

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSONERS

SPECIAL SESSION

November 26, 2013

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on November 26, 2013 with Commissioners Schultz, Ebeling, Huntington, Johnson and Kubicek present. Also present were Sheriff Lon Thiele, County Treasurer Steve Rohlik, County Engineer Anita Benson, Planning & Zoning Director Dale Oolman, County Attorney Dan McIntosh, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve the agenda. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the minutes of November 12, 2013. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to place on file the correspondence from the U.S. Dept. of the Interior introducing the new Wildlife Refuge Manager. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to refer the salary adjustment for Charity Floen and Dean Schneck back to the Community Services Committee. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the purchase of LINK software for web-mapping in the amount of \$16,500 to be paid from the compliance fund. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve the purchase of the hand held GPS unit at a cost of \$1,035.62 to be paid from the compliance fund. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the purchase of a Remote Edit Module for the Assessor's office from Vanguard at a cost of \$5,600 to be paid from the compliance fund. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the purchase of the Residential Search Module for the Assessor's office from Vanguard at a cost of \$3,150 to be paid from the compliance fund. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the PRISM (Property Records Information Systems of MN) Grant Application and authorize the Chairman to sign. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to authorize Dale Oolman to apply for the Board of Water & Soil Resources (BSWR) grant to develop an erosion control ordinance. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the CSAH 34 & Landmark Drive Access Agreement. Upon the vote being taken, 4 Commissioner voted in favor thereof, Commissioner Kubicek voting against. Motion passed.

Commissioner Huntington offered a Resolution, seconded by Commissioner Kubicek approving Final Payment on SAP 74-635-08 to Crane Creek Asphalt in the amount of \$16,406.48. Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve the revised Five Year State Aid Capital Improvement Plan with the understanding that the 2015 and beyond years will be re-evaluated in late winter/spring of 2014. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to accept and place on file the District Court Order setting salaries for the Probation Services staff. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the request for temporary reduction in hours from 1.0 FTE to .75 FTE for Connie Paul-Public Health-Home Health Aide effective December 1, 2013 – July 31, 2014. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve the following personnel actions. Ayes all.

New Hires/Transfers:

<i>Name</i>	<i>Position</i>	<i>Grade,Step</i>	<i>Start Date</i>
Nathan Olson	Deputy	Grade 27, Step 1	11/18/2013
Sue Tischer (transfer)	Adult Protection Social Worker-HS	Grade 29, Step 12	12/10/2013
Jesse Steneman	Correction Officer	Grade 22, Start Step	12/2/2013
Shawn Jore	Correction Officer	Grade 22, Start Step	12/11/2013

Resignations:

<i>Name</i>	<i>Position</i>	<i>End Date</i>
Melinda Estey	Adm Systems Asst – HS	12/27/2013

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the letter of engagement with CliftonLarsonAllen for the 2013 Audit. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the Quit Claim Deed from Steele County to the City of Owatonna for the 12th Ave Plat. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the dates and additions and to adopt the Strategic Plan. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to hold a Special Board meeting for a closed session for a grievance and a closed session in regard to the Highway 14 turn back on December 6, 2013 at 10:00 a.m. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to go into closed session at 7:30 p.m. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to open the session at 7:39 p.m. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve of the following listing of bills and Human Services in the amount of \$593,058.86. Ayes all.

LISTING OF BILLS

3D Specialties	5,266.99
A 'viands LLC	9,973.35
Blooming Prairie ISD 756	19,000.00
Borneke Construction, Inc.	75,000.00
Brothers Industrial Cleaning, Inc.	2,683.63
Cavalier Coaches, Inc.	38,206.13
Central Valley Cooperative	9,270.75
H & L Mesabi, Inc.	18,775.27
Hosfield/John C.	2,473.15
Industrial Properties LLC.	15,525.00
L & M Boiler Systems Corporation	8,350.20
Local Government Information Systems	21,023.36
Loken Excavating & Drainage	3,065.27
MCF-Red Wing	4,092.00
Medford Public Schools	15,000.00
Metal Culverts, Inc.	3,373.24
NEC Financial Services, LLC.	4,269.61
Rolling Green Fencing, Inc.	37,699.33
SCR Southern-Rochester	5,746.61
Short Elliott Hendrickson, Inc.	7,937.22
Southern MN Construction Co, Inc.	4,536.24
Steele County Ag Society	11,250.00
Steele County Historical Society	3,000.00
Steele County Revenue	7,717.60
Thermo King Sales & Service, Inc.	2,272.77
Turnkey Corrections	2,609.56
Ulland Brothers, Inc.	5,795.20
Village Ranch, Inc.	4,638.06

129 Warrants under \$2,000

49,089.77

Final Total:

402,712.43

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to adjourn to the Call of the Chair at 7:40 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR