

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

January 6, 2009

STATE OF MINNESOTA)
) ss
 COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 7:00 p.m. on January 6, 2009 with Commissioners Shea, Johnson, Kubicek and Schultz present. Also present were County Attorney Doug Ruth, County Engineer Anita Benson, Environmental Services Director Scott Golberg, County Coordinator Dave Severson and County Auditor Laura Ihrke.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to approve the Agenda. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Johnson to approve the minutes of December 16, 2008. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek thanking Commissioner Wagner for his years of service on the Board. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Johnson to approve of the following listing of bills. Ayes all.

LISTING OF BILLS
 1/6/09

A'Viands LLC	4,062.02
Assoc. of Minnesota Counties	1,292.00
Black Forest	2,066.35
Boyer Truck Parts	501.50
Buscho, Karl	1,040.00
Businessware Solutions Corp.	543.15
Central Valley Cooperative	680.87
City Auto Glass	387.56
Custom Refrigeration Inc.	318.50
G & K Services	747.03
Grunwald, Dennis	614.80
Hansen Excavation Inc.	3,380.00
Hansen, Janet	348.66
Hanson Tire Service	468.05
Harlands Tire & Auto Center	520.26
Hewlett-Packard Company	536.00
Johnson, Sarah	326.43
Korogi, Janet	421.73
Kubicek, Bruce	614.89
Marketing Systems Group	1,114.50
McClunes Tree Service	2,130.00
Metro Sales Inc.	411.97
Midwest Monitoring & Surveillance	672.00
MJ Hydrostatics Inc.	1,246.85
MN Counties Info Systems	961.00
MN Counties Ins. Trust	4,307.00
Moore Medical LLC	288.76
Napa Auto Parts	760.49
Olmsted Co. Community Services	357.00
Paul, Connie	471.51
Postmaster – Owatonna	360.00
Qwest	800.48
River Bend Business Products	345.06
S & T Office Prod, Inc.	768.33
Schroeder, Greg	997.50
Schultz Excavating	5,275.00
Sign Pro of Owatonna	320.57
Software House International	964.89
Southern MN Construction Inc.	2,891.31
Steele Co. Treasurer-PCP	1,507.36

Trane Parts Center	977.50
TW Vending	1,698.98
Univ. of MN Regents	303.00
West Payment Center	2,668.92
Zep Sales & Service	340.37
75 Warrants	<u>7,935.54</u>
TOTAL	\$59,745.69

Motion by Commissioner Shea, seconded by Commissioner Kubicek to adjourn Sine Die. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

January 6, 2009

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Regular Session at 7:05 p.m. on January 6, 2009 with Commissioners Shea, Johnson, Kubicek, Schultz and Ebeling present. Also present were County Attorney Doug Ruth, County Engineer Anita Benson, Environmental Services Director Scott Golberg, County Coordinator Dave Severson and County Auditor Laura Ihrke.

The Board was called to Order by the County Auditor who called for nominations for Chair for 2009.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to nominate Doug Johnson as Chairman for 2009. Upon the vote being taken, Doug Johnson was unanimously elected Chairman for 2009.

Commissioner Johnson then took the Chair. The Chair then called for nominations for Vice-Chair for 2009.

Motion by Commissioner Schultz, seconded by Commissioner Kubicek to nominate Commissioner Shea as Vice-Chairman for 2009. Upon the vote being taken, Tom Shea was unanimously elected Vice-Chairman for 2009.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the Agenda. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to adopt the Rules of Order for 2009 with the addition of Coordinator/Administrator where Coordinator is in the Rules of Order. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Ebeling to approve travel and training for officers and employees if within the state and within the budget. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to appoint the five Commissioners, County Auditor, County Coordinator and County Treasurer as the AMC Delegates for 2009. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to authorize AMC Delegates and staff to attend AMC and NACO meetings. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to award the publication of the 2009 Commissioner Proceedings, Legal Notices, 2008 Delinquent Tax List and Financial Statement to the Blooming Prairie Times. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to award the publication of the 2008 Financial Statement in another part of the County to the NRHEG Star Eagle. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to designate the County Web site as the official site for advertising for bids on transportation construction projects. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to set the interest rate on ditch liens for 2009 at 5%. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to set the date for the County Board of Equalization on Monday, June 15, 2009 at 4 p.m. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Ebeling to approve the Cooperative Construction Agreement #93203 with the Minnesota Department of Transportation for early revocation of County State Aid Highway No. 7 due to the new alignment of Trunk Highway 14 construction by the State. Ayes all.

Commissioner Shea offered a Resolution, seconded by Commissioner Schultz that Steele County enter into Mn/DOT Agreement No. 93203 with the State of Minnesota, Department of Transportation to provide for payment by the State to the County for the early revocation of County State Aid Highway No. 7 as a result of New Trunk Highway No. 14 construction and to authorize the Chair and Coordinator to sign subject to County Attorney approval. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to approve the Department of Transportation Detour Agreement #93426 for compensation for road life consumed by the Trunk Highway 14 detour and maintenance of the detour. Ayes all.

Commissioner Schultz offered a Resolution, seconded by Commissioner Ebeling to enter into Mn/DOT Agreement No. 93426 with the State of Minnesota to provide for payment by the State to the County for use and maintenance of County State Aid Highway Nos. 3, 4, and 45 as a detour route during construction on Trunk Highway 14 from the Waseca/Steele county line to 2,692 feet east of northbound Trunk Highway 35 under State Project No. 7401-34 (T.H. 14=007). Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Commissioner Shea offered a Resolution, seconded by Commissioner Kubicek in support of the City of Owatonna transferring sales and use tax proceeds for the reconstruction of 18th St SW. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Shea, seconded by Commissioner Ebeling to proceed with making offers on the 26th Street Right of Way based on appraised values. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to refer the correspondence from Rice County regarding landfill fees to the Environmental and Planning Committee. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Shea to keep the Wetland Preservation Areas (WPA) program in the Environmental and Planning Committee and keep it moving forward. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Ebeling that the county solicits bids for the landfill construction project from a selective pool of competent, experienced contractors and to have County Attorney Doug Ruth review. Ayes all.

Motion by Commissioner Kubicek, seconded by Commissioner Schultz to approve of the following personnel actions: Kristina Klocek-resignation as PHN effective 12/5/08; Dawn Johnson, Assistant County Attorney to Grade 38/12 effective 12/14/08; Dan McIntosh, Assistant County Attorney to Grade 38/8 effective 12/3/08; Jamie Spinler-resignation from PHN effective 12/26/08; and Bruce Holland-Hired as Landfill Supervisor at Grade 32 effective 1/5/09. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to approve the maintenance contract with Integrator at \$575 per month. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to approve the pay equity rating for Child Support Supervisor to Grade 34. Ayes all.

Motion by Commissioner Schultz, seconded by Commissioner Ebeling to approve the pay equity rating for the Vital Statistics position in the Recorder's office at Grade 16. Ayes all.

Motion by Commissioner Shea, seconded by Commissioner Kubicek to concur with committee and deny the request from Sergeant Todd Schwanke for reimbursement of college courses. Any consideration of educational requests should receive prior approval and have a written agreement that spells out the responsibilities and guarantees of both parties. Ayes all.

Motion by Commissioner Ebeling, seconded by Commissioner Schultz to adjourn to the call of the Chair at 8:25 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR