

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

April 10, 2012

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on April 10, 2012 with Commissioners Schultz, Kubicek, Ebeling, and Johnson present. Also present were Assistant County Attorney Scott Schreiner, Planning & Zoning Director Dale Oolman, County Engineer Anita Benson, Human Service Director Charity Floen, Public Health Director DeeAnn Pettyjohn, Feedlot Officer Dan Vermilyea, County Administrator Tom Shea and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Johnson, seconded Commissioner Ebeling to approve the agenda. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the minutes of March 27, 2012. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve the On-Sale and Sunday Liquor license for University of St. Thomas -Gainey Conference Center. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve of the Interim Use Permit #2012-02 JJD Properties (Kubat Pit) Sec. 36-107-24 of Meriden Township with conditions. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve of Conditional Use Permit #369 for Matt Holland Feedlot Sec. 27-105-21 of Berlin Township with condition #5 to change that the operator shall not apply liquid manure on weekends and holidays between Memorial Day Weekend to Labor Day Weekend and with other conditions. Ayes all.

Public hearing was open for the Bixby Sewer District Ordinance at 7:24pm. Planning and Zoning Director Dale Oolman reviewed the ordinance with those in attendance. The hearing was then open to question to those in attendance.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to close the public hearing. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to amend Section 6, 6-1 that the Board members shall serve staggered 3 year terms. Ayes all.

Commissioner Johnson offered a **Resolution**, seconded by Commissioner Schultz to adopt Bixby Subordinate Sewer District Ordinance. A summary of the ordinance includes establishing provisions that will govern the wastewater collection and treatment system for the community of Bixby, establish criteria for connection to the sewer system, establish charges and fees, list prohibited substances to the system and establish penalties for misuse of the system. A full copy is available at the Steele County Planning and Zoning Office. Upon the vote being taken four commissioners vote in favor thereof, none absent not voting. A copy of the ordinance is on file in the Auditor's office.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to authorize posting the Detention OSA III Records/Finance position at Grade 18. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve a Variance Request on CSAH 19. The new access to be located 100 ft. east of the Turtle Creek Nursery easterly access will be limited to crop land farming use only for Gary Terpstra. Ayes all

Motion by Commissioner Johnson seconded by Commissioner Ebeling to approve of the North Park Use Agreement with City of Medford for excess Highway right- of way. Ayes all.

Motion Commissioner Ebeling, seconded by Commissioner Schultz to approve the Township Sign Management Agreements with Berlin, Deerfield, Lemond, Meriden, Medford and Owatonna Townships. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to change the Bid opening date for SAP 74-609-16 to May 3rd, 2012 at 10:00 a.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of the 2012 Highway Equipment Investments at follows:

- a) Purchase of Asphalt Hot Box from Stepp Mfg for the total purchase price of **\$19,703.57**
- b) Purchase of a Tandem Truck Chassis from Boyer Truck for the total purchase price of **\$82,250.06**
Purchase of Box & Snow Equipment from Crysteel for the total purchase price of **\$108,445.67**
- c) Purchase of a Medium Duty Chassis from Boyer Truck for the total purchase price of **\$68,922.02**
Purchase of Flat Bed Equipment from Crysteel for the total purchase price of **\$13,308.48**
- d) Purchase of a ¾ Ton Pick-Up from Krejci Ford for the total purchase price of **\$29,711.37**
Purchase of Lift Gate & Lighting from Crysteel for the total purchase price of **\$5,895.92**
- e) Purchase of a Disc Mower from Matejcek Implement for a total purchase price of **\$7,400.03**
- f) Purchase of a Rammer from RDO Equipment for a total purchase price of **\$2,671.88**

The total above equipment investment is **\$ 338,309.00** using the State Bid Pricing and Quotes. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to authorize the Engineer to develop a request for proposals for the land lease for the 2012 crop year on approximately 20 acres of the 45 acres site purchased for the Highway Operation Complex. Ayes all

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the amendment to Dodge County for Child Support Supervision. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve and sign the contract with Habilitative Services Inc. for Guardianship Services. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve and sign the SCAT 2012 Capital Transit Vehicle Grant Contract. Ayes all.

Motion by Commissioner by Johnson seconded by Commissioner Ebeling to approve of the Limited English Proficiency and Civil Rights Plan. Ayes all.

Commissioner Ebeling offered a **Resolution**, and seconded by Commissioner Schultz to approve of the Proposed Amendment to Dodge/Steele Joint Community Health Board Joint Powers Agreement. Upon the vote being taken four commissioners vote in favor thereof, none absent not voting. A copy of the resolution is on file in the Auditor Office's.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to authorize Planning and Zoning Director Dale Oolman to apply for the following permits: MN Department of Health for Well Variances, Steele County Highway Department for a Work in Right of Way Permit and Steele County Planning & Zoning for a Septic Permit. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve of the following listing of bills and Human Services in the amount \$96,321.72. Ayes all.

Listing of Bills 4/10/2012

A'viands, LLC	7,284.25
East Central RJC	7,221.00
Frontier Precision Inc.	2,910.63
Honeywell Inc.	2,795.06
Huckle Media LLC	4,273.27
Information Systems Corp	2,595.00
Integra Telecom	3,028.20
McClune's Tree Service	4,168.13

McGhie & Betts Inc.	2,390.00
Metal Culverts Inc.	3,891.92
Metro Sales Inc.	15,130.34
MN Dept of Transportation	13,969.68
Owatonna Public Utilities	29,332.91
Purdie/Glen D	2,213.75
R& K Electric Inc.	2,728.59
Steele County Central Services	8,987.93
Steele County Historical Society	11,000.00
Steele County Revenue	4,520.84
Steele County Treasurer	3,258.92
Steele County Treasurer- PCP	3,923.34
Sweet Towing & Repair Inc.	2,084.60
Univ of MN Regents	35,407.52
Youth Services Intl-Dbm Elmore Academy	4,060.00
156 Warrants Totaling	<u>53,655.02</u>
TOTAL	230,830.82

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to adjourn to the call of the Chair at 8:14 p.m. Ayes all.

CHAIRMAN

ATTEST: _____

AUDITOR