

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 28, 2012

STATE OF MINNESOTA)

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COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on February 28, 2012 with Commissioners Johnson, Schultz, Kubicek and Ebeling present. Also present were County Attorney Dan McIntosh, County Engineer Anita Benson, Sheriff Lon Thiele, Planning & Zoning Administrator Dale Oolman, Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Resident Roger Limberg was present to address the Board regarding speed on 26<sup>th</sup> Street and would like the Board to study the issue.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to direct the Administrator to send a letter to the City of Owatonna and the School District requesting a written request or resolution from both entities to request a Speed Study on 26<sup>th</sup> Street and signage and bring back to the Board. Ayes all.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the Agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the minutes of February 14, 2012. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the following ditch levies: CD 5- .5% + interest; PTD 7- .5% + interest and PTD 11- 5% + interest. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to acknowledge receipt of the Exempt Permit for the Minnesota Pheasants. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to refer the correspondence from the Highway 14 Partnership and the Southern Minnesota Tourism Association to the Management & Personnel Committee. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to refer the correspondence from the City of Pine Island regarding a watershed to the Environmental Committee, the City of Owatonna regarding assessments for the Highway Complex to the Transportation & Drainage Committee and the Southern Minnesota Association of Regional Trails regarding representatives tabled until April. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to set the hourly compensation for seasonal highway snow plow operators at the Highway Maintenance Tech 1 Step 1 (\$14.59 per hour for 2012) and seasonal Parking Lot snow removal operators at the Highway Maintenance Aid Step 1 (\$12.26 per hour for 2012). Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the organizational chart for the Highway Department and authorization to obtain new ratings for the two revised position descriptions and two new position descriptions. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Contract with the City of Medford and the City of Ellendale to provide law enforcement protection. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to authorize the County Attorney to retain a Contract Attorney to assist with the Child Protection caseload and authorization to negotiate a contract and authorize the Chairman to sign. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the following personnel actions: Laura Beaupre hired as HHA/Homemaker at Grade 15 effective 1-3-12; Resignation of Hanna Roberg, Assistant County Attorney effective 2-24-12; Mark Barrie, Correctional Officer to Step 2 effective 2-8-12 and approval to fill the following open positions: Eligibility Worker-Human Services, Office Support IV-Human Services, Correctional Officer-Detention Center and Maintenance Supervisor-Highway Department. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to Table the request for an upgrade to the Variable Speed Drive motors at the Courthouse. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the purchase of office furniture for the Administrator's office in the amount of \$5,156.25. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to proceed with Option A for the Highway Operations Complex main building and with Tempered Storage as Alternate 1 and Sheriff's and Emergency Management Equipment Storage as Alternate 2. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to declare the furnace at the house on 26<sup>th</sup> Street west of the hospital and owned by the county as surplus property and to transfer ownership of the furnace to Blooming Prairie Township. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of Option A & C for courthouse security with Option B to come back to the Board. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to authorize the Sheriff and Administrator to establish an Ad Hoc Courthouse Security Committee. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to have the Administrator and the Human Resource Director meet with the AFSCME Union regarding the Telecommuting Policy Notification requirement. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to acknowledge the old maintenance pick-up at Cedarview was part of the asset sale and to transfer the title. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson that with concurrence of the County Attorney, Treasurer and Recorder, approve "Severance Agreement and Consent of Lessor to Security Agreement" on behalf of Steele County Historical Society and United Prairie Bank to secure financing of new History Center Building and authorize the Chairman to sign. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to waive the Grandstand ticket tax for one event at the 2012 Steele County Free Fair. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to refer to the Property & Maintenance Committee the Grandstand ticket tax and Rent Share Policy to review. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to have counsel investigate zoning issues with regard to the proposed microwave beam path ordinance and report back to the Committee of the Whole. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the following listing of bills and Human Services bills in the amount of \$120,683.64. Ayes all.

#### LISTING OF BILLS

02/28/2012

180 Degrees INC	7,217.25
AMCON	2,500.00
Cavalier Coaches Inc.	38,525.64
Cedar Lake Electric Inc.	2,292.00
Central Valley Cooperative	10,060.05
NEC Financial LLC	4,269.61
New Ulm Quartzite Quarries Inc.	29,020.65

Owatonna Public Utilities	2,578.35
Sheriff of Mower County	3,770.00
Steele County Revenue	11,099.49
Steele County Treasurer-PCP	12,293.98
Turnkey Corrections	3,551.69
Waseca County Auditor-Treasurer	10,042.08
Youth Services Intl-DBA Elmore Academy	3,780.00
133 warrants under \$2,000.00	<u>53,638.69</u>
<b>TOTAL</b>	<b>193,639.48</b>

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to adjourn to the call of the Chair at 8:00 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR