

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSONERS

SPECIAL SESSION

April 22, 2014

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on April 22, 2014 with Commissioners Kubicek, Schultz, Huntington, Johnson and Ebeling present. Also present were County Sheriff Lon Thiele, Emergency Management Mike Johnson, Planning & Zoning Director Dale Oolman, County Engineer Anita Benson, Detention Center Lieutenant Jen Pfeifer, County Attorney Dan McIntosh, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to approve the agenda. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve the minutes of April 8, 2014. Ayes all.

Commissioner Johnson presented the President's Volunteer Service Awards to Dave Purcell, Shirley Woodfill and Tom Karnaskas.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the On Sale Liquor License for Spurgy's Bar and Grill in Hope, Minnesota. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to deny Conditional Use Permit 380 in Sec. 21-105-19 of Blooming Prairie Township for Noah Burke for an Outdoor Firing Range due to the applicants' business plan for the proposed use does not meet the definition of Section 704.2 of the Steele County Zoning Ordinance and State's definitions of outdoor recreation. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the Interim Use Permit #2014-02 Medford Sand & Gravel, Sec. 16-108-20 in Medford Township with conditions per the Planning Commission and to accept the Finding of Facts. Ayes all.

Schultz offered the following **Resolution**, seconded by Commissioner Kubicek to designate the Week of May 18-24, 2014, as Emergency Medical Services Week.

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designing Emergency Medical Services Week; now

THEREFORE, I Doug Johnson, Chair of the Steele County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 18 – 24, 2014 as Emergency Medical Services Week.

Upon the vote being taken, five Commissioner's voted in favor thereof, none absent and none voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to authorize the Veteran's Service Officer and Administrator to purchase a different Veteran Service van due to the first van option not being available for purchase and may substitute for a van with equal or lesser value. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to refer the correspondence from the Southern Minnesota Tourism to the Internal Central Services Committee and to be placed on file the correspondence from the Habitat for Humanity. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the CARE Program Coordinator Position for the Detention Center. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve backfilling two Office Support Positions in Human Services. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to refer the Child Support Supervisor Position to the Human Service Delivery Authority Board. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the request to fill a deputy position while a current employee is on military leave. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to authorize funding for the Steele County Humane Society at the same level as 2013. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve of the Job Sharing Arrangement for Probation Services between Waseca County and Steele County. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to proceed with setting SharePoint as default homepage for all county computers. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to approve the web based security training videos. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to schedule a public hearing for a Regional Rail Authority, date for June 10, 2014 at 7:15 p.m. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to appoint Mary Jo Knutson and Dale Oolman as Steele County SMART (Southeastern Minnesota Area Rural Transit) Board representatives and Commissioners Ebeling and Kubicek as alternate. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to authorize staff to proceed with the environmental assessment for the Public Works building site. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to authorize advertising for bids on SP 74-070-03 for striping on eligible county highways, date set for May 22, 2014 at 10 a.m. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to authorize advertising for bids on CP 74-014-01 and to set the date for May 22, 2014 at 11:00 a.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the quote for parking lot sweeping provided by Wolf & Son's in the amount of \$1,580.00. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve the quote for parking lot striping provided by Seykora Asphalt Maintenance & Paving in the amount of \$3,641.00. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the purchase 24'' Mill skid loader attachment from Bobcat of Mankato for Total price of \$12,701.49. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the professional services contract with Stonebrooke Engineering Incorporated for SP 74-622-04 for Main Street in Blooming Prairie, CSAH 42 in the amount of \$159,730.18.

Upon the vote being taken four Commissioners voted in favor thereof, Commissioner Johnson abstaining.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to approve the Disposition of Excess Right of Way Easements Policy. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the following Personnel Actions. Ayes all.

New Hires:

<i>Name</i>	<i>Position</i>	<i>Grade, Step</i>	<i>Start Date</i>
Juanita (Jane) Christenson	OSA V/Records–Sheriff’s Dept.	17/1	04/30/14
Zachari Wagner	Deputy – Sheriff’s Dept.	21/1	04/21/14

Resignations:

Jason Krohn	Correctional Officer – Detention Ctr.		05/02/14
-------------	---------------------------------------	--	----------

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the \$100,000 draw request on the Agricultural Society Loan. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to refer the PHDOC Maintenance and Software Agreement to the May 13, 2014 Committee of the Whole. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to remove the Tabled item from the April 8, 2014 Board meeting for the Emergency Management Director Position. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve of the Modified Delivery Structure with the Emergency Management Director. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the I-35 Utilities Easement relocation and authorize the Chair, Auditor and Attorney to sign. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the Medford EDA request. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Drug Court Memorandum of Understanding and authorize the Chair to sign. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to approve the Recycling Contract addendum with Virocon. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the following listing of bills and Human Services bill in the amount of \$195,458.90. Ayes all.

LISING OF BILLS
4/22/2014

A’viands LLC	10,091.04
Advanced Correctional Healthcare, Inc.	2,536.48
Businessware Solutions Corporation	6,489.00
Central Valley Cooperative	9,623.21
Computer Professionals Unlimited, Inc.	7,086.00
ESRI, Inc.	5,823.27
G & K Services, Inc.	2,930.81
Groff/St Stanley A	7,490.00
Hewlett- Packard Company	3,304.45
Honeywell, Inc.	2,361.50
Industrial Properties, LLC	20,989.05
Information Systems Corp	2,775.00
J R’s Advanced Recyclers, Inc.	5,120.40
Leo A Hoffmann Center, Inc.	16,910.50
Managed Design, LLC	3,000.00
NEC Financial Services, LLC	4,269.61
North American Salt Co.	14,825.47
Owatonna Public Utilities	2,579.43
R & K Electric, Inc.	2,662.18
Southern MN Construction Co, Inc.	3,330.91
Steele County Agricultural Society	100,000.00
Steele County Central Services	8,937.58
Steele County Revenue	9,547.22
Steele County Treasurer	4,428.00
Stewart Sanitation	2,008.70

Stonebrooke Engineering, Inc.	10,621.76
Tennis/Wesley J	2,361.68
Turnkey Corrections	5,906.11
Waste Management of WI – MN	49,167.79
Whitewater Wireless, Inc.	3,767.30
147 Warrants under \$2,000	<u>66,385.84</u>
TOTAL:	\$397,330.29

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to adjourn to the Call of the Chair at 8:48 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR