

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 13, 2011

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on September 13, 2011 with Commissioners Shea, Schultz, Ebeling, Johnson, and Kubicek present. Also present were County Public Health Director Dee Ann Pettyjohn, Human Services Director Charity Floen, County Attorney Dan McIntosh, County Engineer Anita Benson, County Treasurer Steve Rohlik, County Administrator Riaz Aziz and County Auditor Laura Ihrke.

Call to Order and Pledge of Allegiance.

Motion by Commissioner Johnson, seconded by Commissioner Shea to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve the minutes of August 23rd, 2011.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve the request to fill the vacant Attorney position. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Johnson to approve the request to fill the Network Specialist position. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Shea to approve the LELS Language Change in the contract to “The Employer may recognize other employment experience and education for consideration of step placement entry when assigning the new employee’s rate of pay. Recognized pre-employment experience will not exceed the actual length of related experience. Appendix A shall be amended to include 8 steps instead of a start step and 7 steps.” The Agreement will affect only those hired after September 13, 2011. Ayes all.

Commissioner Shea offered the following Resolution, seconded by Commissioner Johnson as follows:

BE IT RESOLVED that the preliminary tax levy for 2012 be set at \$19,629,892 and the preliminary total budget be set at \$40,303,929.

Upon the vote being taken, 5 Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to have staff work with MCIT on the personnel settlement. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to give the County Treasurer the authority to establish a separate Safekeeping account at R B C Wealth Management for the purposes of pledging Investment Securities as an equity loan to SCCL for its project. The Board also gives the County Treasurer the authority to pledge certain Investment Securities as an equity loan to SCCL for the SCCL project. Ayes all

Commissioner Johnson offered the following Resolution, seconded by Commissioner Shea as follows:

Be it resolved that Steele County Public Health Nursing Service enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2011 through September 30, 2012.

Steele County Public Health Nursing Service Director is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Steele County Public Health Nursing Service and to be the fiscal agent and administer the grant.

Upon vote being taken 5 Commissioners voted in favor thereof none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Schultz, seconded by Commissioner Shea to offer support for the regional application for SHIP funding for 2012-2013. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Johnson to approve the Burial Policy with the recommendation to review the reimbursement rate in July of 2012. Ayes all.

Motion by Commissioner Kubicek, second by Commissioner Schultz to approve the Child Support Supervisory Contract with Dodge County. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to rescind the August 9th, 2011 Resolution for the purchase of a new Scat Bus. Ayes all.

Commissioner Johnson offered the following Resolution, seconded by Commissioner Shea as follows:

Whereas, Steele County operates a transit system commonly known as Steele County Area Transit; and

Whereas, Steele County Area Transit wishes to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and

Whereas, the vehicle cost is allocated 20% local share and 80% State/Federal share of the “contract amount”; and

Whereas, Steele County Area Transit staff has reviewed the vehicle options offered by approved multiple contracting vendors; and

Whereas, the staff recommends purchasing a vehicle from North Central Bus Sales for the reasons of cost, fleet consistency, and current and past vendor performance; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Steele County, Minnesota, that Steele County Area Transit is authorized to purchase a new transit bus from North Central Bus Sales not to exceed the amount of \$66,000.00.

Upon the vote being taken 5 Commissioners voted in favor thereof none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Commissioner Schultz offered the following Resolution, seconded by Commissioner Kubicek as follows:

Resolved that Steele County Area Transit enter into an Agreement with the State of Minnesota to provide public transportation service in Steele County.

Further resolved that Steele County agrees to provide a local share of 15 percent of the total operating cost and 20% of the total capital costs.

Be it Further resolved that Steele County authorizes the Board Chairman, James Ebeling and the Executive Director, Charity Floen to execute the aforementioned Agreement and any amendments thereto.

Upon vote being taken 5 Commissioners voted in favor thereof none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to direct the County Engineer to meet with the residents of Havana Township and come back to the board by first meeting in November with a recommendation. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to approve of the Access Spacing Variance Request of 440’ with conditions for Design Homes on CSAH 23. Ayes all.

Motion by Commissioner Schultz, second by Commissioner Johnson to accept and place on file the 2010 Highway Department Annual Financial Report. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve the purchase of eTimecard software from RT Vision for the Engineers Office in the amount of \$11,738.11. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the quote for the Salt/Sand Equipment Storage Shed demolition from David Spindler Construction in the amount of \$5,900. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve final payment in the amount of \$7,482.45 on SAP 74-616-07 for the box culvert project on CSAH16 north of Blooming Prairie completed by Webster Grading Inc. Ayes all.

Motion by Commissioner Schultz, second by Commissioner Kubicek to authorize contract negotiation with Oertel for the Highway Operations Complex A & E work. Ayes all.

Motion by Commissioner Shea and second by Commissioner Kubicek to direct correspondence to be drafted to communicate the issue/concern to other Counties, Association of MN Counties, private land surveying companies, affiliates of the county and others that will be impacted if the FCC License, which will affect GPS users, is granted to LightSquared. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to send a letter to the Department of Transportation regarding the feasibility of using hybrid bus models for public transportation. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Johnson to approve the following listing of bills and Human Services bills in the amount of \$116,349.40. Ayes all.

LISTING OF BILLS
09/13/2011

A'viands LLC	\$17,102.37
Access Tonna Lock Service	2,431.20
Advanced Correctional Healthcare	7,133.02
Barna Guzy & Steffen Inc.	3,132.00
Business Solutions Corp	9,588.80
Central Valley Cooperative	2,263.32
Crane Creek Asphalt	3,564.49
Cretex Concrete Products North	4,500.19
Dave Syverson Inc.	2,447.61
Dodge County Highway Dept.	15,047.76
Hancock Concrete Products Co.	7,954.81
Henry G Meigs Inc.	8,348.27
Integra Telecom	3,013.01
Medford Sand & Gravel LLC	2,113.82
Mike's Repair	5,659.30
New Ulm Quartzite Quarries	14,939.90
Owatonna Park & Rec	12,547.22
Owatonna Public Utilities	17,619.10
Rice County Auditor-Treasurer	2,700.00
Rinke-Noonan	2,053.50
South Central Human Relations	6,586.34
Steele County Highway Dept.	2,838.24
Steele County Revenue	2,643.20
Steele County Treasurer	3,000.00
Thiele Trucking LLC	2,278.43
Timothy Thomas	2,887.50
Trane U.S. Inc.	2,391.25
Turnkey Corrections	4,222.06
E Weinberg Supply & Equipment	2,196.02
Whitewater Wireless Inc.	4,411.94
WSB & Associates Inc.	6,208.50
211 Warrants under \$2,000	<u>72,944.90</u>
TOTAL	\$256,767.17

Motion by Commissioner Kubicek, seconded by Commissioner Shea to adjourn to the call of the Chair at 8:52 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR