

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

January 26, 2010

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 2:30 p.m. on January 26, 2010 with Commissioners Shea, Johnson, Ebeling, Schultz and Kubicek present. Also present were Human Services Director Kelly Harder, County Engineer Anita Benson, Planning and Zoning Director Dale Oolman, and County Coordinator Dave Severson.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve the agenda. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the minutes of January 5, 2010 meetings. Ayes all.

Emergency Management Director Michael Johnson presented the Steele County Hazard Mitigation Plan. Motion by Commissioner Johnson, seconded by Commissioner Schultz to participate in the development of a Multi-jurisdictional Mitigation Plan.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to have all department heads review the Hazard Vulnerability Assessment and report back to the county board. This information will then be forwarded to Michael Johnson for inclusion in the Hazard Mitigation Plan. Ayes all.

Dale Oolman presented Conditional Use Permit Number 358 from Nature's Energies for a meteorological tower. Motion by Commissioner Kubicek, seconded by Commissioner Johnson to amend the permit by adding Condition Number 8 that the tower is not to be used as a communications tower. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the Conditional Use Permit #358 with the eight (8) conditions. Ayes all.

Commissioner Kubicek offered the following Resolution, seconded by Commissioner Johnson:

WHEREAS, Contract No. 90412 has in all things been completed, and the County Board being fully advised in the premises:

NOW THEN BE IT RESOLVED:

We do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment of \$65,085.58 as specified herein.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to appoint Tom Shea and Dave Wavrin as the County Representatives to the Southeastern Minnesota Association of Regional Trails for 2010, alternates to be Bruce Kubicek and Jeff McKay. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to approve the Precious Metal License for 2-D Gold Brokers, subject to review and approval by the County Attorney and notification of the City Attorney. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to place correspondence from the Department of Human Services on file. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to refer correspondence from Westwood Professional Services to the Environmental Planning Committee and correspondence from Jim Killen on the East Beltline to the Transportation and Drainage Committee. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the proposal from WFB and Associates for an amount not to exceed One Hundred Seventy-one Thousand Five Dollars (\$171,005.00) for

the preparation of the Environmental Assessment and Environmental Assessment Worksheet for the East Beltline. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to enter into an Agreement with the Southeastern Minnesota Water Resources Board to participate in the Feedlot IV Grant Program. Ayes all.

Dale Oolman reviewed the 2009 Feedlot Report. Motion by Commissioner Schultz, seconded by Commissioner Ebeling to authorize the Chair to sign the Report. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to support the Application of the Mayo Clinic for a grant through the HHS Beacon Communities. They further recommend that if the grant is not approved that Steele County proceed on their own to obtain PH-DOC software. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the contract for Jail In-Reach Mental Health Case Management Services with South Central Human Relations Center subject to approval of the County Attorney. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the 2010 Waiver Contract with Steele County CONTACT allowing them to bill for MA Waiver dollars for their in-home monitoring services. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the 2010 Family Group Decision-Making Cooperative Agreement and to state that Steele County will be the fiscal agent for Dodge, Waseca, Freeborn, Rice and Steele counties. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz authorizing Kelly Harder to attend the APHSA Conference in Washington DC on March 28—30, 2010. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to have detention staff check with the vending company to see if they would be capable of providing hot water for coffee in the jail pods. This item to remain in Committee. Ayes all.

Motion by Commissioner Ebeling, seconded by Johnson authorizing a Grant Application for replacement lighting at the Highway Shop and Steele County Community Center and authorizing signatures as appropriate. Ayes all.

Motion by Commissioner Johnson, seconded by Schultz to approve the following three (3) items for the Law Enforcement Center:

- (1) Install security window for record's reception area;
- (2) Authorize the City of Owatonna to remodel second floor lobby area; and
- (3) Authorize installation of two (2) security cameras that will connect to the City system.

Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the following personnel actions: Brenda Blood to Technical Clerk II, effective 1/1/10; Nancy Gritz to Technical Clerk I, effective 1/1/10; and Christy Hormann to Grade 38/6, effective 1/23/10. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve the request from Dodge County to reduce the guaranteed beds at the Detention Center from 23 per day down to 20 per day. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve a monthly stipend for the County Coroner in the amount of One Thousand Five Hundred Dollars (\$1,500.00) for 2009 and 2010. This item to be reviewed with the Budget Committee for 2011. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to proceed with preparing a job description for a Record's Supervisor at the Law Enforcement Center. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to upgrade the Assistant Probation Agent position in Court Services to a full probation agent position effective the next full payroll. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to authorize Human Services to fill the vacant Office Support position. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the Assistant County Attorney II job description and the corresponding pay grade of 39. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek to set the salary for the County Attorney at grade 48/10 through January 3, 2011. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to proceed with implementing a Seller's Agreement with GovDeals so that Steele County may participate in their on-line auction services. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to endorse the appointment of Steve Rohlik to the South Country Health Alliance Finance Committee with the condition that the committee have full and unrestricted access to both the Auditors and Actuaries of SCHA. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the contract with Advanced Correctional Healthcare. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to appoint Marie Sexton to the Park and Recreation Commission. Ayes all.

Motion by Commissioner Johnson, seconded by Kubicek to reappoint Keith Holman to the Board of Adjustment and Cory Hendrickson to the Park and Recreation Commission. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve of the following listing of bills. Ayes all.

LISTING OF BILLS
1/26/2010

Brock White Company	\$19,278.06
Businessware Solutions Corporation	5,848.40
Central Valley Cooperative	22,679.42
Computer Professionals Unlimit	3,847.70
Continental Research Corporation	2,053.54
CPS Technology Solutions	4,800.00
Diamond Drugs, Inc.	7,029.36
Evergreen Land Services	5,698.34
MCF—Red Wing	3,795.00
Motorola	9,486.40
Ratwik, Roszak & Maloney, PA	2,196.66
Southern MN Construction—SMC	2,309.87
Steele County Highway Department	8,609.17
Steele County IT Department	4,928.00
Steele County Revenue	2,868.21
Synergy Graphics, Inc.	2,743.38
TDS Metrocom—MN	3,296.65
West Payment Center	6,108.81
Whitewater Wireless, Inc.	2,961.88
Youth Services Int'l, Inc.	3,720.00
81 Warrants	<u>29,608.31</u>
TOTAL	\$153,867.16

Motion by Commissioner Ebeling, seconded by Commissioner Shea to adjourn to the call of the Chair at 4:20 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR