

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

December 15, 2009

STATE OF MINNESOTA)  
 ) ss  
 COUNTY OF STEELE )

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on December 15, 2009 with Commissioners Kubicek, Shea, Johnson, Ebeling and Schultz present. Also present were Human Services Director Kelly Harder, County Engineer Anita Benson, County Attorney Doug Ruth, County Assessor Glen Purdie, County Coordinator Dave Severson and County Auditor Laura Ihrke.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve the agenda. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the minutes of November 24, 2009. Ayes all.

Commissioner Shea offered a Resolution, seconded by Commissioner Kubicek to adopt the 2010 Tax Levy and Budget as follows:

BE IT RESOLVED, by the Steele County Board of Commissioners that the following sums of money be levied for the current year collectible in 2009, upon all taxable property in the County of Steele, for the following purposes:

	Tax Levy	Total Budget
General Government	\$11,998,557	\$18,576,903
Human Services	2,840,531	7,919,305
Road & Bridge	2,396,486	15,200,627
Landfill	0	1,376,000
Bonded Debt	2,740,518	2,740,518
Four Seasons	0	410,804
Ditch Fund	0	300,000
SUBTOTAL	19,976,092	
Public Library (Excluding cities of Owatonna & Blooming Prairie)	191,500	191,500
TOTAL LEVY	20,167,592	TOTAL CERTIFIED BUDGET 46,715,657
less County Aid	1,569,074	
TOTAL CERTIFIED LEVY	18,598,518	

Upon the vote being taken, five Commissioners voted in favor thereof none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to approve the request of the City of Ellendale for Economic Development Funds in the amount of \$5,000. Ayes all.

Commissioner Schultz offered a Resolution, seconded by Commissioner Ebeling as follows:

WHEREAS, Minnesota Statute 162.08, Subd. 4(3d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5,000 population when approved by Resolution of the County Board, and

WHEREAS, Municipal account balances in excess of three years apportionment or \$500,000, whichever is greater; will result in a Needs deduction penalty per Screening Board Resolution.

NOW, THEREFORE, BE IT RESOLVED, the Commissioner of Transportation transfer all funds in excess of \$500,000; \$81,510 from the municipal account into the regular construction account.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Shea, seconded by Commissioner Ebeling to approve the staff proposal presented by DeeAnn Pettyjohn that realigns existing staff adds .73 FTE and accounts for increased grant funds. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to approve all the 2010 contracts as follows:

Alliance Health Care-CDCS		\$73.09/month
Big Brothers/Big Sisters-CCSA		\$5,000
BP – Boys & Girls Club-CCSA		\$13,400
Cedar Valley Services		\$144,803
DHS-Parent Support Outreach – PSOP		\$10,000 reduction
The Exchange Club Center for Family Unity		\$25.00/hour
Fernbrook		Multiple Services
Family Focus	- Rule 25 Assessments	\$90
	- Outpatient	\$42.91/hour
Guardian & Conservator Services		
	- Independent Mgt. Serv.	\$30.00/hour
	- Alternative Resolutions	\$35.00/hour
	- Julie Nelson	\$40.00/hour
Parent Provider Connection-CCSA		
	- Success by 6	\$6,200
	- Childcare scholarship	\$4,100
Steele Co. Public Health - Family Conn		\$13,250
Healthy Seniors Program-CCSA		\$32,000
Medford Senior Care Connection-CCSA		\$5,500
MRCI-Mankato	- Fiscal support entity-CDCS	\$73.09/month
	- MFIP/DWP/FSET	\$333,047
	- Lease for space	\$15,660
	- CARE Program	\$35,500
SEMCAC-CCSA	- Transportation	\$13,000
	- Senior Food & Nutrition	\$4,900
South Central Human Relations		
	- CSP	Case Mgt Rates
	- MH Services – 9%	\$112,648
	- Family Group Dec. Making	\$88,575
	- Dual Recovery – DHS sets	Multiple Svcs.
	- CARE – Jail Re-entry	\$35,500
	- IRTS/ACT	DHS pre-approved
Straight River Enterprises		\$30,000
Hospital In-Reach Social Worker		\$7,400
CONTACT	- CCSA	\$5,000
	-Waiver in-home monitoring	Varied
Clothesline-CCSA		\$13,750
Crisis Resource Center-CCSA		\$27,900
Food Shelf-CCSA		\$36,000
Steele Co. Transit. Housing-CCSA		\$21,000
West Hills ½ Way House - DHS sets		\$84.37/daily

Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the 2009-2010 Transitional Consultation Services for housing options counseling Memorandum of Understanding (MOU). Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Ebeling to approve the following personnel actions: Jamie Kreuser hired as Assistant County Attorney 11/30/09; Shawn Woods (Detention Center Programs) resignation 11/27/09; Lacy Schuster hired as OSA III (Assessor) 12/7/09; Sheri Tvedt (Detention Center) resignation 11/19/09; Dawn Johnson to grade 38/13 effective 12/14/09; Dan McIntosh to grade 38/9 effective 12/3/09; Dee Casey (Detention Center) resignation 11/10/09; and Lesa Hulloper hired as OSA I (Auditors) 12/17/09. Ayes all.

Commissioner Kubicek offered the following Resolution, seconded by Commissioner Schultz:

WHEREAS, the County of Steele wishes to offer tax preferred and tax free benefit plans to current and former employees:

NOW THEREFORE, BE IT HEREBY RESOLVED:

1. The County of Steele will take whatever steps are necessary to establish a Voluntary Employees' Beneficiary Association ("VEBA") for the provision of a Health Reimbursement Arrangement for Active Employees.
2. The County of Steele hereby adopts the Minnesota Service Cooperatives VEBA Plan and Employee Benefits Trust Agreement, which is intended to qualify as a VEBA under Section 501(c)(9) of the Internal Revenue Code, and consents to and ratifies the appointment of the trustee and plan administrator in place on the adoption date of this agreement.
3. The effective date of the establishment of the VEBA and Health Reimbursement Arrangement shall be January 1, 2010.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Shea, seconded by Commissioner Ebeling authorizing Sheriff Ringhofer to proceed with advertising for the vacant Deputy position. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to appoint a County Attorney to fill out the remainder of Doug Ruth's term and proceed with advertising to fill the position. Ayes all.

Commissioner Schultz offered the following Resolution, seconded by Commissioner Shea:

BE IT RESOLVED that the salary for the position of Steele County Commissioner be set at \$21,457 per year for 2010.

BE IT RESOLVED that the per diem rate shall be set at \$70 per day. The following meetings shall be eligible for per diems:

South Central Minnesota Water Planning Committee, SEMCAC, Law Enforcement Committee, Extension Committee, Drainage Meetings and Inspections, Cedarview Care Center, Joint Solid Waste Committee, Board of Health, Association of Minnesota Counties and National Association of Counties Meetings, Cannon River Partnership, Dispatch Joint Powers Board, Southern Minnesota Tourism, Law Library Board, SEMREX, Resource Conservation and Development Committee, Emergency Medical Services, Children's Mental Health Collaborative, South Country Health Alliance Joint Powers Board, Steele County Water Planning Committee, Southeast Minnesota Water Resources Board, Fair Board Liaison, Soil and Water District Liaison, Area Agency on Aging, Drug Committee, Transportation Plan Technical Advisory Committee, Criminal Justice Committee, Cultural Diversity Network, Jail Committee, Communities for a Lifetime Committee, Recorder's Compliance Fund Committee, GIS Committee, Zumbro River Partnership, Cedar River Watershed Advisory Committee, Steele County Historical Society Liaison and authorized seminars.

Other meetings may be authorized by action of the County Board.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Ebeling, seconded by Commissioner Shea to approve the following pay equity changes: Account Tech II to grade 22; Tech Clerk/Payroll to grade 16; Highway Accountant to grade 25; and OSA III to grade 17. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Ebeling to notify agencies that have received funding in the past that, with the exception of Memorial Day appropriations, funding may be reduced or eliminated in 2010. Committee recommends that the Southern Minnesota Initiative Foundation be notified that county funding will not be provided in 2009 and 2010. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek that when the Fair Board hires a firm to prepare a master plan of the fairgrounds, that the plan be expanded to include all county-owned property on the site. Ayes all.

Commissioner Ebeling offered a Resolution, seconded by Commissioner Shea that Steele County support the construction of a new History Center in Fairgrounds Park and further supports the inclusion of the project in the State of Minnesota Bonding Bill. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to proceed with purchase offers on land for a site for the Bixby Wastewater Treatment System. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to set the County Board meeting on December 29<sup>th</sup> at 11:00 a.m. with the option for the Chairman to cancel the meeting by December 23 if necessary. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to accept the bid for rental of the Landfill Farmland from Alan Schaefer in the amount of \$72.18 per acre on a three-year contract. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Shea to appoint Ron Van Nurden to the Extension Committee. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to approve the additional bills as presented. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek thanking Doug Ruth for his years of distinguished service to Steele County. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to approve of the following listing of bills and Human Services bills in the amount of \$28,308.65. Ayes all.

LISTING OF BILLS  
12/15/09

Ancom Technical Center	617.00
Arrow Industrial Supply	669.52
Association of MN Counties	650.00
Atco International Corporation	2,455.00
B to Z Hardware	351.82
Bussler Publishing Inc.	1,430.80
Cen Tec Cast Metal Products	625.92
Central Valley Cooperative	15,524.68
City of Owatonna	16,913.54
Crane Creek Asphalt	394.92
Culligan Inc.	360.99
Don Loken Drainage	542.19
Evergreen Land Services	1,716.50
Kent Frette DDS	372.00
Frontier Communications	373.45
G & K Services—Owatonna	748.80
Government Management Group	5,100.00
Hewlett-Packard Company	4,520.00
Hillyard-Hutchinson	391.09
Bruce Holland	426.80
Honeywell Inc	2,262.92
Alton Hopkins	724.00
Hy-Vee of Waseca	567.00
Kevin Lemm	841.50
Michaelson Funeral Homes Inc.	550.00
MN Counties Info Systems	992.00
MN Dept of Transportation	1,498.53
Old Oak Retrievers	4,791.00
Owatonna Ford Chrysler	785.15
Owatonna Peoples Press	844.82
Owatonna Public Utilities	14,582.88
Qwest	326.25
RDO Equipment Co. Inc.	369.36
Rinke-Noonan	2,872.00
River Bend Business Products	396.30
Rochester Sand and Gravel	1,370.40
Rolling Green Fencing Inc.	11,700.00

S & T Office Products, Inc.	413.76
Secure Benefits System	820.00
Southern MN Construction—SMC	87,494.03
Steele County Central Services	1,064.81
Steele County Hwy Department	981.87
Steele County Revenue	5,395.98
Steele County Treasurer	25,992.00
Steele-Waseca Co-op Electric	701.29
Stewart Sanitation	994.31
Stonebrooke Engineering Inc.	24,504.37
Sweet Towing & Repair, Inc.	619.08
Texas Refinery Corporation	553.61
Trane U.S. Inc.	1,175.00
TW Vending	3,100.11
Verizon Wireless	1132.46
Tara Winter	644.10
Ziegler, Inc.	3,176.74
3D Specialties	1,280.77
67 Warrants	<u>7,525.24</u>
TOTAL	\$267,228.66

Motion by Commissioner Ebeling, seconded by Commissioner Shea to adjourn to the call of the Chair at 7:54 p.m. Ayes all.

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CHAIRMAN

ATTEST: \_\_\_\_\_  
 AUDITOR