

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

May 8, 2012

STATE OF MINNESOTA)

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COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on May 8, 2012 with Commissioners Huntington, Johnson, Schultz, Kubicek and Ebeling present. Also present were Human Services Director Charity Floen, County Attorney Dan McIntosh, Human Resource Director Patti Krueger, County Engineer Anita Benson, Public Health Nurse Director DeeAnn Pettyjohn, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded Commissioner Johnson to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Huntington to approve the minutes of April 24, 2012. Ayes all.

Chairman Bruce Kubicek read the Proclamation designating the month of May as Foster Care Month.

Human Services Director Charity Floen was present to recognize and thank the child and adult providers in recognition of National Foster Care Month.

Tracy Ruiter presented the Foster Care Parents of the Year to T.J. & Stephanie Wright.

Kathy Cline presented the Adult Foster Care Staff of the Year to Michelle Poole of Elm Homes. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the Consumption and Display Permit for the Blooming Prairie Country Club. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve Tobacco Licenses for R & L Pit Stop of Hope and Lerberg's, Inc. of Ellendale. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve the Annual Boat & Water Safety Grant Agreement in the amount of \$2,297. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to accept the correspondence from Blooming Prairie Economic Development Authority and the City of Blooming Prairie and refer to the Management & Personnel Committee. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve a \$1,000 limit for purchase authority for the Administrator after concurrence with the Board Chairman. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve payment of expedited penalties for OSHA citations and to have a letter sent out to employees thanking them and that the Board appreciates the hard work done by staff. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the following personnel actions: Debbie Grems-transfer to Office Support Assistant III, Public Health, effective 5-14-12; Beth Brady-rerated position to Highway Maintenance Manager, Grade 40, Step 8 effective 4-25-12; Mary Wacek-Accounting Supervisor/ Human Services to Step 8 effective 5-21-12; Elisha DeGrego-Correctional Officer to Step 4 effective 5-13-12; and to authorize filling the OSA II position in Human Services. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the amendment to MNHSEM Subgrant Agreement to provide for payment of FEMA and State funds for DR194. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to approve the Township Sign Management Agreements with Somerset and Clinton Falls Townships. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to award the bid for SAP 74-609-16 to Sturctural Specialties, Inc of Hutchinson in the amount of \$500,060.37. Ayes all.

Commissioner Johnson offered the following **Resolution**, seconded by Commissioner Huntington

WHEREAS, Steele County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Local Road Improvement Project No. SAP 074-617-012; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this local road improvement project is available; and

WHEREAS, the amount of the grant has been determined to be \$12,188.76 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Steele County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the road project but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Ebeling offered the following **Resolution**, seconded by Commissioner Schultz

WHEREAS, Steele County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Local Road Improvement Project No. SAP 074-618-021; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this local road improvement project is available; and

WHEREAS, the amount of the grant has been determined to be \$72,811.24 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Steele County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the road project but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Huntington, seconded by Commissioner Schultz to authorize advertising for bids and set the bid opening date on SAP 74-599-029 for June 7<sup>th</sup> at 10:00 a.m. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Huntington to approve the changes to the Burial Policy. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the contract with Alternative Resolutions, Inc and to authorize the Director to sign. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the renewal of the TB Clinic Contract with Olmsted County through 2015. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the Agricultural Society request to help finance the barn project. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Huntington that a committee consisting of the Administrator, Finance and Engineer work with the Agricultural Society on the barn project. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the Draft Capital Improvement Plan. Ayes all.

Commissioner Johnson offered a **Resolution**, seconded by Commissioner Huntington

RESOLUTION CALLING FOR A PUBLIC HEARING ON A CAPITAL IMPROVEMENT PLAN AND THE ISSUANCE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS

BE IT RESOLVED by the Board of Commissioners (the Board) of Steele County, Minnesota (the Issuer), as follows:

1. Adoption of Capital Improvement Plan. The Capital Improvement Plan (the “CIP”) has been prepared pursuant to Minnesota Statutes, Section 373.40 (the “Act”) and Chapter 244 of the Laws of 2012. The CIP covers a five-year period beginning with the date of its adoption; sets forth the estimated schedule, timing, and details of specific capital improvements by year, together with the estimated costs, the need for the improvements, and sources of revenue to pay for the improvements. The CIP must be approved by the County Board following published notice and a public hearing.

2. Approval of the Issuance of Capital Improvement Plan Bonds. The County intends to issue its capital improvement plan bonds (the “Bonds”) in an amount not to exceed \$14,500,000 (consisting of a Public Works Building of \$13,850,000 and Steele County Agricultural Society Building Improvements of \$650,000) to finance the construction of various capital improvements and the acquisition of capital equipment, as described in the CIP, pursuant to Minnesota Statutes, Section 373.40 and Chapter 244 of the Laws of 2012.

3. Public Hearing. A public hearing is hereby scheduled to be held on the approval of the CIP and the issuance of the Bonds on June 12, 2012, and notice thereof in substantially the form attached hereto shall be published in the official newspaper of the County at least 14 days, but not more than 28 days prior to the hearing. The hearing will afford any interested party an opportunity to discuss the CIP and the Bonds.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to name the new Highway facility the Steele County Public Works Service Center. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve Aviand’s Proposal to prepare and deliver meals to the Minnesota Academy for the Blind and Deaf utilizing the Detention Center kitchen. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve of the following listing of bills and Human Service bills in the amount \$198,872.98. Ayes all.

Listing of Bills

05/08/2012

180 Degrees Inc	4,075.23
A’viands LLC	11,026.33
Cavalier Coaches Inc	42,352.67
City of Owatonna	7,606.88
DHS MSOP MN Sex Offender Program	6,595.00
Evergreen Land Services	3,600.00
Integra Telecom	3,013.48
M-R Sign Company, Inc	3,424.68
Malo Roofing, Inc	13,420.00
Matejcek Implement Co	8,041.28
MCF-Red Wing	7,293.00
MVTL Laboratories Inc	7,555.80
New Ulm Quartzite Quarries Inc.	3,451.06
Newman Signs Inc	4,867.52
Owatonna Police Dept	12,202.71
Owatonna Public Utilities	26,578.15
Ramy Turf Products	4,092.04
Ratwik Roszak & Maloney PA	3,432.00
Short Elliott Hendrickson Inc	17,261.41
South Central Human Relations	2,377.22
Steele County Central Services	5,659.89

Steele County Highway Dept	2,430.60
Steele County Public Health	3,000.00
Steele County Treasurer-PCP	9,075.59
Turnkey Corrections	3,460.76
Yaggy Colby Associates	7,110.13
Youth Services Intl-Dbm Elmore Academy	5,320.00
152 Warrants Totaling	<u>49,829.18</u>
<b>TOTAL</b>	<b>278,152.61</b>

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to adjourn to the call of the Chair at 8:10 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_

AUDITOR