

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 14, 2012

STATE OF MINNESOTA)

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COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on February 14, 2012 with Commissioners Ebeling, Johnson, Schultz, and Kubicek present. Also present were County Attorney Dan McIntosh, County Engineer Anita Benson, Human Services Director Charity Floen, Deputy Scott Hanson, Public Health Director Dee Ann Pettyjohn, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Agenda. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the minutes of January 24, 2012. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to authorize the chairman to sign the Agricultural Society/Historical Society Agreement. Ayes all.

Commissioner Johnson offered a **Resolution**, seconded by Ebeling to authorize the Steele County Auditor to apply for grant funds for the HAVA Operating Grant.

Upon the vote being taken four commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor’s office.

Commissioner Johnson offered a **Resolution**, seconded by Commissioner Ebeling to authorize the application for a HSEM Grant and a PSIC Grant for the 800MHz radios.

Upon the vote being taken four commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve the Food Service Agreement between the Steele County Sheriff’s Office and A’viands LLC for the period February 1, 2012 through January 31, 2013. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to refer the Steele County Bar Association Correspondence to the Property and Maintenance Committee and to place on file correspondence from Commissioner Dan Kuhns, Waseca County; Notice of Board of Equalization date; Local Board of Appeals and Equalization training. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the final payment in the amount of \$127,572.33 to Ulland Brothers Inc. for the 2011 Bituminous Paving project. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the quote from Asbestrol Inc. in the amount of \$4,250 for removal and disposal of asbestos containing material from County owned property located at 3591 26<sup>th</sup> Street NW in Owatonna. Ayes all.

Motion by Commissioner Johnson, seconded by Schultz to approve the Owatonna Fire Department Live Burn Agreement and Hold Harmless/Permission request for a training exercise to burn the house and barn at 3591 26<sup>th</sup> Street NW. Ayes all.

Commissioner Schultz offered the following **Resolution**, seconded by Commissioner Ebeling to approve of the MNDOT Agreement No. 99974.

**WHEREAS**, The County of Steele may apply for federal aid funds for eligible transportation projects; and

**WHEREAS**, federal aid transportation funds are not provided directly to the county;

**BE IT RESOLVED**, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Steele County to accept as its agent, federal aid funds which may be made available for eligible transportation projects.

**BE IT FURTHER RESOLVED** the Chairman of the Steele County Board of Commissioners and the Steele County Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “ Minnesota Department of Transportation Agency Agreement No. 99974”, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Upon the vote being taken four commissioners vote in favor thereof, none absent not voting. Copy of the resolution is on file in the Auditor’s office.

Motion by Commissioner Ebeling, seconded Commissioner Johnson to approve of renewal agreement No. 147553 to the Lease agreement No.113414 to extend the lease for the temporary Highway Materials Testing Lab for 12 months from February 22, 2012 through February 22, 2013 at a lease rate of \$374.06 per month. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve of the Cooperative Purchasing Agreement for an annual fee of \$500 to purchase items for which pricing has been established through the State Bid Process. Ayes all.

Commissioner Johnson offered the following **Resolution**, seconded by Commissioner Ebeling for the Deficient Bridge Prioritization.

**WHEREAS**, The County of Steele has determined that the following deficient bridges on the CSAH, County Road, and Township Road systems are high priority and require replacement or rehabilitation within the next ten (10) years; and

<u>Old Bridge #</u>	<u>New Bridge #</u>	<u>Road</u>	<u>Def. Status</u>	<u>Suff. Rating</u>	<u>Estimated Project Cost</u>	<u>Proposed Const. Year</u>
74512	74554	CSAH 9	S.D.	59.6	\$500,000	2012
74503	74Jxx	SE 24 <sup>th</sup> Ave.	S.D.	64.0	\$300,000	2012
7162	745xx	CSAH 12	S.D.	27.2	\$800,000	2013
74505	745xx	SW 128 <sup>th</sup> St.	S.D.	69.0	\$500,000	2013
92779	74J21	CSAH 6	S.D.	55.9	\$130,000	2014
89080	74Jxx	CSAH 28	S.D.	65.7	\$130,000	2014
L3951	74Jxx	NE 34 <sup>th</sup> Ave.	S.D.	43.1	\$200,000	TBD
4686	74Jxx	CR 180	S.D.	51.5	\$160,000	TBD
97815	74Jxx	SW 51 <sup>st</sup> St.	S.D.	56.1	\$200,000	TBD
L5798	74Jxx	NE 76 <sup>th</sup> St.	S.D.	56.1	\$130,000	TBD
74509	745xx	CSAH 19	F.O.	68.1	\$800,000	TBD
95786	74Jxx	SE 18 <sup>th</sup> St.	S.D.	68.3	\$130,000	TBD

**WHEREAS**, Local roads play an essential role in the overall state transportation network and local bridges are a critical component of the local road system; and

**WHEREAS**, State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road system and is necessary for the County of Steele and its townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above; and

**WHEREAS**, The County of Steele intends to proceed with replacement or rehabilitation of these bridges as soon as possible once State Transportation Bonds become available.

**NOW, THEREFORE, BE IT RESOLVED** by its County Board of Commissioners that Steele County will proceed with the design and preparation of contract documents for the aforementioned bridges upon notification of Bridge Bond funding availability.

Upon the vote being taken four commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of the Technical Services Agreement with Summit Township for the replacement of Summit Township Bridges 74503 and 74505. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to authorize the Engineer to advertise for bids for seasonal materials by the Highway Department and set the bid opening date for March 12<sup>th</sup> at 10:00 a.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve advertising for bids for the County Wide Striping Contract, and set the bid opening for March 22<sup>nd</sup> at 10:00 a.m. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the MRCI Lease for space for 2012 in the amount at \$16,482.00. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the contract with Cedar Valley Services for extended employment and to authorize the Chairman to sign. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the SEMAC Transportation Contract that coordinates the volunteer driver program to provide medical transportation services for persons qualified for Medical Assistance and Social Services and to authorize the Chairman to sign. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the Collaboration Agreement that delineates the respective roles of the counties involved in the Regional Human Service Redesign effort and the Bush Foundation. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve of the CREST Collaborative Agreement and to authorize the Chairman to sign. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve of the Telecommuting Policy. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to refer the Highway Operations Complex to the Committee of the Whole on February 28<sup>th</sup>, 2012. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to authorize the Board to proceed with the Agricultural Society request for Services. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the contract for temporary staffing in the finance office for two projects. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to set the County/Township Annual meeting for March 26<sup>th</sup> at 3:00pm. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve updating the Capital Improvement Plan. Ayes all.

Commissioner Johnson offered the following **Resolution**, seconded by Commissioner Schultz to set the Weight Restrictions.

**WHEREAS**, the Minnesota Department of Transportation determines the beginning and end date of Spring Load Restrictions for Trunk Highways, and

**WHEREAS**, the Steele County Highway System; as a whole, is more vulnerable than State Highways; as a whole, to damage during the Spring Load Restriction time period, and

**WHEREAS**, each spring it is necessary to establish road restrictions so to protect the roadway system from serious damage and the start date of Spring Load Restrictions as established by MNDOT will be the start date for Steele County, and

**WHEREAS**, the default axle weight limit outside of the Spring Load Restriction Time period without posting signage is ten tons per axle provided the gross vehicle weight limit is not exceeded and bridge load postings are followed, and

**WHEREAS**, the majority of County and County State Aid Highways were not designed to a ten ton per axle structural capacity,

**THEREFORE BE IT RESOLVED**, that no person shall operate any vehicle or combination of vehicles upon County State Aid Highways and County Roads that exceed the restrictions as shown on the attached map entitled “2012 Spring Weight Restrictions” ; effective when Spring Load Restrictions are placed, on County State Aid Highways and County Roads, and

**BE IT FURTHER RESOLVED**, that no person shall operate any vehicle or combination of vehicles upon County State Aid Highways and County Roads that exceed the restrictions as shown on the attached map entitled “Legal Load Limits” ; effective when Spring Load Restrictions are not in effect on County State Aid Highways and County Roads,

**BE IT FURTHER RESOLVED**, the County Engineer shall make changes to the load limits and cause the maps and corresponding load posting signage to be updated based on changing road conditions throughout the year, and

**BE IT FURTHER RESOLVED**, that the County Engineer is hereby authorized to erect and maintain signs plainly indicating the prohibitions and restrictions as above described at each of the County Highways and Roads affected thereby and to determine the end date for Spring Load Restrictions in Steele County.

Upon the vote being taken four commissioners vote in favor thereof, none absent not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the following listing of bills and Human Services bills in the amount of \$101,008.83. Ayes all.

LISTING OF BILLS

02/14/2012

A'viands LLC	13,882.38
Advanced Correctional Healthcare Inc	6,545.51
American Industrial Refrigeration	3,020.90
American Solution for Business	2,365.53
Aurora Township	17,414.50
AWS	2,100.00
Black Forest Ltd	2,412.95
Businessware Solutions Corporation	2,644.72
City of Owatonna	14,222.50
Computer Professionals Unlimited Inc	3,847.49
Family Alternatives	2,845.80
Four Seasons Centre	3,180.96
Hewlett-Packard Company	15,787.35
Honeywell Inc	4,989.17
Industrial Properties LLC	5,721.90
Integra Telecom	2,907.59
Interstate Power Systems	2,825.86
KWIK Trip Inc	6,604.46
Marie's Excavating	47,435.00
Midstates Equipment Supply	16,076.51
Motorola Solutions Inc	238,901.11
New Ulm Quartzite Quarries Inc	16,105.48
North American Salt Co	8,314.52
Oertel Architects	10,210.00
Owatonna Heating & Cooling Inc	2,954.54
Owatonna Public Utilities	29,904.69
Rice County Solid Waste Dept	3,338.75
S&T Office Products, Inc	3,052.69
Sheriff of Blue Earth Co	5,580.00
South Central Human Relations	2,997.27
Southern Mn Construction Co Inc	8,202.29
Steele County Revenue	9,383.00
Steele County Treasurer-PCP	5,721.03
Thermo King Sales& Service Inc	3,687.25
Turnkey Corrections	4,846.17
Uppman Technical Services In	10,445.00
Vanguard Appraisals Inc	24,000.00
227 warrants under \$2,000.00	<u>81,009.60</u>
<b>TOTAL</b>	<b>682,433.96</b>

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to adjourn to the call of the Chair at 8:12p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR