

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

July 23, 2013

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on July 23, 2013 with Commissioners Schultz, Johnson, Kubicek, Huntington and Ebeling present. Also present were County Engineer Anita Benson, County Attorney Dan McIntosh, Building & Grounds Director Lynn Holthus, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the agenda. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to approve the minutes of July 9, 2013. Ayes all.

Commissioner Kubicek offered the following **Resolution**, seconded by Commissioner Huntington WHEREAS, Steele County agrees to be sponsors of the Steele County Trail Association, Inc.; and

NOW, THEREFORE, BE IT RESOLVED that the Steele County Board of Commissioners do hereby name Ed Nelson as the Steele County Trail Administrator.

Upon the vote being taken, five Commissioner’s voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to accept and place on file the correspondence from the South Central Drug Investigation Unit, City of Owatonna and the City of Blooming Prairie TIF report. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve advertising for a .8 4-H support position in the Extension office. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve of David R. Borchardt as an additional court appointed counsel for CHIPS, Adult Protection and Paternity cases. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve of the following personnel actions. Ayes all.

Anniversaries:

Rick Kvien	Recorder	Grade 35, Step 13	8/24/2013
Greg Huebbe	Correctional Officer	Step 1	8/27/2013

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the Human Resources Director back fill plan and to approve retaining Patti Krueger in a telecommuting capacity for 3 – 6 months and to authorize retaining a temporary HR technician for 4 – 6 months or until the permanent HR Director Position is filled. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to approve the low bid of Owatonna Heating & Cooling in the amount of \$12,368 for replacement of the Furnace and Air Conditioning at the Community Center. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve the basement/dry land training facility use at the Four Seasons Centre. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to require the Steele County Blades deposit \$1,500 before the season starts and then apply that amount to the March ice bill. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to accept the low bid of \$3,600 from Charlie Pence for painting the Hope School House. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve replacing the tables and chairs at the Four Seasons Centre in an amount not to exceed \$8,000. Ayes all.

The Public Hearing on the draft Capital Improvement Plan was opened at 7:30 p.m.

Anita explained the process and reviewed with the Board the 5 year plan.

The meeting was then open for questions from those in attendance.

Some of the concerns expressed were the widening of CR 17 and turning CR 111 back to gravel. There was also a request to have the county consider looking at 26th St NE and Hoffman Street and Oak Ave within the City of Owatonna.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to close the public hearing at 7:52 p.m.

Commissioner Johnson offered the following **Resolution**, seconded by Commissioner Huntington

Whereas, Contract No. 000714 has in all things been completed, and the County Board being fully advised in the premises;

Now then, be it resolved, that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein to Mathiowetz Construction Company.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Kubicek offered the following **Resolution**, seconded by Commissioner Ebeling

Implementation of County Wheelage Tax

WHEREAS, Steele County's transportation infrastructure is critical to the county's economy and has a direct impact on future economic development, and

WHEREAS, the County's ability to meet transportation infrastructure needs has been significantly impacted by increasing costs and demands for improvements, and

WHEREAS, funding for highway systems in Minnesota has remained stagnant and is failing to keep pace with growing population and growing demands, and

WHEREAS, wheelage tax monies collected in Steele County stay in Steele County, and

WHEREAS, the 2013 Minnesota State Legislature has authorized expansion of the Wheelage Tax authority (Chapter 117, Article 3, Section 4) to all 87 counties, and

WHEREAS, Minn. Stat. provides, in part, that the board of commissioners of each county is authorized to levy a wheelage tax of \$10.00 on each motor vehicle, except motorcycles as defined in Minn. Stat. 169.011, Subd.44, which is kept in such county when not in operation and which is subject to annual registration and taxation under Chap. 168, and

WHEREAS, Minn. Stat. 163.051 further provides that the board may provide by resolution for collection of the wheelage tax by county officials or it may request that the tax be collected by the state registrar of motor vehicles, and the state registrar of motor vehicles shall collect such tax on behalf of the county if requested, and

WHEREAS, Minn. Stat. 163.051, Subd. 2, provides, in part, that the wheelage tax levied by any county, if made collectible by the state registrar of motor vehicles, shall be certified by the county auditor to the registrar not later than August 1 in the year before the calendar year or years for which the tax is levied, and the registrar shall collect such tax with the motor vehicle taxes on the affected vehicles for such year or years, and

WHEREAS, Minn. Stat. 163.051, Subd. 4, provides that the treasurer of each county receiving proceeds from the wheelage tax is to deposit such proceeds in the county road and

bridge fund, which moneys shall be used for purposes authorized by law which are highway purposes within the meaning of the Minnesota Constitution, Article 14, and

WHEREAS, the Steele County Board of Commissioners desires to implement such a wheelage tax and have the state registrar of motor vehicles collect the same, and

WHEREAS, the proceeds of such a wheelage tax will be used to help improve the quality of the county road system, including but not limited to a County-wide highway resurfacing program which would prolong the useful life of the County roads and provide for a smoother driving surface and a safer highway.

NOW THEREFORE, BE IT RESOLVED, THAT THE Steele County Board of Commissioners authorizes and imposes a wheelage tax as provided for in Minnesota State Statute of \$10.00 for the year 2014 and each subsequent year thereafter, on each motor vehicle, except motorcycles as defined in Minn. Stat. 169.01, Subd. 4, which is kept in Steele County when not in operation and which is subject to taxation and registration under Chapter 168, and

BE IT FURTHER RESOLVED that the county requests the State Registrar of Motor Vehicles to collect the tax, and

BE IT FURTHER RESOLVED, that the Steele County Board of Commissioners hereby directs the county auditor/treasurer to certify the tax to the State Registrar of Motor Vehicles for collection on or before August 1, 2013.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the Professional Services Contract with Stonebrooke Engineering, Inc. for SP 74-12-04 in the amount of \$127,212.18 contingent on County Attorney approval of the contract. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to transfer the Maintenance of County parking lots to the Highway Department. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to award the quote for SAP 74-635-008 to Crane Creek Asphalt in the amount of 16,366.48. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the out of state travel request for Jenny Tonjum to attend a three day training program in California for the SCRAM program. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the Hold Harmless Agreement with the Chamber of Commerce for the Farmer's Market to be held on the Courthouse grounds on July 27th. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to go into closed session at 8:07 p.m. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to open the Board meeting at 8:32 p.m.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve the following listing of bills and Human Services in the amount of \$174,710.44. Ayes all.

LISTING OF BILLS

A'viands LLC	5,884.04
Advanced Correctional Helthcare Inc	7,567.42
Anoka County Corrections	3,821.00
Bureau Of Criminal Apprehension	9,560.00
Businessware Solutions Corporation	2,297.84
Cavalier Coaches Inc	32,247.53
Central Valley Cooperative	9,214.69
Industrial Properties LLC	16,963.54
Jones Haugh & Smith Inc	5,155.66
Leo A Hoffmann Center Inc	7,492.50
MN Dept Of Labor & Ind	3,515.50
MN Office Of Enterprise Tech	2,076.84
NEC Financial Services LLC	4,269.61
Short Elliott Hendrickson Inc	8,564.65
Southern MN Construction Co Inc	2,666.00
Steele County Highway Dept	3,582.50
Steele County Revenue	9,150.23
Sweet Towing & Repair Inc	2,056.13
Turnkey Corrections	8,722.62
Ulland Brothers Inc	2,181.51
Village Ranch Inc	4,122.72
Wallace Bustad Crane Service Inc	2,888.00
Waste Management Of WI-MN	48,212.31
Ziegler, Inc	14,445.82
122 Payments less than 2000	<u>54,157.91</u>
TOTALS	\$ 270,816.57

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to adjourn to the Call of the Chair at 8:32 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR