

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

January 5, 2010

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on January 5, 2010 with Commissioners Shea, Johnson, Kubicek, Ebeling and Schultz present. Also present were Assistant County Attorney Dan McIntosh, County Engineer Anita Benson, Human Services Director Kelly Harder, County Coordinator Dave Severson and County Auditor Laura Ihrke.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to approve the Agenda. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to approve the minutes of December 15, 2009. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to approve of the following listing of bills. Ayes all.

LISTING OF BILLS

A'viands LLC	10,898.25
Boyer Truck Parts	992.42
Carquest Auto Parts	335.77
Crosstown Cartage Co.	350.00
Diamond Drugs, Inc.	3,531.25
Evergreen Land Services	2,450.00
G & K Services—Owatonna	400.54
Dennis Grunwald	1,064.10
Hansen Excavation, Inc.	12,132.50
Hewlett-Packard Company	923.00
Sarah Johnson	573.10
MCCC MI 33	6,300.00
MCF- Red Wing	8,040.00
MN Counties Insurance Trust	4,653.00
Olympic Fire Protection Corp.	1,791.98
Owatonna Clinic—Mayo Health System	1,430.50
Owatonna Public Utilities	3,662.94
Preston-Hopkinson	765.10
River Bend Business Products	396.30
RS Eden	603.90
S & T Office Products, Inc.	1,023.69
Schultz Excavating	2,280.00
Security Cameras Direct	392.49
Sheriffs Youth Programs	1,290.80
Southern MN Construction—SMC	127,315.69
Steele County Revenue	689.83
Stonebrooke Engineering, Inc.	17,370.54
Swank Motion Pictures, Inc.	385.00
Thiele Trucking	1,524.33
TW Vending	1,607.50
Woodland Hills	10,395.62
Youth Services Int'l, Inc.	7,080.00
57 Warrants	<u>5,233.64</u>
TOTAL	\$237,883.78

Motion by Commissioner Schultz, seconded by Commissioner Shea to adjourn Sine Die at 7:04 p.m. Ayes all.

 CHAIRMAN

ATTEST: _____
 AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

January 5, 2010

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Regular Session at 7:05 p.m. on January 5, 2010 with Commissioners Schultz, Shea, Johnson, Kubicek, and Ebeling present. Also present were Assistant County Attorney Dan McIntosh, County Engineer Anita Benson, Human Services Director Kelly Harder, County Coordinator Dave Severson and County Auditor Laura Ihrke.

The Board was called to Order by the County Auditor who called for nominations for Chair for 2010.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to nominate Tom Shea as Chairman for 2010. Upon the vote being taken, Tom Shea was unanimously elected Chairman for 2010.

Commissioner Shea then took the Chair.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve additions to the agenda. Ayes all.

The Chair then called for nominations for Vice-Chair for 2010.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to nominate Commissioner Ebeling as Vice-Chairman for 2010. Upon the vote being taken, Jim Ebeling was unanimously elected Vice-Chairman for 2010.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to adopt the Rules of Order for 2010. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve travel and training for officers and employees if within the state and within the budget. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to appoint the five Commissioners, County Auditor, County Coordinator and County Treasurer as the AMC Delegates for 2010. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to authorize AMC Delegates and staff to attend AMC and NACO meetings. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to award the publication of the 2010 Commissioner Proceedings, Legal Notices, 2009 Delinquent Tax List and Financial Statement to Bussler Publishing--Blooming Prairie Times. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to award the publication of the 2009 Financial Statement in another part of the County to the NRHEG Star Eagle.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to publish a Notice in Owatonna People's Press when the financial statement is available on our website. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to designate the County Web site as the official site for advertising for bids on transportation construction projects. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to set the interest rate on ditch liens for 2010 at 5%. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to appoint Dan Deml to the Board of Adjustment. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to reappoint Mark Ihlenfeld to a third term on the Planning and Zoning Commission. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to appoint Irwin R. Arndt to the Planning and Zoning Commission. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Johnson to appoint Scott Ulrich to a second term on the Planning and Zoning Commission. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to appoint Sam Davidson to the Board of Adjustment. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Schultz to set the date for the County Board of Equalization on Tuesday, June 15, 2010 at 5 p.m. Ayes all.

Commissioner Johnson offered the following Resolution, seconded by Commissioner Schultz

WHEREAS, the Human Services Department has numerous purchase of service contracts and agreements, individual service and placement agreements, warrants, reports, and other documents that are required and/or essential for the professional and successful operation of the Department and

WHEREAS, The County Board of Commissioners is charged with the responsibility to ensure that these documents are completed and signed in an accurate and timely manner; and

WHEREAS, the payment of Federal and State Public Assistance program expenditures, Social Services program expenditures, and Administrative expenditures is required and/or necessary to maintain the orderly flow of Agency business; and

WHEREAS, the ability to pay these expenditures in a timely and opportune manner promotes efficient and effective Agency practices; and

WHEREAS, it is advisable and prudent for the Board of Commissioners to delegate these responsibilities to the Human Services Director or his designee.

NOW, THEREFORE BE IT RESOLVED, that the Steele County Board of Commissioners hereby authorizes the Director of Human Services or designee to sign documents legally binding the department directly relative to the operation and necessary to implement the judicially or statutorily mandated fiscal responsibilities of the department, and to approve the payment of expenditures utilizing auditor's warrants for the year of 2010.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to appoint Rene Gilormini to a four year term as Veteran's Service Officer, effective October 4, 2009. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to set the minimum salaries for elected officials for 2010 as follows: Treasurer, Grade 31/1; Auditor, Grade 39/1; Sheriff, Grade 45/1; Attorney, Grade 48/1. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to refer the correspondence from the Coroner regarding a monthly stipend to the Management and Personnel Committee. Ayes all.

Commissioner Ebeling offered the following Resolution, seconded by Commissioner Schultz

BE IT RESOLVED, by the Commissioners of Steele County, that Steele County approves the further amendment of the Second Amended Joint Powers Agreement of South Country Health Alliance, amending Section 12.1 of that Agreement by inserting a new third sentence to allow member counties until April 30, 2010 to give notice to withdraw at the end of 2010, such that Section 12.1 will read as follows:

12.1 Method of Withdrawal

A Member County may withdraw from this Amended Agreement by filing with the Joint Powers Board Chair a written notice of intent to withdraw by December 31, one year prior to the year of withdrawal. The effective date of withdrawal shall be December 31 of the year following the written notice ("Effective Date"). Notwithstanding the foregoing, any county wishing to withdraw effective December 31, 2010, shall have until April 30, 2010, to provide its written notice of withdrawal, effective on December 31, 2010. Upon receipt of the resolution of a withdrawal, the Chair shall send a copy of said resolution to each Member County.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Kubicek to set the date for the Canvassing Board for the Special Election on January 27, 2010 at 11 a.m. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to appoint Dan McIntosh to fill the remainder of the term of County Attorney to January 3, 2011. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to refer the Dodge County Jail Contract to the Management & Personnel Committee. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to approve the Cooperative Construction Agreement with Rice County. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Johnson to authorize advertising for bids for 2010 bituminous projects contingent on Rice County's approval. Bid opening is set for February 18, 2010 at 10 a.m. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the 2010 fee schedule for Human Services. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Ebeling to approve the MNDOT Agreement for SCAT and authorize the Chairman to sign. Ayes all.

Motion by Commissioner Johnson, seconded by Commissioner Kubicek approve of filling the vacant Child Support Case Aide position in Human Services. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve of hiring Barb Nosbush as Child Support Case Aide effective January 18, 2010. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to reduce the OSA III position at the Detention Center to .5 FTE effective January 1, 2010. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to set the reception window hours at the Detention Center from 8 a.m. to 4 p.m. effective January 1, 2010. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to accept and place on file the correspondence from Southern Minnesota Initiative Foundation. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to adjourn to the call of the Chair at 8:12 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR