

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSONERS

SPECIAL SESSION

August 6, 2013

STATE OF MINNESOTA)  
  ) ss  
COUNTY OF STEELE  )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on August 6, 2013 with Commissioners Ebeling, Schultz, Johnson, Kubicek, and Huntington present. Also present were Human Resources Patti Krueger, County Attorney Dan McIntosh, Sheriff Lon Thiele, Human Services Charity Floen, Public Health DeeAnn Pettyjohn, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the agenda. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to approve the minutes of July 23, 2013. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to place on file the correspondence from the Steele County Soil & Water Conservation District. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve of the new public health nursing position. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the increase for the part time position in the Auditor’s office to full time effective October 1, 2013. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve of the following personnel actions. Ayes all.

Resignations/Retirements:

DeeAnn Pettyjohn (retirement) Director of Public Health	Grade 44	9/16/2013
Terri Mullenmaster (resignation) Highway Mtc Aide	Grade 14	8/08/2013

Commissioner Kubicek offered a **RESOLUTION** of Commission, seconded by Commissioner Johnson.

**WHEREAS**, the County Board wants to assure that the residents of Steele County have access to a robust public transportation service and;

**WHEREAS**, the state of the economy and government budgets, the current and projected hanges in demographics, the growing complexity of public transit requirements, and the direction from the state legislature to meet 80 percent of Greater Minnesota transit needs by 2015 and 90 percent by 2025, all contribute to the need for greater compliance, and;

**WHEREAS**, the state wants to expand service access, create more efficient management by streamlining operations service levels, and a higher level of compliance with existing and proposed federal and state regulations, and;

**WHEREAS**, MnDOT has indicated a goal of reducing the number of public transit system grants in Minnesota through consolidation of existing systems, and;

**WHEREAS**, Steele County Area Transit had seen a sharp decrease in ridership from a high of 53,903 in 2008 to a low of 39,190 in 2012 and increasing costs over the past several years and despite recent improvements in the form of a deviated transit route and enhanced marketing the system continues to struggle to meet expectations, and;

**WHEREAS**, the oversight resources allocated to Steele County Area Transit do not meet MnDOT’s expectations going further, and;

**WHEREAS**, there are other systems within our region that have the capacity to more effectively meet the transit needs of the public and the performance expectations of MnDOT that would allow for:

- A larger total fleet, allowing greater flexibility in use of resources
- Blurring of County lines allowing transit to nearby communities
- Enhanced use of technology for dispatch and tracking purposes
- A customer driven focus with an emphasis on quality
- A staff dedicated entirely to public transit

**NOW THEREFORE**, be it first resolved that the Steele County Board of Commissioners hereby wish to remove themselves as a MnDOT grantee and ask that MnDOT select a new grantee that will provide for the citizens of Steele County to have:

- Access to public transportation that covers the entire county,
- Maintains the deviated route, with minor revisions as necessary, that is currently in place for at least five years,
- Provide two seats on the Transit Advisory Committee for the approved grantee

**BE IT ALSO RESOLVED**, that Steele County will contribute the local match for Capital Bus Purchases, starting with 20% in 2014 and decreasing by 4 percentage points each year until the final bus in the current fleet for Steele County is replaced in 2018, as long as public transit services are provided in Steele County at or above the current level of service provided in 2013.

**BE IT ALSO RESOLVED**, that Steele County will contribute \$50,000 in 2014 towards the operating costs of services in Steele County along with the current fleet of 5 buses. Steele County is aware that transit services have been supported with county funds throughout its history of services and Steele County is committed to maintaining their support during the transitional year of 2014.

**BE IT ALSO RESOLVED**, that Steele County hereby reserves the right to reapply as a grantee in the future if it is felt that the transit needs of Steele County are not being met by the approved grantee.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the Human Services bills in the amount of \$155,788.50. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve of the purchase of two ½ ton pick-up trucks for the Highway Department for a total purchase price of \$57,531.58. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to adopt the Steering Committee Strategic Plan Policy. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve contributing up to \$3,000 towards the purchase of a Veterans van. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve the temporary Human Resource Coordinator job description. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to authorize Rene Gilormini to solicit quotes for a replacement Veterans van. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to provisionally accept the courthouse security proposal. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the staff review Request for Proposal for the Classification and Compensation Study and authorize to submit to consultants. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Huntington to set the date to adopt the amendment to the Zoning Map on August 27, 2013 at 7:15 p.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve of the following listing of bills and Human Services bills in the amount of \$1,550.00. Ayes all.

LISTING OF BILLS

8/6/13

A'viands LLC	9,738.65
Aurora Township	16,459.00
City of Ellendale	2,194.50
Custom Communications Inc	7,423.89
David Drown Associates Inc	3,050.00
Distad/Dennis	4,906.81
Erickson Engineering Co LLC	7,645.66
Four Seasons Center	10,003.68
Gislason & Hunter LLP	6,602.50
Henry G Meigs Inc	245,289.89
Integra Telecom	3,207.35
Keeps Inc	2,773.82
MCCC MI 33	4,515.85
MCF- Red Wing	3,960.00
MN Public Facilities Authority	10,400.00
MOMS	4,500.00
Moore Md/Kellyanna J	18,000.00
Owatonna Public Utilities	17,511.37
Schultz Excavating	4,550.00
Southern MN Construction Co Inc	2,896.46
Univ of MN Regents	2,631.87
US Highway 14-Partnership	2,500.00
Youth Services Intl- Dbm Elmore Academy	4,879.00
128 Warrants under \$2,000	<u>58,331.48</u>
<b>TOTAL</b>	<b>\$456,971.78</b>

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to adjourn to the Call of the chair at 7:23 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR