## PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION March 9, 2010

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE
)

The Steele County Board of Commissioners met in Special Session at 9 a.m. on March 9, 2010 with Commissioners Ebeling, Kubicek, Shea, and Johnson present. Also present were County Attorney Dan McIntosh, County Engineer Anita Benson, Human Resources Director Kay Oberle, and County Auditor Laura Ihrke.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the agenda. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the minutes of February 23, 2010 meeting. Ayes all.

Minnesota Department of Transportation was on hand to discuss the Highway 14 CSAH 45 interchange and Environmental Impact Study. Heather Lukes, from MnDOT, gave an update on the schedule.

Mark Benson from SEH discussed the traffic operations analysis.

Heather Lukes then discussed roundabouts and concerns with communication and designs.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve of the Consumption and Display Permit for R & L Pit Stop in Hope, Minnesota. Ayes all.

Commissioner Johnson offered the following Resolution, seconded by Commissioner Kubicek:

BE IT RESOLVED, that the following amounts be appropriated for Petty Cash to the following listed departments as custodians of these funds in Steele County for 2010:

Treasurer	500.00
Auditor	50.00
Recorder	200.00
LEC-Records	25.00
Sheriff Advance	500.00
Sheriff-Civil	50.00
Detention Center	2,000.00 (base amt varies daily)
Sheriff-Drug/Stolen Property	4,430.00
Four Seasons	70.00
Road & Bridge	50.00
Landfill	250.00
Sub total	8,125.00
CVNH	
Regular	200.00
Activities	150.00
Park Place	125.00
Sub total CVNH	475.00
Total	8,600.00

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Schultz absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to place on file the correspondence from the Minnesota Department of Human Services, Houston County Board of Commissioner and FEMA regarding an open house on April 7, 2010. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to award the 2010 Bituminous Contract to Crane Creek Asphalt in the amount of \$7,852.721.50 Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to authorize the Steele County Engineer to negotiate adding County Road 171 to the Crane Creek Asphalt Contract through a Supplemental Agreement. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to amend the motion to negotiate adding County Road 171 to include exploration of County Road 163. Ayes all.

The vote was then taken on the motion as amended authorizing the Engineer to negotiate adding County Road 171 and County Road 163 to the Crane Creek Asphalt Contract through a Supplemental Agreement. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve having the crossing of the DM & E Railroad on County 171 upgraded to a concrete crossing at a cost of \$17,000. Ayes all.

Commissioner Kubicek offered the following Resolution, seconded by Commissioner Ebeling:

WHEREAS, The County of Steele has determined that the following deficient bridges on the CSAH, County Road, and Township Road systems are high priority and require replacement or rehabilitation within the next ten (10) years; and

Old Bridge #	New Bridge #	<u>Road</u>	<u>Def.</u> <u>Status</u>	Suff. Rating	Estimated Project Cost	Proposed Const. Year
N/A	74J14	CSAH 26	S.D.	N/A	\$100,000	2010
N/A	74J16	CSAH 27	S.D.	N/A	\$100,000	2010
92977	74J17	CR 157	S.D.	72.1	\$120,000	2010
N/A	74J18	CR 112	S.D.	N/A	\$100,000	2010
88494	74J	CSAH 16	S.D.	39.9	\$120,000	tbd
7162	745	CSAH 12	S.D.	42.9	\$800,000	tbd
L3951	74J	TWP 145	S.D.	43.1	\$200,000	tbd
4686	74J	CR 180	S.D.	51.6	\$120,000	tbd
74512	745	CSAH 9	S.D.	55.4	\$400,000	tbd
97815	74J	TWP 51	S.D.	56.1	\$200,000	tbd
L5798	74J	TWP 149	S.D.	56.1	\$120,000	tbd
89080	74J	CSAH 28	S.D.	65.6	\$120,000	tbd
95786	74J	TWP 118	S.D.	68.3	\$200,000	tbd

WHEREAS, Local roads play an essential role in the overall state transportation network and local bridges are a critical component of the local road system; and

WHEREAS, State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road system and is necessary for the County of Steele and its townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above; and

WHEREAS, The County of Steele intends to proceed with replacement or rehabilitation of these bridges as soon as possible once State Transportation Bonds become available.

NOW, THEREFORE, BE IT RESOLVED by its County Board of Commissioners that Steele County will proceed with the design and preparation of contract documents for the aforementioned bridges upon notification of Bridge Bond funding availability.

Upon the vote being taken, three Commissioners voted in favor thereof, Commissioners Schultz and Johnson absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve of a Contract in the amount of \$9,700.00 for additional soil testing by Yaggy Colby. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the following personnel actions: Sandy Beede (LEC Records), retirement effective 2/26/10; Debra McGregor (Veteran's Services), resignation effective 2/26/10; Nicole Bruessel (Detention Center), hired .5 FTE, OSA III, effective 2/24/10; Rob Nechanicky (Four Seasons) to Grade 28/7, effective 3/20/10; Val Elzen (Human Services) to Grade 36/5, effective 3/9/10; and Samantha Ahrens (Court Services) to Probation Officer, effective 2/1/10. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to authorize filling the .5 FTE shared position in Veteran's Services. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the purchase of a computer based IN/OUT board and the purchase of the enterprise version that would allow all departments to use in the amount of \$349. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve of the Letter of Engagement with Larson Allen to conduct the county audits for 2009-2011 in the amount of \$65,460.00. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve of Christina Davenport serving as a volunteer in the County Attorney's Office. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve of a two-year Lease extension on a building on CSAH 45 North to store forfeited/impounded vehicles at a cost of \$475.00 per month (no increase). Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve of setting the seasonal wage scale at \$7.25--\$10.00. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to refer to Property and Maintenance Committee with the authority to act, a letter of support for Rice County's application for a broadband technology Grant. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to accept and place on file the letter from Minnesota Department of Agriculture regarding the release of Genetically Engineered Plants in Steele County. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the following list of bills and Human Services bills in the amount of \$92,385.00. Ayes all.

## LISTING OF BILLS 3/09/2010

2,051	_010	
A'viands, LLC	\$	9,063.80
Boorman Construction		9,918.79
<b>Businessware Solutions Corporatio</b>	n	2,135.36
Cavalier Coaches, Inc.		32,845.56
Central Valley Cooperative		15,141.33
City of Ellendale		2,194.50
City of Owatonna		27,431.07
Dodge County Treasurer		6,056.72
Four Seasons Centre		3,240.08
Information Systems Corporation		5,084.91
J R'S Advanced Recyclers, Inc.		5,778.30
L & M Boiler Systems Corporation		2,421.55
MCF—Red Wing		11,160.00
Owatonna Public Utilities		35,016.72
Ramy Turf Products		13,183.03
Scott County Treasurer		4,995.00
SEH, Inc.		4,960.62
Southern MN Construction—SMC		2,014.55
Steele County Central Services		2,377.08
Steele County Revenue		3,786.30
Streichers		3,892.17
TDS Metrocom—MN		3,386.32
TW Vending		3,874.17
Waste Management of Southern M	N	29,400.56
160 Warrants		51,862.61
TOTAL	\$	291,221.10

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to adjourn to the call of the Chair at 11:30 a.m. Ayes all.

	CHAIRMAN	
ATTEST:		
AUDITOR		