

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 8, 2011

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on February 8, 2011 with Commissioners Kubicek, Ebeling, Schultz, Shea and Johnson present. Also present were County Engineer Anita Benson, County Treasurer Steve Rohlik, Human Services Director Charity Floen, County Attorney Dan McIntosh, County Sheriff Lon Thiele, County Coordinator Dave Severson and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the agenda. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve the minutes of January 24, 2011. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve of the revised contract for the Medical Director for Public Health Nursing and authorize Chairman to sign. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to authorize advertising for bids for seasonal highway materials and set the bid opening for March 10, 2011 at 10:00 a.m. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to authorize advertising for bids on SAP 74-616-07 for a box culvert project on CSAH 16 approximately 2 miles north of the CSAH 16 and State Highway 218 intersection. The project will be funded with CSAH funds and \$37,000 in State Bridge Bond funds. CSAH 16 from U.S. 218 to CSAH 4 will be also be reclaimed and paved as part of a separate contract in 2011. The bid opening is set for March 10, 2011 at 10:00 a.m. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to authorize advertising for bids on CP 74-011-01 and 02 for the annual County Wide Striping Contract and to set the bid opening for March 10, 2011 at 10:00 a.m. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to approve the Cooperative Agreement with Meriden Township for the County to design and oversee construction of CSAH 18 through the unincorporated Village of Meriden. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to approve of the low quote from ModSpace in the amount of \$350.00 per month for a temporary modular unit for the Highway Department. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Shea to approve the out-of-state travel request for up to three (3) employees from the Highway Department to attend the ATSSA Training and Education Workshop in Fargo, North Dakota to be held March 14—16, 2011. Ayes all.

Commissioner Schultz offered the following Resolution, seconded by Commissioner Kubicek:

WHEREAS, Steele County is in a high priority region for the preservation, enhancement, restoration, and establishment of wetlands due to the loss of more than 50 percent of its pre-settlement wetland base; and

WHEREAS, the Steele County Comprehensive Local Water Management Plan has identified the whole county as a high priority area for wetland preservation, enhancement, restoration and establishment; and

WHEREAS, the Minnesota Wetland Conservation Act allows the enrollment of eligible wetlands located in high priority regions and areas as Wetland Preservation Areas (WPA); and

WHEREAS, as an incentive for protection, a wetland so enrolled is exempt from property tax in accordance with M.S. 272.02, Sup.11, clause (iii).

NOW, THEREFORE, BE IT RESOLVED that the Steele County Board of Commissioners approves of Steele County participating in the WPA program.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to offer the County Administrator position to Riaz Aziz and to authorize Springsted to proceed with negotiations. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to not hire an interim administrator at this time. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to offer the position of County Administrator to David McKnight if Riaz Aziz declines. Ayes all

Motion by Commissioner Schultz, seconded by Commissioner Shea to change the March 8, 2011 County Board meeting to 9:00 a.m. due to Township elections. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve the Pay Equity Report and authorize the Chairman to sign. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to authorize an intern position in the MIS Department for approximately 100 hours effective February 9, 2011. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Shea to refer the Highway 14 Partnership dues to the Transportation and Drainage Committee. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek re-appoint Corey Hendrickson to the Park and Recreation Board. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to re-appoint Bert Wiersma and Jim Schaeffer to the Planning Commission. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to appoint Jim Terrones to the Park and Recreation Board. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Shea to appoint Cathy Luitjens to the Community and Child Services Advisory Committee. Ayes all

Motion by Commissioner Shea, seconded by Commissioner Kubicek approve the following listing of bills and Human Services bills in the amount of \$219,498.17. Ayes all.

#### LISTING OF BILLS

02/08/2011

A'viands LLC	16,242.59
Adjusters International Inc.	39,943.75
American Industrial Refrigeration	7,800.05
American Solutions for Business	2,274.77
Black Forest LTD	2,954.16
Cavalier Coaches Inc.	34,893.30
Custom Communications Inc.	2,276.33
Evergreen Land Services	3,085.50
Four Seasons Centre	3,583.14
H & L Mesabi, Inc.	4,585.90
Hewlett-Packard Company	24,699.29
Industrial Properties, LLC	7,077.25
Integra Telecom	2,953.06
Jones, Haugh & Smith Inc.	7,432.50
LarsonAllen	5,035.00
M R Sign Company, Inc.	2,316.52
MCCC MI 33	3,663.52
Minnesota Elevator, Inc.	14,887.00

Owatonna Heating & Cooling, Inc.	59,258.10
Owatonna Public Utilities	18,790.49
Qwest	18,142.93
Software Hardware Integration	2,983.95
South Central Human Relations	8,954.17
Southern MN Construction—SMC	2,165.58
Spherion Corporation	3,938.00
Steele County IT Department	5,667.00
Steele County Revenue	42,180.66
Steele County Treasurer—PCP	4,189.25
TW Vending	2,438.58
WSB & Associates, Inc.	6,484.00
186 warrants under \$2,000.00	<u>60,319.38</u>

**TOTAL** **\$421,215.72**

Motion by Commissioner Shea, seconded by Commissioner Johnson to adjourn to the call of the Chair at 7:45 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
AUDITOR