntington, seconded by Schultz to approve the following Listing of Bills and Human Service Bills in the amount of \$129,580.26. Ayes all.

LISTING OF BILLS
2/11/2014

A'viands, LLC.	10,453.33
AI Security Cameras, LLC.	8,287.03

Advanced Correctional Healthcare, Inc.	2,808.58
Anoka County Corrections	5,580.00
Association of MN Counties	17,073.00
Bjorklund Compensation Consulting, LLC.	12,215.00
Businessware Solutions Corporation	22,783.38
Computer Professionals Unlimited, Inc.	4,272.00
Emergency Automotive Technology, Inc.	3,766.58
Four Seasons Centre	3,106.04
Gislason & Hunter, LLC.	2,584.00
H & L Mesabi, Inc.	20,289.64
Industrial Properties, LLC.	6,503.79
Integra Telecom	3,122.81
Jones Haugh & Smith, Inc.	2,552.80
MCF- Red Wing	4,092.00
Metro Sales, Inc.	2,381.00
Microsoft Store	10,232.18
Midstates Equipment Supply	28,487.97
MN Transportation Alliance	2,365.00
NEC Financial Services, LLC.	4,269.61
North American Salt, Co	17,788.53
Owatonna Groundsmasters, Inc.	6,697.93
Owatonna Public Utilities	56,977.90
Short Elliott Hendrickson, Inc.	6,204.66
Steele County Central Services	2,368.88
Steele County Highway Dept.	4,466.65
Steele County Revenue	18,996.77
Steele County Trail Assoc.	25,482.60
Thein Well Co.	3,457.50
Thomson Reuters – West	4,766.04
Turnkey Corrections	4,128.83
Video Guidance	9,614.00
Youth 1 st Community Initiative	5,000.00
146 Warrants under \$2,000	<u>47,255.72</u>
Total:	\$390,431.75

Motion by Commissioner Huntington, seconded by Commissioner Schultz to adjourn to the Call of the Chair at 7:43 p.m. Ayes all.