

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

November 9, 2010

STATE OF MINNESOTA)

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COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7 p.m. on November 9, 2010 with Commissioners Schultz, Johnson, Shea, and Ebeling present. Also present were County Sheriff Don Gudmundson, County Attorney Dan McIntosh, County Assessor Glen Purdie, County Engineer Anita Benson, County Sheriff-Elect Lon Thiele, County Coordinator Dave Severson and County Auditor Laura Ihrke.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve the minutes of October 26, 2010 meeting. Ayes all.

Commissioner Schultz offered the following Resolution, seconded by Commissioner Johnson:

WHEREAS, the Human Services Department has numerous purchase of service contracts and agreements, individual service and placement agreements, warrants, reports, and other documents that are required and/or essential for the professional and successful operation of the Department and

WHEREAS, The County Board of Commissioners is charged with the responsibility to ensure that these documents are completed and signed in an accurate and timely manner; and

WHEREAS, the payment of Federal and State Public Assistance program expenditures, Social Services program expenditures, and Administrative expenditures is required and/or necessary to maintain the orderly flow of Agency business; and

WHEREAS, the ability to pay these expenditures in a timely and opportune manner promotes efficient and effective Agency practices; and

WHEREAS, it is advisable and prudent for the Board of Commissioners to delegate these responsibilities to the Human Services Director or their designee.

NOW, THEREFORE BE IT RESOLVED, that the Steele County Board of Commissioners hereby authorizes the Director of Human Services or designee to sign documents legally binding the department directly relative to the operation and necessary to implement the judicially or statutorily mandated fiscal responsibilities of the department, and to approve the payment of expenditures utilizing auditor's warrants for the year of 2010.

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Kubicek absent and not voting. A copy of the Resolution is on file in the County Auditor's office.

Commissioner Johnson offered the following Resolution, seconded by Commissioner Ebeling to approve the Agreement between the University of Minnesota and Steele County for providing Extension programs locally and employing Extension staff for three years beginning January 1, 2011 and ending December 31, 2013.

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Kubicek absent and not voting. A copy of the Resolution is on file in the County Auditor's office.

A Phase I Report from Adjusters International for Phase I work related to flood recovery was accepted.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to direct the County Engineer to prepare a cost estimate and RFP for professional services for the disaster recovery. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve Amendment No. 1 to Emergency Services Agreement with Adjusters International to continue working with Steele county at the direction of the County Engineer from November 9, 2010 thru November 23, 2010. Amendment No. 1 is based on 91 hours of services for a fee of \$21,525 not including expenses. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve the out-of-state travel request to allow the Highway Maintenance Superintendent to attend training on Maintaining Asphalt Pavements at the University of Wisconsin—Madison on January 11-12, 2011. Course fee is \$795 to be paid from Highway Maintenance Budget. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the final payment to Traffic Marking Services in the amount of \$2,870.50 for the 2010 Highway Striping Contract CP 74-010-01. The total contract was \$64,879.99 with the County portion of \$60,289.59 and the City of Owatonna portion of \$4,590.40. Ayes all.

Commissioner Johnson offered the following Resolution, seconded by Commissioner Ebeling:

WHEREAS, Minnesota Statute 162.08, Subd 4 (3d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5000 population when approved by Resolution of the County Board; and

WHEREAS, Municipal account balances in excess of three years apportionment or \$500,000, whichever is greater; will result in a Needs deduction penalty per Screening Board Resolution.

NOW, THEREFORE, BE IT RESOLVED, the Commissioner of Transportation transfer all funds in excess of \$500,000; \$198,992.59 from the municipal account into the regular construction account.

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Kubicek absent and not voting. A copy of the Resolution is on file in the County Auditor's office.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to accept the quote from Owatonna Heating and Cooling in the amount of \$1,800.00 for the design only of a ventilation system that needs to be added to the Temporary Highway Shop to meet O.S.H.A. requirements. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the following personnel actions: Jamie Kreuser, Grade 38/2, effective 11/30/10; Crystal Chappius, Step 1, effective 11/2/10; Dawn Grunklee, Step 3, effective 11/13/10; authorization to fill the maintenance position at the jail, effective 1/3/11; and authorization for a .5 FTE position at the front records desk at the Detention Center. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve of a Local Option Disaster Abatement for Vernon and Janice Olson due to tornadoes. Ayes all.

Commissioner Ebeling offered the following Resolution, seconded by Commissioner Johnson:

WHEREAS, the County of Steele experience a disaster on September 23 and 24, 2010; and

WHEREAS, said disaster did cause extensive property damage to properties in Steele County; and

WHEREAS, the County of Steele and the Governor of Minnesota declared Steele County as an emergency area; and

WHEREAS, Minnesota Statutes Chapter 273.1234 provides for a reassessment of homestead properties damaged by a disaster upon application to the Governor of the State of Minnesota and the State Executive council; and

WHEREAS, the minimum requirements of the aforementioned statute have been met as demonstrated in the damage assessment report;

NOW, THEREFORE, BE IT RESOLVED by the County of Steele that the County of Steele does hereby request that the homestead property damage from the disaster that occurred on September 23 and 24, 2010 be reassessed for the purpose of special tax credit for property damaged by a disaster under provisions of Minnesota Statutes Chapter 2773.1234.

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Kubicek absent and not voting. A copy of the Resolution is on file in the County Auditor's office.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to approve the contract between the Detention Center and South Central Human Relations Center with the hourly rate increased from \$65 to \$70. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to authorize the sheriff to proceed with promoting four positions at the Detention Center to Corporals. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to post the vacancy of a Sergeant due to the election of Lon Thiele as Sheriff. The Board further authorizes the hiring of a Deputy to fill the vacancy created by a Deputy moving up to the Sergeant position. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve of the three replacement PC's in the Sheriff's Office at a cost of \$1,875.00. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to publish a Notice of Intent to adopt a Wind Ordinance Moratorium at the December 14, 2010 Board meeting. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to invite Dodge County to the Property and Maintenance Committee meeting to discuss the jail contract. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to approve of the Veteran Services Office Van Policy and that the current van inspection form be added as Appendix One and referenced in the policy. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to set the County Budget Hearing for December 14, 2010 at 6 p.m. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to cancel the December 28, 2010 County Board meeting. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the following listing of bills and Human Services bills in the amount of \$90,817.66. Ayes all.

LISTING OF BILLS
11/09/2010

A'viands LLC	8,412.16
Aero-Metric, Inc.	4,986.00
All Steel Products Co, Inc.	2,150.33
Arrow Industrial Supply	7,786.95
Block Plumbing & Heating, Inc.	2,605.58
Businessware Solutions Corporation	8,410.14
Carquest Auto Parts	2,310.96
Central Valley Cooperative	2,364.34
Computer Professionals Unlimited	3,584.70
Ellis Body Shop, Inc.	5,096.40
Four Seasons Centre	5,755.89
Gray Manufacturing Co, Inc.	36,616.00
Heselton Construction, LLC	8,861.80
Hewlett-Packard Company	6,568.29
Huckle Media LLC	2,160.63
Integra Telecom	3,668.98
Intereum, Inc.	3,140.19
J R'S Advanced Recyclers Inc.	8,569.60
Jones Haugh & Smith, Inc.	5,090.00
M-R Sign Company, Inc.	18,720.76
MCF—Red Wing	10,800.00
MN Sheriffs Association	2,841.00
NAPA Auto Parts	7,075.60
Owatonna Public Utilities	15,151.75
Ray Hoeve Construction	2,695.00
Rice County Solid Waste Dept	5,120.02

Schultz Excavating	4,404.00
Software House International	51,558.79
South Central Human Relations	8,199.87
Spherion Corp	3,526.40
Steele County Central Services	2,724.58
Steele County Revenue	2,870.59
Superior Jetting, Inc.	7,363.24
Tire Associates	5,867.44
Trane U.S. Inc.	20,593.52
Ziegler, Inc.	2,158.41
165 warrants	<u>59,697.15</u>
TOTAL	\$359,507.06

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to adjourn to the call of the Chair at 7:56 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
 AUDITOR