

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

January 22, 2013

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on January 22, 2013 with Commissioners Huntington, Schultz, Johnson, Ebeling and Kubicek present. Also present were Planning and Zoning Director Dale Oolman, Building and Grounds Director Lynn Holthus, County Attorney Dan McIntosh, Environmental Services Director Scott Golberg, Sheriff Lon Thiele, County Treasurer Steve Rohlik, Jail Administrator Ron Hammann, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the agenda. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the minutes of January 8, 2013. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve the Equitable Sharing Agreement between the County Attorney and the Department of Justice. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the Review of Conditional Use Permit #195 (SMC- Hope Pit) in Section 29 & 32, Somerset Township with conditions per the Planning Commission. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the Review of Conditional Use Permit #236 (SMC-Lemond Pit) in Section 9 of Lemond Township with conditions per the Planning Commission. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the Review of Conditional Use Permit #290 (SMC-Hofstad Pit) in Sections 11 and 12 of Lemond Township with conditions per the Planning Commission. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to approve the Review of Conditional Use Permit #297 (SMC-Jones Pit) in Section 17 of Medford Township with conditions per the Planning Commission. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the Review of Conditional Use Permit #186 (Curt Hayes Pit) Section 9 in Medford Township with conditions per the Planning Commission. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to amend Conditional Use Permit #186 that condition number 5 be amended to also have the agreement filed with the County. Ayes all.

The vote was then taken on the motion as amended. Upon the vote being taken, 5 Commissioners voted in favor thereof, none being absent.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve of the Southern Minnesota Initiative Foundation 2012 appropriation in the amount of \$5,000. Ayes all.

Commissioner Johnson, offered the following **Resolution**, seconded by Commissioner Kubicek:

WHEREAS, Minnesota Statutes, Sections 469.1812 through 469.1815, inclusive (the “Act”), authorize Steele County, Minnesota (the “County”), upon satisfaction of certain conditions, to grant an abatement of all or part of the taxes levied by the County on improvements made to certain property; and

WHEREAS, the County is considering such action to encourage a manufacturing facilities expansion at 800 Park Dr., Owatonna, Minnesota in order to stimulate development and tax base enhancement; and

WHEREAS, the Act requires the County to hold a public hearing prior to adoption of a resolution granting any property tax abatements:

NOW THEREFORE, BE IT RESOLVED by the County Board of Steele County, Minnesota, as follows:

1. Public Hearing. This Board shall meet on Tuesday, February 12, 2013, at 8:15 pm, to hold a public hearing on the consideration of granting a property tax abatement all pursuant to and in accordance with the Act.

2. Notice of Hearing. The County Administrator is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the county at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County, and must be published at least once per week.

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to set the price for 2013 Plat Books at \$28.00. Ayes all

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the Body Art License for Kate Bissell - Kat's Tats. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to refer the correspondence from Southern Minnesota Tourism to the Management and Personnel Committee. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to authorize the Chair to sign the 2012 Annual County Feedlot Officer and Performance Credit Report. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to appoint Ed Lee (3-year term), Doug Bartell (2 -year term) and Tom Kramer (1-year term) to the three member Bixby Subordinate District Committee. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to accept the low bid from M & M Enterprises in the amount of \$3,360 to be the Bixby Wastewater System Service Provider. Ayes all

Motion by Commissioner Huntington, seconded by Commissioner Johnson to refer the request of Ted Janning reimbursement to cover the cost that he incurred when his septic tank had to be reinstalled at a lower elevation than the original installation back to the Bixby Advisory Committee for consideration and a recommendation back to the County Board. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to authorize the chair to sign the waste delivery contact with LJP Enterprises to deliver approximately 30 tons of waste per month the Steele County Landfill. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to authorize the Draft RFP on replacement of the Jail Management System subject to County Attorney approval. Ayes all

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve of the Detention Center DVR video/audio upgrade for Jail Visitation at a cost of approximately \$4,000. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to explore possible replacement of bleachers at Four Season Arena including looking at grants and fundraisers. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to authorize advertising for lawn mowing bids for County parks. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to approve the travel request for Sean Benz from the Four Seasons to attend the North American Rink Conference in Dearborn, Michigan in May. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to transfer \$710,000 from the Bixby Project Fund to the General Fund effective 12/31/2012. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the transfer of \$160,000 from Capital Construction-Fund to General Fund and \$900,000 from Capital Construction-ARMER project to the General Fund effective 12/31/2012. Ayes all.

Motion by Commissioner Huntington, seconded Commissioner Ebeling to express agreement in principle and authorize the Administrator to negotiate with South Central Human Relations on lease of County property for their parking lot expansion. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve of the Steele County Area Transit Grant Amendment. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve of the low bid of Krejci Ford for three squad cars in the amount of \$74,700. Ayes all.

Commissioner Huntington offered a **Resolution**, seconded by Commissioner Johnson to approve the Agreement for Provision Interim Assessor Duties with Dodge County.

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to appoint Bob Heers to the Planning Commission and re-appoint Dan Deml to the Board of Adjustment Committee. Ayes all

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to re-appoint Irwin Arndt and Scott Ulrich to the Planning Commission, Abdulkadir Haji to the Vulnerable Children & Adults Act Committee and re-appoint Doug Voss to the Park and Recreation Board. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to re-appoint Sam Davidson to the Board of Adjustment. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to explore/establish a Rail Authority and check with Rice County for their potential partnership in establishing a Rail Authority. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to enter into closed session at 8:22 p.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to open closed meeting. Ayes all.

Motion by Commissioner Ebeling seconded by Commissioner Huntington to approve the following listing of bills and Human Services bills in the amount of \$142,132.20. Ayes all.

LISTING OF BILLS

01/22/2013

A'viands LLC	8,032.70
Advanced Correctional Healthcare Inc	7,347.01
Brevard Extraditions INC	2,449.71
Bureau of Criminal Apprehension	8,280.00
Cavalier Coaches Inc	31,780.80
Central Valley Cooperative	6,781.37
City of Blooming Prairie	5,496.40
City of Medford	2,881.63
City of Owatonna	9,893.45
CliftonLarsonAllen LLP	11,100.00
Four Seasons Centre	3,140.67
Gislason & Hunter LLP	16,943.52
Jones Haugh & Smith Inc	4,673.29
Leo A Hoffman Center LLC	7,742.25
MCCC MI 33	3,970.30
MN Counties Intergovernmental Trust	532,505.00
MN Transportation Alliance	2,265.00

Motorola Solutions Inc	77,606.25
NEC Financial Services LLC	4,269.61
North American Salt Co	10,339.02
Owatonna Heating & Cooling IC	12,536.35
Owatonna Public Utilities	15,219.24
Pro-West & Associates Inc	3,500.00
RDO Equipment Co Inc	10,046.94
S& T Office Products Inc	3,860.23
South Central Human Relations	3,444.76
Steele County Revenue	8,482.65
Trustwave Holding Inc	9,579.91
Turnkey Corrections	4,818.15
Waste Management of WI-MN	48,199.24
191 warrants under \$2,000.00	<u>67,177.25</u>
TOTAL	944,362.70

Motion by Commissioner Huntington, seconded by Commissioner Johnson to adjourn to the Call of the Chair at 8:28 p.m. Ayes all.

ATTEST: _____
AUDITOR

CHAIRMAN