

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

May 14, 2013

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on May 14, 2013 with Commissioners Ebeling, Huntington, Schultz, Johnson and Kubicek present. Also present were Planning & Zoning Director Dale Oolman, Human Services Director Charity Floen, County Attorney Dan McIntosh, Human Resource Director Patti Krueger, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the agenda. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to approve the minutes of April 23, 2013. Ayes all.

Charity Floen read the Proclamation of Foster Care Awareness Month.

Commissioner Kubicek offered the following **Resolution**, seconded by Commissioner Johnson

WHEREAS, adult and child foster care, serving as the primary source of family, caring, identity, self-esteem and support, is the very foundation of our communities and our County, and

WHEREAS, in Steele County there are 48 children and 106 adults in foster care being provided with a safe, secure and stable home along with the compassion and nurture of a foster family or corporate staff, and

WHEREAS, all people in foster care need a meaningful connection to a caring person who becomes a supportive and lasting presence in their lives, and

WHEREAS, foster care vendors, who open their hearts and support persons who are in crisis or need long-term support, play a vital role in helping those persons heal and reconnect thereby launching people into successful lives, and

WHEREAS, there are numerous individuals, public and private organizations who work to increase public awareness of the needs of children and adults in foster care as well as the enduring and valuable contribution of foster care providers and the foster care “system” is only as good as those who choose to be part of it.

NOW, THEREFORE, in recognition that Steele County would be less successful without the contributions of its foster parents and corporate foster care facilities, I Commissioner Mark Schultz, Chairman of the Steele County Board of Commissioners, do hereby proclaim the month of May 2013 as

FOSTER CARE MONTH

And call upon all Steele County citizens to come forward and join Steele County in celebration of National Foster Care Month and urge Steele County citizens to do something positive that will help *change a lifetime* for children and adults in foster care.

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Recognition of the Foster Care Provider of the Year was presented to Jessica Dube by Adult Services Supervisors Tara Watson and Hannah Marzinske.

Recognition of the Child Foster Care Parents was presented to Larry & Lynette Hovden by Social Worker & Child Care Licensor Tracy Ruitter.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to adopt the Data Practices Policy. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve Tobacco Licenses for Anhorn’s of Medford, Lerberg’s of Ellendale and R & L Pit Stop of Hope. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve of the following Memorial Day appropriations: Blooming Prairie Servicemen's Club-\$125.00; American Legion of Ellendale-\$125.00; and American Legion of Owatonna-\$1,375.00. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve of the Amendment to Conditional Use Permit # 247 for Brian Keck in Section 16-106-21 of Lemond Township with conditions per the Planning Commission and to accept the Finding of Facts as presented by the Planning Commission. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to approve Interim Use Permit #2013-01 for Crane Creek Asphalt in Section 1-106-21 of Lemond Township with conditions per the Planning Commission and to accept the Finding of Facts as presented by the Planning Commission.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to offer an amendment to add condition #5 that trucks associated with the asphalt plant shall not use Jake brakes in the pit or on SW 51st St. including the corner of SW51st St. and CSAH #7. Ayes all.

The vote was then taken on the motion to approve Interim Use Permit #2013-01 as amended. Upon the vote being taken, five Commissioners voted in favor thereof.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the review Conditional Use Permit #209 for David Spinler in Section 27-106-19 of Aurora Township with conditions per the Planning Commission and to accept the Finding of Facts as presented by the Planning Commission. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the review of Conditional Use Permit #210 for David Spinler in Section 8-108-19 of Blooming Prairie Township with conditions per the Planning Commission and to accept the Finding of Facts as presented by the Planning Commission. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the Local Option Abatements due to fire damage for Kevin Heathman in Owatonna and Salinas Auto Sales Inc. in Blooming Prairie. Ayes all.

Commissioner Ebeling offered the following **RESOLUTION**, seconded by Commissioner Johnson

WHEREAS, it appears that the original benefits or damages determined in County Ditch No. 21 do not reflect reasonable present day land values; and

WHEREAS, it appears that the present day land values of land benefited or damaged have changed;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Drainage Authority hereby ordains that a Redetermination of Benefits and Damages pursuant to M.S. §103E.351 is appropriate and that the same shall be carried out.

RESOLVED FURTHER that the redetermined benefits and damages and benefited and damaged areas shall hereafter be used in place of the original benefits and damages and benefited and damaged areas in all subsequent proceedings relating to the aforementioned drainage system.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to place on file the correspondence from Soil & Water District and Allina Health EMS. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to acknowledge the order setting Probation Services salaries. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the addition of 1 Eligibility worker related to the Affordable Care Act implementation with a start date of July 1, 2013. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the addition of a Lead Eligibility worker related to the Affordable Care Act implementation with a start date of July 1, 2013. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the use of a combination of overtime and a temp agency to facilitate the implementation of the new EDMS system funded by incentive dollars. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve the hiring of an additional IT staff support person to be in part funded through the EDMS coalition with a start date of July 1, 2013. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve a policy for Memberships, Sponsorships and Donations reflecting that A.) Requests should be submitted in writing prior to the budget year and B.) Fund completed requests made during the budget year if included in that year's budget. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve the following allocations for 2013. Ayes all, with Commissioner Johnson abstaining from the Partners for Progress.

a. Southern Minnesota Tourism	\$1,200.00
b. City of Medford EDA	\$5,000.00
c. Southern MN Initiative Foundation	\$5,000.00
d. Partners for Progress	\$1,000.00
e. SMART (SE MN Assoc. of Regional Trails)membership	\$ 25.00
f. City of Ellendale EDA	\$5,000.00

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the following personnel actions. Ayes all.

Tyler Diersen	Lead Appraiser	Grade 29, Step 5	04/29/2013
Anniversaries:			
Mary Wacek	Acctg Suprvsr	Grade 36, Step 6	05/21/2013
Tara Watson	SW Supervisor	Grade 39, Step 2	04/09/2013
Elisha DeGrego	Correctional Officer	Step 5	05/13/2013
April Nease	Correctional Officer	Step 2	05/22/2013
Kevin Kozel	Correctional Officer	Step 1	05/15/2013

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the MN-DOT 2013 Capital Grant Contract for bus shelters. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to refer the letter from the MN River Board to the Transportation & Drainage Committee. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the Contract change order for Motorola for the Blooming Prairie 800 MHz project up to \$60,000. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to accept the low bid of PRIMUS in the amount of \$4,744.25 for the 800 MHz antenna site in Blooming Prairie. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to adopt the following Mission, Vision and Values statements for Steele County. Ayes all.

Mission Statement

Steele County government is dedicated to delivering effective, efficient, respectful public service with integrity and accountability using both proven and innovative methods.

Tag Line: *Quality public service provided with integrity.*

Vision Statement

To make Steele County the place of choice to live, work, play and grow in southern Minnesota.

Value Statements

We are responsible, accountable, respectful,

*effective, efficient public stewards
We promote honesty, integrity,
and openness in all we do
We encourage innovation to meet challenges
We foster an environment of collaboration*

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve the AFSCME Highway Group Contract for 2013-2014. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the AFSCME Courthouse Contract for 2013-2014. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the AFSCME Social Services Contract for 2013-2014. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to enter into a closed session at 8:25 p.m. for Labor Negotiations. Ayes all.

Motion by Commissioner Huntington seconded by Commissioner Ebeling to exit the closed session at 9:11 p.m. Ayes all.

Motion by Commissioner Johnson seconded by Commissioner Ebeling to approve the following listing of bills and Human Services bills in the amount of \$145,090.86. Ayes all.

LISTING OF BILLS

5/14/2013

A'viands LLC	10,063.32
Advanced Correctional Healthcare Inc	7,269.53
Behrends/Mark	2,572.28
Boyer Truck Parts	2,624.99
Businessware Solutions Corporation	8,460.54
Chosen Valley Testing Inc	3,160.00
City of Blooming Prairie	2,881.21
Computer Professionals Unlimited Inc	3,945.28
Election Systems & Software Inc	10,821.39
Emergency Automotive Technology Inc	5,695.17
ESRI Inc	6,622.38
Hansen/Robert	2,319.60
Hillyard-Hutchinson	3,100.17
Huckle Media LLC	3,036.17
Industrial Properties LLC	7,975.61
Integra Telecom	3,207.05
Jones Haugh & Smith Inc	5,610.67
Kris Engineering Inc	4,474.94
L & L Rods & Sport Trucks	2,372.50
Leo A Hoffmann Center Inc	7,492.50
MCF-Red Wing	4,092.00
MN Office of Enterprise Tech	2,550.96
MN Pollution Control Agency	67,079.49
MVTL Laboratories Inc	6,899.10
NEC Financial Services LLC	4,269.61
North American Salt Co	11,634.50
Owatonna Public Utilities	25,201.89
Reliance Telephone Systems Inc	3,741.53
Sicora Consulting Inc	5,825.60
South Central Human Relations	3,037.27
Southeast Service Cooperative	3,370.98
Steele County Central Services	6,167.49
Steele County Highway Dept	5,971.32
Structural Specialties Inc	3,497.00
Turnkey Corrections	5,241.24
Waste Management of WI-MN	47,356.67
Youth Services Intl/DBA Elmore Academy	8,897.00
Zuercher Technologies LLC	44,006.85
202 Warrants under 2,000.00	<u>86,113.59</u>

TOTAL

448,659.39

Motion by Commissioner Kubicek, seconded by Commissioner Huntington moved to adjourn to the Call of the Chair at 9:12 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR