

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 12, 2010

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7 p.m. on October 12, 2010 with Commissioners Shea, Kubicek, Schultz, Johnson, and Ebeling present. Also present were County Engineer Anita Benson, County Sheriff Don Gudmundson, County Attorney Dan McIntosh, Building and Maintenance Director Lynn Holthus, County Coordinator Dave Severson and County Auditor Laura Ihrke.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the minutes of September 28, 2010 meeting. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to cancel the State of Emergency as of October 4, 2010 at 5 p.m. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to ratify the actions of the Emergency Management Director taken during the State of Emergency. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to acknowledge the transfer of the Frank Woodfill Park to the City of Medford as recorded September 29, 2010. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to place on file the correspondence from the City of Ellendale and the Minnesota Counties Intergovernmental Trust. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of the low quote of M & R Signs in the amount of \$18,720.76 for barricades and road closed signs. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of the quote from Hezelton Construction in the amount of \$16,619.75 for repair on County Road 180 in the vicinity of the restricted height railroad bridge that was damaged due to flood waters. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to refer the discussion and evaluation of options on the Highway Shop flood impact to the Transportation and Drainage Committee for further investigation. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve of the Highway Department performance of site work for the Historical Society Building identified in the February, 2009 memo at an estimated cost of \$60,000 for labor and equipment. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve of the contract with Braun for construction testing in the amount of \$15,558.00. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve of the highway equipment purchase of a 1990 Mack Truck and 2004 Ranco Trailer from Kenny Bruhn for \$35,000.00. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to accept and thank the Anoka Mason's Lodge No. 3 for their donation of \$200.00 to the competitive barbecue team they sponsor, the Bone's Bros., to provide an Appreciation Barbeque for the Steele County Highway Department for their response to the September flood in Steele County. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the following personnel actions: Bethany Spinler, resignation from Probation Services; Travis Ardolf, hired as Corrections Officer, effective 9/27/10; Susan Peterson, resignation from Public Health, effective 12/31/10; Renee Gilormini, change to Grade 34; and Amber Reinhard, hired as Correction Officer, effective October 15, 2010. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve of the position rating for the Corrections Officers to Grade 22, effective September 14, 2010. Ayes all.

Commissioner Ebeling offered the following Resolution, seconded by Commissioner Schultz:

WHEREAS, job creation, business development, and individual wealth growth in Steele County (the “County”), have been less than the national and state averages; and

WHEREAS, the resulting affects of such lagging job creation, business development, and individual wealth growth have harmed and are forecasted to continue to harm the economy of the County; and

WHEREAS, the Job Opportunity Building Zone (the “JOBZ”) Program created in Minnesota Session Laws 2003, 1st Special Session, Chapter 21, Article 1 allows for the formation of tax free zones; and

WHEREAS, an application for tax free zone designation that includes properties in the County was approved by the Minnesota Department of Employment and Economic Development; and

WHEREAS, the County finds it is necessary to modify the “Owatonna JOBZ Sub-zones Application” previously submitted to the Minnesota Department of Employment and Economic Development via the Region 9 Development Commission;

THEREFORE, the Steele County Board of Commissioners resolves:

Sec 1. That the County Board of Commissioners, at its meeting held on October 12, 2010, upon careful consideration and review, approves the request to modify the Owatonna JOBZ Sub-zones Application as per amended application materials dated October 4, 2010 (Vision Process Technologies, Inc. project) for tax free zones, approves of the use of tax exemption and tax credits within the designated zones (subject to proper review and approval by the other appropriate taxing authorities within the zones).

Sec 2. That the County agrees to provide all of the local tax exemptions and credits required and provided for under the JOBZ’s Legislation and agrees to forego the tax benefits resulting from the local and state tax exemption and credits provided under the JOBZ’s Legislation.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s Office.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the following IT requests: Arc GIS training course—amount not to exceed \$2,000 from the Compliance Fund; PC replacements for Probation Services in the amount of \$6,250.00; and server upgrade in the amount of \$19,800.00. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve of the Joint Powers Agreement with MCCC (PH-DOC) and the Maintenance and Support Agreement with MCCC. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to authorize filling the Public Health Nursing position, 1 FTE, in mid-December. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek that the Showmobile fee be waived for the street dance planned as a fund raiser for flood victims on condition that the funds are coordinated through the flood recovery program. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to recommend ratifying the use of “Base Camp” and “Campfire” Programs for Emergency Management at a cost of \$200.00 per month. Use of the programs can be expanded to other county departments or projects. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to recommend submitting for a job classification rating and then advertising the position for Assistant Finance Director after review by the County Auditor. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve of updating the job description for IT Director and Human Resources Director and submitting for evaluation. Ayes all.

Commissioner Kubicek offered the following Resolution, seconded by Commissioner Schultz:

WHEREAS, the 2008 Legislature modified Minnesota Statute 43A.17 governing participation in a Health Care Savings Plan; and

WHEREAS, Steele County adopted a Health Care Savings Plan for elected officials on April 25, 2006 that no longer meets the requirements of the state statutes,

NOW, THEREFORE BE IT RESOLVED that the Steele County Board of Commissioners adopt the revised Elected Officials Health Care Savings Plan dated October 12, 2010.

BE IT FURTHER RESOLVED that this plan supersedes the plan adopted by resolution on April 25, 2006.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's Office.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to authorize Lynn Holthus to proceed with hiring a building maintenance worker for the Detention Center. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to refer the request of the Sheriff for use of debit cards and the Pay for Stay to the Committee of the Whole on October 26, 2010, with the County Attorney to review the Pay for Stay and the Sheriff to work with the Finance Department regarding debit cards. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to waive permit fees for those repairing flood damaged property if done within a 1 year period of the flood. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to refer permit fees after disasters to the Environmental and Planning Committee for further study. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to refer the Workforce Center report to the Human Services Committee. Ayes all.

Commissioner Schultz offered the following Resolution, seconded by Commissioner Ebeling:

WHEREAS, South Country Health Alliance is a 14 County Minnesota Managed Care Organization authorized to provide managed care services in various Minnesota counties; and

WHEREAS, South Country Health Alliance has entered into a contract with the Center for Medicare and Medicaid Services (CMS) and is participating in Medicare Advantage as a Dual Eligible Special Needs Plan (SNP); and

WHEREAS, Freeborn County has been a participating Member County of South Country Health Alliance Member since 2001, but has chosen to discontinue its membership with South Country Health Alliance beginning 1/1/11; and

WHEREAS, South Country and Freeborn County have developed a mature and successful provider network that services a significant Medicare and Medicaid enrollee membership located in Freeborn County; and

WHEREAS, the Freeborn County Board of Commissioners has approved Freeborn County Resolution #HS-10-6012010 in support of continuing to contract for the provision of managed care services to eligible Freeborn County residents through South Country Health Alliance for the 2011 service year; and

WHEREAS, to avoid disruption of service to the eligible enrollees, the Minnesota Department of Human Services has acknowledged that South Country Health Alliance would continue to serve the eligible enrollees of Freeborn County in 2011 as a part of its approved service area; and

WHEREAS, the member counties of South Country Health Alliance, in accordance with Minn. Stat. 471.59 and through Resolutions passed by their respected County Boards, have duly empowered the Joint Powers Board of South Country Health Alliance to provide managed care services as authorized under the term of the Joint Powers Agreement and By-Laws; and

WHEREAS, to ensure minimal disruption of service to the citizens of Freeborn County the South Country Health Alliance Joint Powers Boards has unanimously

approved South Country Health Alliance Resolution #01-0610-0001 authorizing South Country Health Alliance to continue to provide managed care services to eligible enrollees living in Freeborn County in 2011;

NOW THEREFORE, BE IT RESOLVED, that Steele County hereby ratifies the action of the South Country Health Alliance Joint Powers Board regarding the continuing provision of managed care service to eligible enrollees living in Freeborn County;

AND BE IT FURTHER RESOLVED, that Steele County recognizes and acknowledges that the provision of managed care services to enrollees in Freeborn County is subject to all the rights, obligations and conditions incident thereto; including those described in the South Country Health Alliance Joint Powers Board Articles and By-Laws and any contractual obligations incident thereto.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's Office.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve increasing the expense limit for the County Engineer to \$25,000.00 for purchases relating to flood expenses. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to set the date for the Canvassing Board on Friday, November 5, 2010, at 7:30 a.m, and to appoint Commissioners Johnson and Ebeling. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve of the Immunization Agreement with the schools and with Homeland Health Services. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the following listing of bills and Human Services bills in the amount of \$67,593.88. Ayes all.

LISTING OF BILLS
10/12/2010

A'viands LLC	10,048.14
Advanced Correctional Healthcare	8,693.23
Aero-Metric, Inc.	19,945.00
Braun Intertec Eng Inc.	3,796.35
Carquest Auto Parts	2,933.42
Central Valley Cooperative	5,851.37
Crane Creek Asphalt	4,063.29
Election Systemeys & Software Inc	4,760.14
Evergreen Land Services	8,452.00
Fidlar Companies	3,500.00
Harlands Tire & Auto Center	10,853.74
Integra Telecom	3,902.05
Intereum Inc.	2,464.27
Jones, Haugh & Smith, Inc.	2,015.00
L & M Boiler Systems Corporation	2,447.30
LarsonAllen	14,940.00
Metro Sound & Lighting, Inc.	16,970.59
NAPA Auto Parts	8,723.83
New Ulm Quartzite Quarries, Inc.	15,395.22
Newman Signs, Inc.	2,218.21
Owatonna Public Utilities	16,471.27
Southern MN Construction-SMC	4,103.40
Spherion Corp	2,468.48
Springsted Inc.	13,283.00
Steele County Highway Department	6,716.31
TW Vending	4,338.75
University of MN Regents	35,844.35
Witte Brothers Inc.	10,714.26
WSB & Associates, Inc.	8,145.50
3D Specialties	3,217.59
222Warrants	<u>62,252.06</u>
TOTAL	\$319,528.12

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to adjourn to the call of the Chair at 8:00 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR