

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 9, 2009

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on June 9, 2009 with Commissioners Shea, Kubicek, Ebeling, Johnson and Schultz present. Also present were Planning & Zoning Director Dale Oolman, County Engineer Anita Benson, County Attorney Doug Ruth, County Coordinator Dave Severson and County Auditor Laura Ihrke.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to approve the agenda. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the minutes of the May 26, 2009. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Ebeling to change condition number 12 on Conditional Use Permit No. 302 to read, "Rock crushing may take place on Fridays from 6:00 a.m. until 5:00 p.m. with approval of the Planning & Zoning Director." This condition will be reviewed in January of 2010. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve of Conditional Use Permit No. 302 for Southern Minnesota Construction in Section 33-108-20 of Clinton Falls Township with conditions per the Planning & Zoning Commission and the change to condition number 12. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve of Interim Use Permit No. 2009-0002 Amendment for a temporary concrete pit for Ulland Brothers in Section 6-105-20 of Lemond Township with conditions per the Planning Commission. Ayes all.

Commissioner Shea offered a Resolution, seconded by Commissioner Kubicek authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$8,000,000 General Obligation Bonds, Series 2009A. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Schultz offered a Resolution, seconded by Commissioner Ebeling for the purchase of a new SCAT bus to be split with the State 80/20 with the County's share to be \$11,215.73. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to place on file the correspondence from Southern Minnesota Initiative Foundation. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to deny the request of Ihlenfeld Family Partnership to include a guarantee for full and direct access on to and off of 26th Street at 21st Avenue as part of the Highway Easement acquisition process for 26th Street NW. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Shea to have the County Engineer work with the City to put together a Memorandum of Understanding on 21st Avenue NW. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to award the bids on SAP 74-030-10, etc. to Traffic Marking Services for the low bid amount of \$85,821.01. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to authorize advertising for 2009 Bituminous Projects which include CSAH 4 from CSAH 3 to CSAH 45, CSAH 4 from CSAH 14 to 1 mile North and County Road 182 from CSAH 21 to CSAH 4. To set the bid opening date for July 23, 2009 at 10:00 a.m. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Shea to approve the Professional Services Contract Amendment with Evergreen Land Services in the amount of \$9,770, which will increase the total contract amount to \$61,675. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to approve the Professional Services Contract with Evergreen Land Services to perform the right-of-way acquisition for the portion of the project for the West Beltline North of Park Drive in the amount of \$57,675. Ayes all.

Commissioner Kubicek offered a Resolution, seconded by Commissioner Ebeling as follows:

WHEREAS, the County of Steele is planning to implement County State Aid Street Project(s) in 2009 which will require State Aid funds in excess of those available in its State Aid Regular/Municipal Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date May 28, 2009		\$ <u>3,561,272.00</u>
Less estimated disbursements:		
Project # <u>SP 74-634-10</u>	\$ <u>2,100,000</u>	
Project # <u>SAP 74-604-12</u>	\$ <u>320,000</u>	
Project # <u>SAP 74-604-13</u>	\$ <u>380,000</u>	
Project # <u>SAP 74-030-10</u>	\$ <u>120,000</u>	
Project # <u>SP 74-607-14 & 15</u>	\$ <u>1,141,272</u>	
Bond Principle (if any)	\$ _____	
Project Finals (overruns-if any)	\$ _____	
Other _____	\$ _____	
Total Estimated Disbursements	\$4,061,272	\$ _____
Advance Amount (amount in excess of acct balance)		\$ <u>500,000.00</u>

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Steele in an amount up to \$500,000 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to concur with the County Engineer on the existing access permit with relevant conditions addressing both phase 1 and phase 2 access revisions for Sacred Heart Church. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Ebeling to approve of the proposed policy on the Extended FMLA Leave. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve of the Caseload/Workload Reduction Grant in the amount of \$65,497 for Court Services. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Shea to approve the following personnel actions: Teresa Dudley, Victim Services to grade 22 step 8 effective 6/2/09; Steve Schroht, Four Seasons Director to grade 33 step 12 effective 6/3/09; Mary Wacek, Fiscal Supervisor to grade 31 step 5 effective 5/21/09; Karen Meier, Civil Process Administrator to grade 26 step 12 effective 6/22/09; and Jen Pfeifer, Activities Coordinator to grade 32 step 11 effective 6/9/09. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Shea to authorize the Sheriff to obtain quotes for two new squad cars. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to leave in the Committee the request to fill a vacancy in the Sheriff's Department. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to acknowledge notification of the retirement of Avis Lewison, County Recorder, effective August 28, 2009 and to update the job description and bring to the Committee of the Whole on June 23rd. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek that we hold a budget informational meeting in early November. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to refer the JOBZ status for PhoenixAir to the Committee of the Whole on June 23rd at 4:00 p.m. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Schultz to approve the following listing of bills and Human Services bills in the amount of \$50,944.15. Ayes all.

LISTING OF BILLS

6/9/09

A'viands LLC	7,790.11
Ancom Technical Center	930.86
Blooming Prairie Public School	1,500.00
Businessware Solutions Corp.	2,318.41
Camp Buckskin	500.00
Roger Carten PhD, LP	1,850.00
Cole's Electric Inc.	493.56
Computer Professional Unlimited	3,660.37
Continental Research Corp.	798.21
Crosstown Cartage Co.	350.00
Dave Syverson Truck Center Inc.	10,744.30
Eaton Electrical Inc.	13,731.00
Edney Distributing Co, Inc.	1,471.14
Evans Printing & Publishing Inc.	393.60
Evergreen Land Serv.	340.00
Ferrall Gas	5,310.00
Fremont Industries Inc.	1,007.17
G & K Services	386.81
Hagen, Brad	590.00
Hansen, Janet	341.00
Hewlett-Packard Co.	495.00
Hildi Inc.	1,100.00
Hillyard-Hutchinson	726.00
Jack's Nursery & Landscape	505.88
Johns, James	2,517.00
Johnston Fargo Culvert Inc.	3,793.57
Korogi, Janet	449.08
KOWZ Radio	540.00
Krause Livestock & Feed Co.	830.40
Leo A Hoffmann Center Inc.	4,508.00
Lewison, Avis	352.64
Lincoln Suppliers, Inc.	383.40
Local Government Information Systems	2,425.39
Locators & Supplies Inc.	432.38
Matejcek Implement Co.	321.02
McCabe Motors	422.58
MCF-Red Wing	7,200.00
Medford Public Schools	1,500.00
Midwest Monitoring & Surveillance	635.00
Minnco Industries	572.97
Minnesota Elevator, Inc.	461.56
MN Office of Enterprise Tcch.	673.92
MN Supreme Court	434.00
Mundt, Abby	300.00
Noble Medical Inc.	961.15
Olmsted Co. Community Serv.	789.74
Owatonna Community Education	1,500.00

Owatonna Public Utilities	24,752.77
Paul, Connie	383.46
Peterson, Susan	301.40
Francis Phelan, PA Inc.	1,945.00
Project Pathfinder Inc.	325.00
PSC Alliance Inc.	3,078.50
River Bend Business Prod.	396.06
Rockmount Research & Alloys Inc.	411.52
RR Bring Locking Systems Inc.	790.09
RS Eden	1,433.70
S & T Office Prod, Inc.	2,434.47
Schammel, Tim	347.85
Schindler Elevator Corp. Inc.	643.47
Security Cameras Direct	495.20
Sheriffs Youth Programs	863.40
Sherwin-Williams Co.	402.56
Shi International Corp.	1,115.06
Southern MN Construction	1,359.11
Steele Co. Human Services	1,250.00
Steele Co. Public Health	2,200.00
Steele-Waseca Co-op Elect	880.59
Stoel Rives LLP	2,512.50
Stonebrooke Engineering Inc.	21,556.34
Tim's Auto Service Inc.	304.23
Tri-M Graphics	441.52
TW Vending	1,987.99
Univ. of MN Regents	842.67
Waste Management of Southern MN	791.44
West Payment Center	661.50
Woodland Hills	6,271.20
Youth Services Int'l Inc.	600.00
110 Warrants	<u>12,466.24</u>
TOTAL	\$183,582.06

Motion by Commissioner Shea, seconded by Commissioner Schultz to adjourn to the call of the Chair at 8:48 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR