

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSONERS

SPECIAL SESSION

September 24, 2013

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on September 24, 2013 with Commissioners Kubicek, Ebeling, Schultz, Huntington and Johnson present. Also present were County Engineer Anita Benson, Environmental Services Director Scott Golberg, County Attorney Dan McIntosh, Interim Human Resources Coordinator Emily Thamert, County Treasurer Steve Rohlik, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the agenda. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the minutes of September 10, 2013. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to rescind the Multicounty Service Delivery Authority Resolution from June 11, 2013 due to an error in Steele County's allocation amount. Ayes all.

Commissioner Ebeling offered a **RESOLUTION**, seconded by Commissioner Huntington establishing a Multicounty Service Delivery Authority. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve the Commercial Lease with South Central Human Relations Center for the vacant ground adjacent to the South Central Human Relation Center for additional parking for that agency. Ayes all.

Commissioner Johnson offered a **RESOLUTION**, seconded by Commissioner Huntington

WHEREAS, Steele County adopted a Solid Waste Ordinance in 1998 that contained a service fee provision to collect for solid waste management costs; and

WHEREAS, the annual service fee to owners of real and personal residential property is \$38.00 for each urban household and \$24.00 for each rural household for 2013; and

WHEREAS, Steele County changed to a single stream recycling program in November, 2012, that has increased the costs of the program, primarily due to the purchase of recycling carts; and

WHEREAS, state funding to counties for recycling programs has not increased during the last 22 years;

NOW, THEREFORE, BE IT RESOLVED that the Steele County Board of Commissioners hereby adopts the following revised the solid waste management service fee schedule, effective beginning in 2014:

\$ 42.00 for each urban household

\$ 26.00 for each rural household

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to send a notification of contract cancellation to landfill contracted vendors with the intent to renegotiate a new contract. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to authorize the purchase of a landfill pickup truck at the lowest state bid price of \$27,575.00 from Krejci Ford. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to proceed with an energy use analysis with Honeywell and Johnson Controls. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve the Agricultural Society Lease Agreement as amended and to authorize the Chair to sign pending review and approval of the County Attorney. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the UPS Preon preventative maintenance contract for the Detention Center. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve a variance for access to the property of Kevin Reider on CSAH/NW 50th Street with the standard special provisions indicated in the permit and the following additional conditions a) Remove existing field drive to East of proposed driveway; b) remove existing residential driveway located 268' East of the West property line; and c) center of new driveway must be placed 260' from the centerline of SCAH 1 (Cedar Avenue). Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to approve the Contract with Loken Excavation & Drainage for 34,530.54 to construct the main building pad per the proposal for the Barn Project at the Steele County Fairground. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the 2 year Lease Agreement Amendment with Industrial Properties, LLC in the amount of \$15,525 per month for the period November 1, 2013- October 31, 2015 for the temporary highway shop. Ayes all.

Commissioner Kubicek offered a **RESOLUTION**, seconded by Commissioner Huntington

WHEREAS, it appears to the County Board of Steele County of the State of Minnesota that the road hereinafter described should be designated a County State Aid Highway under the provisions of Minnesota Law.

NOW THEREFORE, BE IT RESOLVED, by the County Board of Steele County that the road described as follows, it-wit:

Beginning at a point near the West Quarter corner of Section 7, Township 107 North, Range 21 West, also a point on old Trunk Highway No. 14 on the Steele / Waseca county line; thence easterly and northeasterly through Sections 7 and 8, Township 107 North, Range 21 West along old Trunk Highway No. 14 to the Northeast Corner of Section 8, Township 107 North, Range 21 West; thence easterly along the North section line of Sections 9, 10, and 11, Township 107 North, Range 21 West, and Sections 7, 8, and 9, Township 107 North, Range 20 West along old Trunk Highway No. 14 terminating at a point near the North Quarter Corner of Section 9, Township 107 North, Range 20 West, along a point on State Avenue in the City of Owatonna.

be, and hereby is established, located, and designated a County State Aid Highway of said Steele County subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the Steele County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon the approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of Steele County, to be numbered and known as County State Aid Highway 2.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the Loan Agreement with the Steele County Agricultural Society in the amount of \$450,000.00 pending review and approval by the County Attorney. Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Ebeling abstaining.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the Lead Office position re-rating in the Treasurer's office to Grade 27, effective August 12, 2013. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the following personnel actions. Ayes all.

Resignations/Retirements:

George Castaneda-Samaniego (resignation)	Correctional Officer	9/19/2013
Kelly Piker (resignation)	Social Worker-HS	10/02/2013
Mary Johnson (resignation)	Child Protection Social Worker-HS	10/09/2013

Anniversaries:

Sean Benz	Asst Dir-Four Seasons	Step 6	10/01/2013
Gary Okins	Sergeant-Sheriff	Step 3	09/17/2013
Nicholas Donahue	Deputy-Sheriff	Step 4	10/26/2013
Kari Kalow	Deputy-Sheriff	Step 3	10/27/2013
Scott Kochendorfer	Deputy-Sheriff	Step 2	10/28/2013
Troy Stockwell	Sergeant-Det. Ctr.	Step 10	10/01/2013

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve of hiring Bjorklund Compensation Consulting, LLC for the Compensation/Classification Study and to approve the Contract. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to approve of the following listing of bills and Human Services in the amount of \$420,370.21. Ayes all.

**LISTING OF BILLS
9/24/13**

A 'viands LLC	6,720.31
Advanced Correctional Healthcare Inc	7,567.42
Asbestrol Inc	2,213.30
Cavalier Coaches Inc	35,104.34
Cedar Lake Electric Inc	2,347.20
Central Valley Cooperative	7,773.54
Clifton Larson Allen LLP	36,590.00
FFF Enterprises	7,449.57
Henry G Meigs Inc	10,735.14
Hobart Service	3,060.42
Honeywell Inc	4,978.59
Huckle Media LLC	2,641.26
Industrial Properties LLC	15,373.00
Information Systems Corp	15,255.84
L & M Boiler Systems Corp	3,149.84
Leo A Hoffmann Center Inc	7,742.25
Loken Excavating & Drainage	8,801.00
Medford Sand & Gravel LLC	36,134.35
Napa Auto Parts	2,545.40
NEC Financial Services LLC	4,269.61
Owatonna Heating & Cooling Inc	3,101.45
Short Elliott Hendrickson Inc	27,659.23
South Central Human Relations	3,139.82
Southern MN Construction Co Inc	3,185.58
Steele County Revenue	7,685.24
Turnkey Corrections	7,493.03
Univ of MN Regents	2,902.85
Village Ranch Inc	5,325.18
Waste Management of WI-MN	48,311.63
Youth Service Intl- Db a Elmore Acad.	3,157.00
Zuercher Technologies LLC	44,006.85
129 Warrants under \$2,000	<u>46,023.48</u>
TOTAL	\$422,443.72

Motion by Commissioner Huntington, seconded by Commissioner Johnson to adjourn to the Call of the chair at 7:42 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR