

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 12, 2013

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 8:00 p.m. on February 12, 2013 with Commissioners Kubicek, Huntington, Schultz, Johnson, and Ebeling present. Also present were County Attorney Dan McIntosh, Human Service Director Charity Floen, County Treasurer Steve Rohlik, Planning and Zoning Director Dale Oolman, Public Health Nurse DeeAnn Pettyjohn, County Engineer Anita Benson, County Sheriff Lon Thiele, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to approve the agenda.

Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the minutes of January 22, 2013. Ayes all.

Commissioner Johnson offered the following **RESOLUTION**, seconded by Commissioner Kubicek

BE IT RESOLVED by the Board of Commissioners of Steele County, Minnesota, that “RBC Wealth Management” be and hereby are designated as depositories for deposits and safekeeping of said County for such amounts as may be deposited herein.

BE IT FURTHER RESOLVED that orders of the County of Steele drawn on said RBC Wealth Management for funds to be transferred to another Steele County Depository in whatever form shall be signed by one if the officer is Steven J Rohlik, Treasurer and Financial Director of Steele County and by two if signed by Laura Ihrke, Steele County Auditor and Joyce Hartle, Steele County Deputy Treasurer.

BE IT FURTHER RESOLVED that orders to purchase or sell or receive or transfer investment securities on behalf of Steele County shall be initiated by Steven J Rohlik, Steele County Treasurer and Financial Director.

NOW, THEREFORE, BE IT RESOLVED that all transfers of funds or investment securities to and from any Steele County accounts on behalf of Steele County as directed to RBC Wealth Management may only be made to another depository or account of Steele County in the name of Steele County.

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Ebeling offered the following **RESOLUTUION**, seconded by Commissioner Huntington

WHEREAS, Minnesota Statutes 244.19 subdivision 6 outlines a process for state reimbursement to participating counties of 50% of the previous year’s expenditure for their probation officer salaries, and

WHEREAS, 27 County Probation Officer counties and 28 Department of Corrections Contract counties participate in this process, and

WHEREAS, appropriations from the state have steadily decreased from 50% in 1996 to an all-time low of 31% in FY 2012, and

WHEREAS, the 55 counties participating in this process have been forced to absorb the \$2,963,000 deficit in the FY 2012 reimbursement funding for their probation officers, and

WHEREAS, the 2013 legislative session will be establishing the FY 14 and FY15 appropriation for probation officer salary reimbursement for these 55 counties, and

WHEREAS, the Minnesota Association of County Probation Officers has been working with the Department of Corrections and legislative staff to ensure that an accurate FY 14 and FY 15 appropriation amount is determined, and

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners strongly requests the 2013 Minnesota Legislature to appropriate sufficient funds to reimburse the 55 participating counties for the full 50% of the cost of their probation officer salaries.

Upon the vote being taken five commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to acknowledge and accept the quote for the Communication Equipment Shelter from Fibrebond for \$97,710 and to authorize starting the Shop Drawings. Ayes all.

Motion Commissioner Johnson, seconded by Commissioner Huntington to place on file the correspondence from the Southern Minnesota Initiative Foundation and Soil & Water Conservation District. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to refer the Southern Minnesota Association Regional Trails to the Management and Personnel Committee. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to refer the correspondence from SEMCAC to Human Services Committee. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the Medical Reserve Corps Agreement Certification of Non-Debarment or Suspension form and authorize the chair to sign. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to extend the Beacon Consortium Agreement and authorize the appropriate personnel to sign. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to set a closed session for the Administrator's one year evaluation on March 12, 2013. Ayes all.

Motion Commissioner Kubicek, seconded by Commissioner Huntington to approve of the following Personnel actions: Johanna Marzinske, Adult Services Supervisor to Grade 39, Step 1 effective 02/04/13; Retirement of Richard Smith, Corrections Officer effective 02/28/13; Mark Barrie, Correctional Officer-Detention Center, to Step 3 effective 02/08/13. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to amend the Planning & Zoning Fee Schedule for feedlot registrations over 1,000 animal units or greater to \$150. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the Planning & Zoning 2013 Fee Schedule as amended. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the Access Variance Request from Tailwind Group, LLC to allow one access on CSAH 45 (Oak Avenue) as part of the redevelopment plan. Ayes all.

Motion by Commissioner Johnson, seconded Huntington to approve of the lease renewal with Mod Space for the Temporary Highway Materials Testing Lab Trailer at rate of \$320 per month. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Kubicek to authorize advertising for bids for the 2013 Striping Contract and set the bid opening date for March 7, 2013 at 10:00 a.m. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to authorize advertising for bids for lease of approximately 45 acres of farmland and set the bid opening date for March 7, 2013 at 10:30 a.m. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to approve the out of state travel request for the County Engineer to attend the National County Engineer Conference in Des Moines, Iowa from April 21- 25, 2013. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve of the additional Board Room audio upgrades not to exceed \$5,000. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to agree in principle for two different notes for the Ag Society New Barn financing not to exceed 450,000 and the lease to be extended. Four Commissioners voting in favor thereof. Commissioner Ebeling abstaining.

Commissioner Ebeling offered the following **RESOLUTION**, seconded by Commissioner Huntington

WHEREAS, the City of Owatonna has received a request to modify a development district and establish a tax increment financing district to assist expansion of Viracon, Inc. at 800 Park Dr., Owatonna; and

WHEREAS, on Tuesday, February 19, 2013 the Owatonna City council has scheduled a public hearing on the plans for development of these districts; and

WHEREAS, Minnesota Statutes, section 469.175, subdivision 2, require that the City provide the County Auditor with the proposed tax increment financing plan for the tax increment financing district and City's estimate of the fiscal and economic implications of the proposed tax increment financing district at least 30 days before the scheduled public hearing unless a written waiver is granted by the county board;

NOW, THEREFORE, IT IS RESOLVED that the Steele County Board of Commissioners waive the 30-day notification requirement in the modification of Development District No. 3 and establishment of Tax Increment Financing District No. 3-6.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington that the following recommendations be included in a cover letter to the City regarding the Development District for Viracon. Ayes all.

- 1.) The development site will be re-platted into a single parcel before December 31st, 2013.
- 2.) A pledge by Viracon that valuations not be challenged in Tax Court.
- 3.) End date of December 31st be used for the conclusion of the TIF.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the funding formula for the outside connection for a stand-by generator for the Joint Dispatch Operations: 1/3 City, 1/3 County and 1/3 Joint Dispatch Center. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to authorize the Chair to sign the Agreement for the shared Assessor position with Dodge County. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to appoint Ron VanNurden to the Extension Commission. Ayes All.

The County Board went into closed session at 8:42 p.m.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to open the board meeting at 9:13 p.m. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to request the City of Owatonna to support the County in the Highway 14 Turn-Back position. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to approve the following listing of bills and Human Services bills in the amount of \$117,097.21. Ayes all.

LISTING OF BILLS

2/12/2013

A'viands LLC

13,061.36

Allina Hospitals & Clinics-Owatonna Hospital	3,348.80
Aurora Township	18,699.00
Black Forest LTD	2,793.80
Businessware Solutions Corporation	2,715.01
Computer Professionals Unlimited Inc	8,477.06
Cummins Npower LLC	2,124.44
Custom Communications Inc	3,398.36
Dakota County Financial Svc	4,975.00
Emergency Automotive Technology Inc	2,023.79
Four Seasons Centre	3,100.41
G& K Services Owatonna	2,497.38
Industrial Properties LLC	6,207.56
Integra Telecom	3,118.07
JC Press	2,869.59
Leo A Hoffman Center Inc	7,742.25
MCF-Red Wing	4,092.00
Metro Sales Inc	3,354.87
MN Regional Medical Examiners	10,900.07
North American Salt Co	6,417.88
Owatonna Police Dept	9,415.83
Owatonna Public Utilities	30,540.34
Owatonna Softball Association	2,500.00
RDO Trust Acct 80-5800	2,128.55
S&T Office Products, Inc	5,493.31
SE MN Water Resources Board	4,000.00
Sicora Consulting Inc	4,804.60
Softree Technical Systems Inc	3,175.00
South Central Drug Investigation Unit	6,500.00
South Central Human Relations	2,590.14
Steele County Central Services	2,526.13
Steele County Highway Dept	8,716.24
Steele County Revenue	2,038.85
Trugreen Burnsville 5025	2,329.00
Turnkey Corrections	2,949.10
Ultramax	3,110.00
West Payment Center	2,808.27
Youth Services Intl/DBA Elmore Academy	4,620.00
187 Warrants under 2,000.00	<u>67,492.46</u>
TOTAL	279,654.52

Motion by Commissioner Huntington, seconded by Commissioner Johnson to adjourn to the Call of the Chair at 9:15 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
 AUDITOR