

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

January 4, 2011

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on January 4, 2011 with Commissioners Shea, Johnson, Kubicek, Ebeling and Schultz present. Also present were County Attorney Dan McIntosh, Human Services Director Charity Floen, County Coordinator Dave Severson and County Auditor Laura Ihrke.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve the minutes of December 14, 2010 and December 30, 2010. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the following listing of bills. Ayes all.

LISTING OF BILLS
01/04/2011

MN Counties Insurance Trust	12,555.00
Owatonna Park & Rec	3,710.00
Owatonna Public Utilities	19,837.24
71 warrants under \$2,000.00	<u>14,488.53</u>
TOTAL	\$50,590.77

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to adjourn Sine Die at 7:04 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

January 4, 2011

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Regular Session at 7:05 p.m. on January 4, 2011 with Commissioners Shea, Johnson, Kubicek, Ebeling and Schultz present. Also present were County Attorney Dan McIntosh, Human Services Director Charity Floen, County Coordinator Dave Severson and County Auditor Laura Ihrke.

The Board was called to Order by the County Auditor who called for nominations for Chair for 2011.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to nominate James Ebeling as Chairman for 2011. Upon the vote being taken, James Ebeling was unanimously elected Chairman for 2011.

Commissioner Ebeling then took the Chair.

The Chair then called for nominations for Vice-Chair for 2011.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to nominate Commissioner Kubicek as Vice-Chairman for 2011. Upon the vote being taken, Bruce Kubicek was unanimously elected Vice-Chairman for 2011

Motion by Commissioner Shea, seconded by Commissioner Johnson to approve the Agenda.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to adopt the Rules of Order for 2011. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Shea to approve travel and training for officers and employees if within the state and within the budget. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to appoint the five Commissioners, County Auditor, County Coordinator/Administrator and County Treasurer as the AMC Delegates for 2011. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to authorize AMC Delegates and staff to attend AMC and NACO meetings. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Shea to award the publication of the 2011 Commissioner Proceedings, Legal Notices, 2010 Delinquent Tax List and Financial Statement to Bussler Publishing--Blooming Prairie Times. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to award the publication of the 2010 Financial Statement in another part of the County to the Owatonna Peoples Press. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Johnson to set the interest rate on ditch liens for 2011 at 5%. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to set the date for the County Board of Equalization on Tuesday, June 21, 2011 at 4 p.m. Ayes all.

Commissioner Johnson offered the following Resolution, seconded by Commissioner Kubicek:

WHEREAS, the Human Services Department has numerous purchase of service contracts and agreements, individual service and placement agreements, warrants, reports, and other documents that are required and/or essential for the professional and successful operation of the Department and

WHEREAS, The County Board of Commissioners is charged with the responsibility to ensure that these documents are completed and signed in an accurate and timely manner; and

WHEREAS, the payment of Federal and State Public Assistance program expenditures, Social Services program expenditures, and Administrative expenditures is required and/or necessary to maintain the orderly flow of Agency business; and

WHEREAS, the ability to pay these expenditures in a timely and opportune manner promotes efficient and effective Agency practices; and

WHEREAS, it is advisable and prudent for the Board of Commissioners to delegate these responsibilities to the Human Services Director or his designee.

NOW, THEREFORE BE IT RESOLVED, that the Steele County Board of Commissioners hereby authorizes the Director of Human Services or designee to sign documents legally binding the department directly relative to the operation and necessary to implement the judicially or statutorily mandated fiscal responsibilities of the department, and to approve the payment of expenditures utilizing auditor's warrants for the year of 2011.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to appoint Kellyanna Moore to a 4 year term as County Coroner. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to set the monthly stipend for the County Coroner at \$1,500. Ayes all.

Commissioner Shea offered the following Resolution, seconded by Commissioner Johnson:

WHEREAS, Steele County (County) and Benedictine Health System (BHS) have together established Steele County Communities for a Lifetime, Inc. (SCCL), a Minnesota nonprofit corporation, and

WHEREAS, Cedarview Care Center and Park Place Senior Living are assumed names as registered with the Minnesota Secretary of State by Steele County, and

WHEREAS, the County has transferred the Cedarview skilled nursing services and the Park Place assisted living services (collectively, the Senior Housing Services) to SCCL, and

WHEREAS, SCCL has contracted with BHS to manage and operate the Senior Housing Services, and

WHEREAS, the County remains the owner of the Cedarview and Park Place properties and manages the county designated funds for both facilities, and

WHEREAS, the Cedarview Care Center Board of Directors is no longer responsible to oversee the operations of the Senior Housing Services,

NOW, THEREFORE, BE IT RESOLVED that the Cedarview Care Center Board of Directors is officially dissolved and all remaining responsibilities for Cedarview Care Center and Park Place shall be assigned to the Steele County Board of Commissioners.

BE IT FURTHER RESOLVED that the effective date of the dissolution of the Cedarview Board of Directors shall be January 1, 2011.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Shea, seconded by Commissioner Kubicek that Cedarview/Park Place issues be referred to the Management Committee. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Johnson to approve the Local Option Disaster Abatement/Local Option Disaster Credit for John W. Olson in Lemond Township. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Johnson to authorize the fund transfer to Steele County Communities for a Lifetime (SCCL) in the amount of \$200,000. Ayes all.

Motion by Commissioner Schultz offered a Resolution, seconded by Commissioner Kubicek:

BE IT RESOLVED, that the following amounts be appropriated for Petty Cash to the following listed departments as custodians of these funds in Steele County for 2010:

Treasurer	500.00
Auditor	50.00
Recorder	200.00
LEC-Records	25.00
Sheriff Advance	500.00
Sheriff-Civil	50.00
Detention Center	2,000.00 (base amt varies daily)
Sheriff-Drug/Stolen Property	4,430.00
Four Seasons	70.00
Road & Bridge	50.00
Landfill	<u>250.00</u>
Sub total	8,125.00
CVNH	
Regular	200.00
Activities	150.00
Park Place	<u>125.00</u>
Sub total CVNH	475.00
Total	8,600.00

Motion by Commissioner Shea, seconded by Commissioner Johnson to approve the Body Art Establishment Licenses for Kat's Tat's and Thee Dragons Lair and the Temporary Body Art Establishment Permit for Kat's Tat's. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to authorize the rental of space at Cedarview for Fair parking. Ayes all.

Dave Unmacht from Springsted was present to update the Board on the County Coordinator/Administrator position.

Motion by Commissioner Shea, seconded by Commissioner Johnson to adjourn to the call of the Chair at 7:57 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR