

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSONERS

SPECIAL SESSION

August 26, 2014

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on August 26, 2014 with Commissioners Schultz, Ebeling, Kubicek, and Johnson present. Commissioner Huntington was absent. Also present were County Attorney Dan McIntosh, Jail Administrator Ron Hammann, County Sheriff Lon Thiele, Interim Community Services Director Stan Groff, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve the minutes of August 5, 2014. Ayes all.

Kubicek offered the following Resolution, seconded by Commissioner Ebeling

BE IT RESOLVED, by the Steele County Board of Commissioners that the county enter into a Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Enhancement Grant Program. The grant must be used to provide outreach to the county’s veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED, by the Steele County Board of Commissioners that Rene Gilormini, the Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Upon the vote being taken, four Commissioners voted in thereof, Commissioner Huntington absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve a temporary reduction in Social Worker Joni Maas’ hours from full to part time, beginning the 3rd week in August through December 2014 in order to complete her nursing degree. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to temporarily increase in hours up to 40 hours per week as needed for 6 weeks for DeAnn LaCanne to cover for a maternity leave and resignation in the Child Protection Investigation Area. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the PERA Correctional Plan Referendum, Majority Vote option for Steele County. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to rescind the existing 2012 agreement with the City of Medford. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve the Agreement with the County, City of Medford and Roger Borwege contingent on final review by County Attorney. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the low quote from Owatonna Heating in the amount of \$33,941.00 to replace furnaces at various county buildings. Ayes all

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve the purchase of an electric ice edger from R&R Specialties in the amount of \$6,750. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the quote from Apex Painting in the amount of \$42,700. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve of the fall 2014 Ice Rate of \$160. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the quote to repair 450 feet of tile on PTD #17 from Schultz Excavating in the amount of \$13,550. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to request the County Auditor for a Ditch meeting CD #21 for repair work. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to set the fee for the Flu vaccine at \$35. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve the purchase of office furniture for Public Health Nursing in the amount of \$2,967. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of the following personnel actions.

New Hires/Transfers:

<i>Name</i>	<i>Position</i>	<i>Grade, Step</i>	<i>Start Date</i>
Amber Holdeman	OSS IV (promotion) – Human Services	16/Step 1	08/11/14
Krystal Plut	Correctional Officer – Detention Ctr.	22/Start Step	08/25/14
Erin Smith	Social Worker/Child Protection – Human Svcs	29/Step 2	09/02/14

Resignation:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Brady Wolhart	Deputy	Sheriff's Dept.	09/05/14

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the Detention Center Staffing report. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Administrator RFP for David Drown Associates pending approval of the County Attorney. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the quote for Honeywell for the Annex Steam to Water Heat Conversion at an approximate cost of \$12,000. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the MN Prairie IT Staffing proposal to hire 2 new Network Support positions. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to set the MRCI rent at \$12.14 per square foot annually. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve the purchase of an Agenda Maker software in the amount of \$16,500. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to change the September 23rd Board meeting to September 30, 2014 at 4 p.m. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to authorize the Chairman to approve the bills on September 22, 2014. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve Steele County reimbursing Dodge County for our Community Health Board in the amount of \$5,500. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of the following listing of bills and Human Services in the amount of \$154,556.12. Ayes all.

LISTING OF BILLS
8/26/2014

A'viands, LLC	8,589.17
Advanced Correctional Healthcare, Inc.	10,424.83
Alcohol Monitoring System, Inc.	2,061.70
Anoka County Human Services	12,245.00
APG Media of Southern Minnesota, LLC	2,098.65
Board of Water & Soil resources	15,423.56
Bolton & Menk, Inc.	2,373.50
Businessware Solutions Corporation	2,474.45
Central Valley Cooperative	7,827.18
Computer Professionals Unlimited, Inc.	4,078.00
Crane Creek Asphalt	32,825.71
Dakota County Financial Svc.	7,590.00
Election Systems & Software, Inc.	4,778.39
Erickson Trucks-N-Parts	2,864.26
Fafinski/ Mark/ & Johnson PA	6,739.60
Four Seasons Centre	9,295.00
Groff/ Stanley A.	7,472.50
Hansen Excavation, Inc.	2,492.50
Harlands Tire & Auto Center	2,008.81
Hennepin County Treasurer	3,296.30
Hillyard- Hutchinson	3,373.61
Honeywell, Inc.	7,171.54
Industrial Properties, LLC	17,178.40
Kappy's Auto Restoration	2,835.28
KEEPERS, Inc.	5,677.80
L & L Street Rods & Sport Trucks	2,335.00
Leo A Hoffmann Center, Inc.	18,240.50
Loken Excavating & Drainage	7,498.09
MCF- Red Wing	8,432.00
Mid-America Business Systems, Inc.	2,466.42
MVTL Laboratories, Inc.	13,486.10
NDM Technologies	40,533.75
NEC Financial Services, LLC	4,269.61
Oertel Architects	4,599.02
Owatonna Heating & Cooling, Inc.	2,200.58
Owatonna Public Utilities	15,707.35
Rice County Solid Waste Dept.	2,051.69
Riverland Community College, Austin	2,745.00
Sand Creek Group, LTD	4,294.59
Schultz Excavating	5,958.00
Seykora Group, Inc.	14,920.00
Short Elliott Hendrickson, Inc.	4,009.71
Southeast Service Cooperative	2,226.20
Steele County Central Services	2,493.71
Steele County Revenue	9,040.63
Stonebrooke Engineering, Inc.	12,185.38
Superior Jetting, Inc.	6,920.00
Tim's Auto Service, Inc.	2,603.80
Turnkey Corrections	8,249.83
Univ. of MN Regents	2,305.05
Vanguard Appraisals, Inc.	15,277.50
Village Ranch, Inc.	11,002.57
Waste Management of WI-MN	48,454.23
180 Warrants under \$2,000	<u>76,305.68</u>
Total:	\$538,063.81

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to adjourn to the Call of the Chair at 7:32 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
County Auditor