

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

December 18, 2012

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on December 18, 2012 with Commissioners Johnson, Ebeling, Kubicek, Huntington and Schultz present. Also present were Human Resource Director Patti Krueger, County Engineer Anita Benson, County Treasurer Steve Rohlik, Sheriff Lon Thiele, County Attorney Dan McIntosh, County Recorder Rick Kvien, Environmental Services Director Scott Golberg, IT Director John Borger, Human Services Director Charity Floen, Public Health Nurse DeeAnn Pettyjohn, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Ebeling, seconded Commissioner Schultz to approve the agenda. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Johnson to approve the minutes of December 11, 2012 and December 11, 2012 Budget Hearing. Ayes all.

County Recorder Rick Kvien and Environmental Services Director Scott Golberg presented the Mission, Values, Vision Statement recommendations from department heads.

Commissioner Ebeling offered the following **Resolution**, seconded by Commissioner Huntington

BE IT RESOLVED that the salary for the position of Steele County Commissioner be set at \$ 21,886 per year for 2013.

BE IT RESOLVED that the per diem rate shall be set at \$70 per day. The following meetings shall be eligible for per diems:

South Central Minnesota Water Planning Committee, SEMCAC, Law Enforcement Committee, Extension Committee, Drainage Meetings and Inspections, Joint Solid Waste Committee, Board of Health, Association of Minnesota Counties and National Association of Counties Meetings, Cannon River Partnership, Dispatch Joint Powers Board, Southern Minnesota Tourism, Law Library Board, SEMREX, Resource Conservation and Development Committee, Emergency Medical Services, Children’s Mental Health Collaborative, Steele County Communities for a Lifetime Board, South Country Health Alliance Joint Powers Board, Steele County Water Planning Committee, Southeast Minnesota Water Resources Board, Fair Board Liaison, Soil and Water District Liaison, Area Agency on Aging, Criminal Justice Committee, Cultural Diversity Network, Jail Committee, Communities for a Lifetime Committee, Recorder’s Compliance Fund Committee, GIS Committee, Zumbro River Partnership, Cedar River Watershed Advisory Committee, Steele County Historical Society Liaison, Regional Radio Board, Southeast Minnesota Association of Regional Trails and authorized seminars. Other meetings may be authorized by action of the County Board.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

County Engineer Anita Benson gave a report from the Facilities Committee meeting.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to expand the Facilities Committee by 5 members with each Commissioner to appoint one representative from their district and to direct staff to put together information to bring those representatives up to where the committee is now. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to approve the 2012 comparable worth ratings. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve advertising for the OSA II position in the Human Services Department. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to authorize the County Attorney to sign the engagement letter with Gislason & Hunter, LLP. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve upgrades for audio and video in the Boardroom up to \$25,000 with funds to come out of the Compliance Fund. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz that beginning January 1, 2012 all vehicle titles be maintained at the County Auditor’s office and be titled under Steele County. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve the pictometry one year contract for \$1,500. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the purchase of a new copier at the Extension office at an estimated cost of \$7,930. Ayes all.

Commissioner Huntington offered the following **Resolution**, seconded by Commissioner Ebeling

BE IT RESOLVED, that all parcels of tax-forfeited land listed on the List of Tax-Forfeited Land be classified as non-conservation land; that the basic sale price of each parcel on the List of Tax-Forfeited Land, which is on file with the Clerk of the County Board, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held at 10:00 a.m., on Friday, January 11, 2013 by the Steele County Auditor at the Steele County Auditor's Office in the Steele County Administration Center, for not less than the basic sale price; and that all sales shall be full payment or on the terms set forth on the List of Tax-Forfeited Lands.

BE IT FURTHER RESOLVED, that the terms of the sale shall be for **CASH ONLY**.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the software agreement with Porter Lee Corp. in the amount of \$10,848.50 for evidence control and monitoring. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Huntington to approve the 2 year commercial lease renewal for the Sheriff's storage of vehicles and equipment. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the contracts with Relias Learning (Essential Learning) in the amount of \$4,055, Advanced Correctional Care (ACH) in the amount \$90,809.02 and Stanley Integrator in the amount of \$7,524. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Huntington to approve the Contract with South Central Human Relations Center for the Jail re-entry program. Ayes all.

Motion by Commissioner Huntington, seconded by Commissioner Ebeling to approve the South Central Human Relations Center Grant Agreement Contract renewal. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve the Dental Hygienist Contract with Public Health Nursing. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve of the following listing of bills. Ayes all.

LISTING OF BILLS

12/18/2012

3D Specialties	2,862.75
A'viands, LLC	7,845.73
Advanced Correctional Healthcare Inc	7,347.01
Cavalier Coaches Inc	40,652.50
Computer Professionals Unlimited Inc	3,947.49
Election Systems & Software Inc	7,316.46
Hagen Excavation Inc	2,325.00
James Brothers Construction Inc	47,747.00
Jones Haugh & Smith Inc	26,621.53
L & L Street Rods & Sport Trucks	3,145.10
MVTL Laboratories Inc	7,263.80
NAPA Auto Parts	8,138.96
Motorola Solutions Inc	2,065.49
NEC Financial Services LLC	4,269.61
Relias Learning LLC	4,055.00
Rochester Sand & Gravel	2,617.28
Schultz Excavating	4,285.00
Sicora Consulting	2,000.00
Steele County Central Services	5,477.62
Steele County Revenue	7,568.52
Trane U.S. Inc	2,439.75
107 Warrants Totaling	<u>40,751.72</u>

TOTAL

238,677.83

Motion by Commissioner Ebeling, seconded by Commissioner Huntington to adjourn to the call of the Chair at 7:32 p.m. Ayes all.

CHAIRMAN

ATTEST: _____

AUDITOR